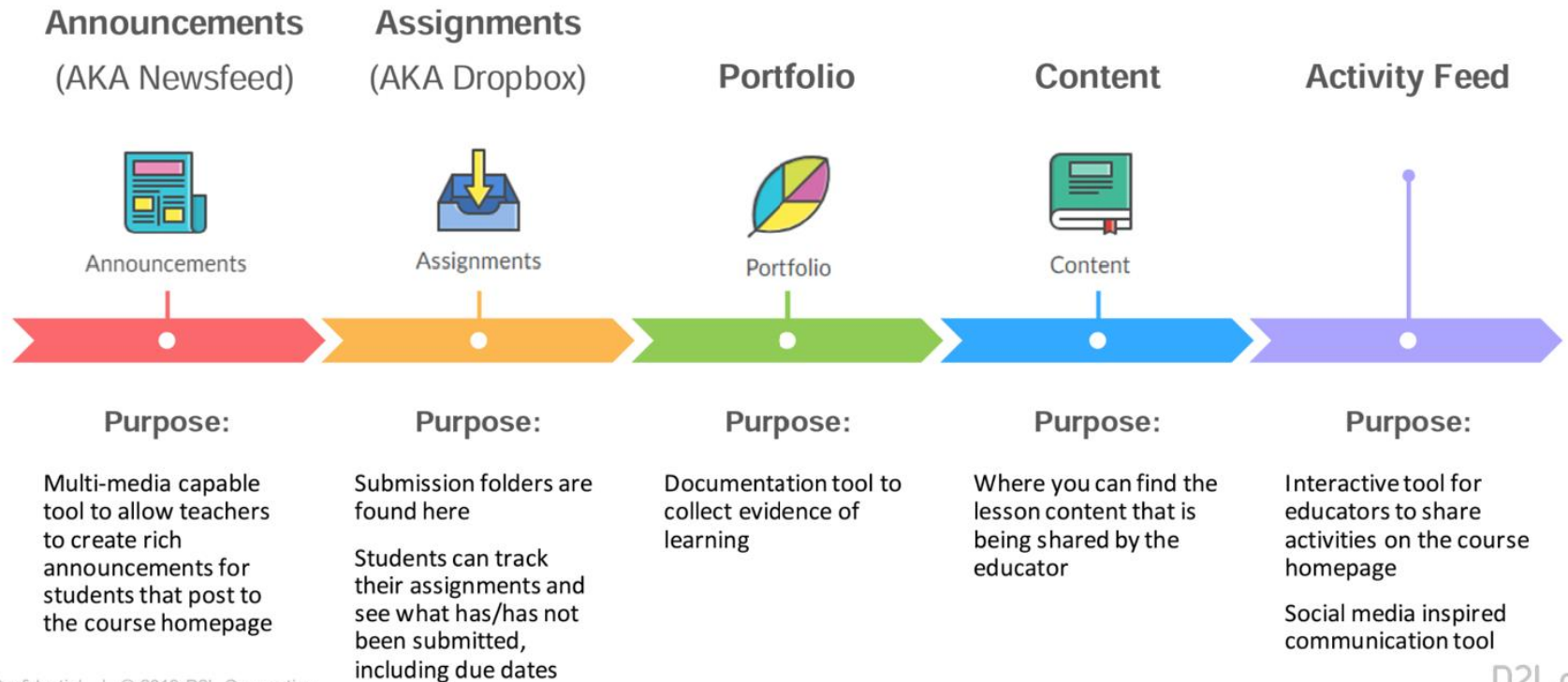


An Introduction to Navigating Brightspace For Families

Understanding the Terminology

ACRONYM	MEANING	DESCRIPTION	ANALOGY
VLE	Virtual Learning Environment	This is the generic term for what we commonly refer to as D2L.	cellphone or mobile
LMS	Learning Management System	Basically another word for VLE. The Ministry tends to use VLE these days.	cellphone or mobile
D2L	Desire to Learn	This is the name of the VLE that we are using for both blended and eLearning.	Apple
D2L Brightspace		This is the version of the VLE that we are using for both blended and eLearning.	iPhone X
Brightspace Portfolio		This is one of the tools found in the D2L Brightspace platform.	Camera, Contacts, Calendar, Maps are some of the tools you might find on an iPhone X.

Commonly Used Tools in Brightspace:





Getting Started...

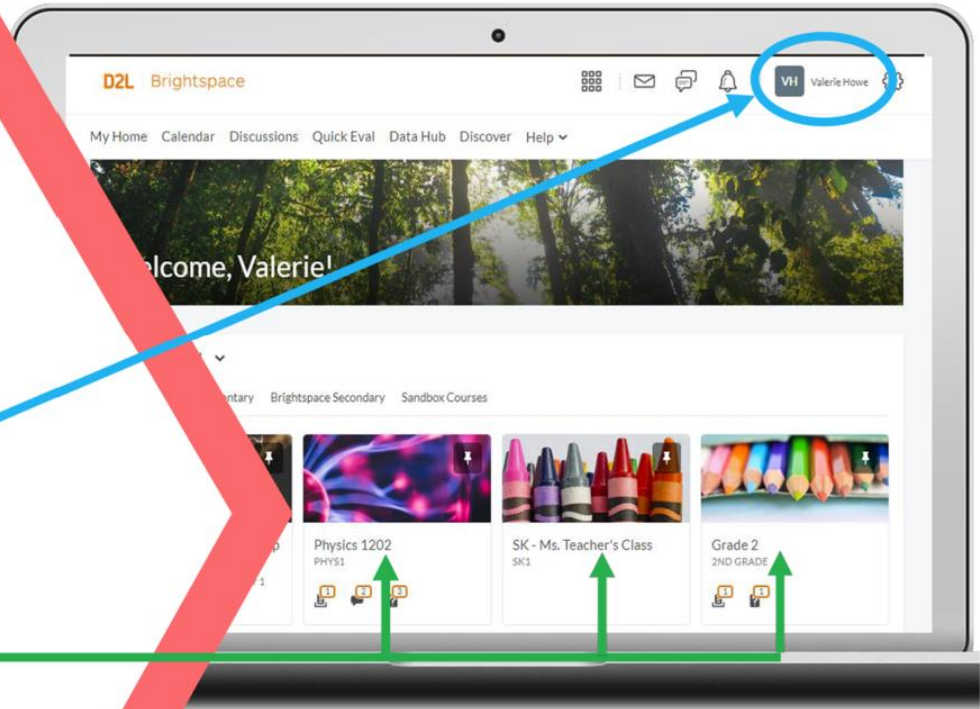
Once you are logged into Brightspace, you will come to the “landing page”.

Here you will see the user’s name and initials (or a photo if the profile has been updated with one) at the top right of the page. If this was your account, you would see your name and initials here.

Once you are logged into Brightspace, you will find all the courses you are enrolled in.

Note: this example shows multiple courses that this person is registered in. You may only have one course listed.

Click on the course you want to move to the **Course Homepage**.



The HCDSB Landing Page



Test Student1
Impersonating



Content D2L Resources ▾ Learning Resources ▾ myBlueprint

My Courses ▾



Sample
Secondary
Course



Sample
Elementary
Course

[View All Courses](#)

My Courses In Other Orgs ▾

TVO Mathify - Free live one-on-one tutoring



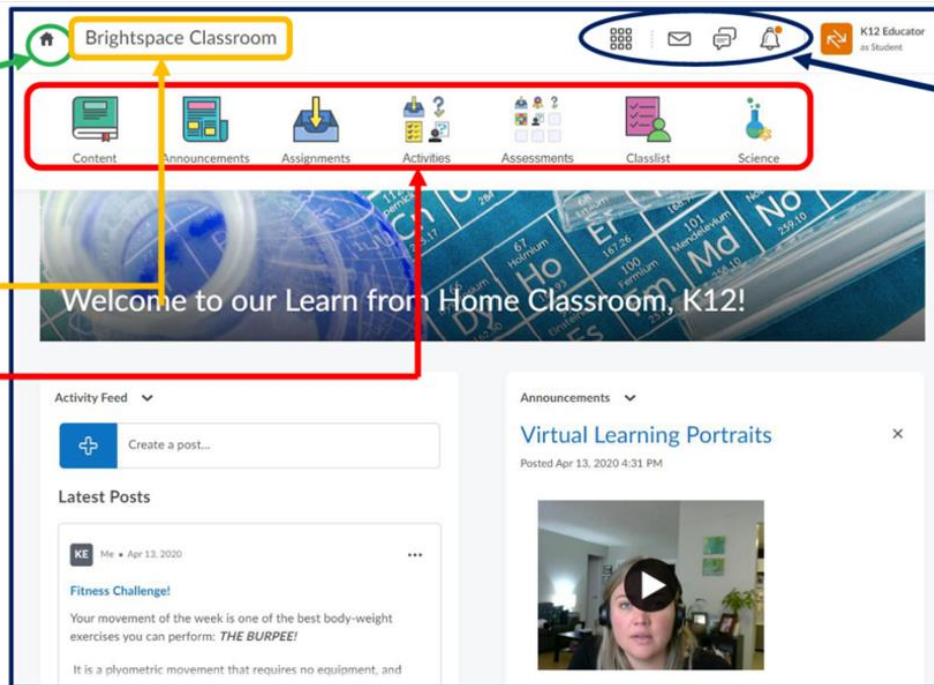
Joanne Kenney posted on Sep 21, 2020 12:00 PM • Edited • Conditionally Released

Free Live One-on-One Math Tutoring is Back!



- Now serving Grade 6 in addition to Grades 7-10
- Tutors are available:
 - Mon to Fri 9:00 am - 9:00 pm
 - Sun 3:30 - 9:00 pm
- To register go to: tvomathify.com/students


What's on the Course Homepage?



Return to Homepage

Return to Course Homepage

Nav Bar

1.  1. Waffle
List of all your courses
2.  2. Email
3.  3. Chat
4.  4. Notifications

Examples of Course Homepages

** Course homepages may look different depending on how the educator has set up their course. **

This screenshot shows a Brightspace Classroom homepage for a K12 Educator. The header includes the course name "Brightspace Classroom" and the user "KE K12 Educator". A navigation bar contains icons for Content, Announcements, Assignments, Activities, Assessments, Classlist, Science, and Course Admin. A large banner image features a periodic table and the text "Welcome to our Learn from Home Classroom, K12!". Below the banner, there are sections for "Activity Feed" with a "Create a post..." button, "Latest Posts" featuring a "Fitness Challenge!" post, and "Announcements" with a "Virtual Learning Portraits" announcement dated April 13, 2020, which includes a video thumbnail.

This screenshot shows a Grade 10 Science course homepage. The header includes the course name "Grade 10 Science" and the user "Heather Ryan in Student". A navigation bar contains links for Content, Discussions, Assignments, Grades, Class Progress, and Quizzes. A large banner image shows a person in a lab coat working with test tubes and the text "Grade 10 Science". Below the banner, there are sections for "Activity Feed" with a "Create a post..." button, "Latest Posts" featuring an "Inquiry Lab" post by Gina Hernandez dated October 2, 2018, and "Scientist of the Week" featuring a "BLOGSPOT" for Marie Maynard Daly, an American biochemist.

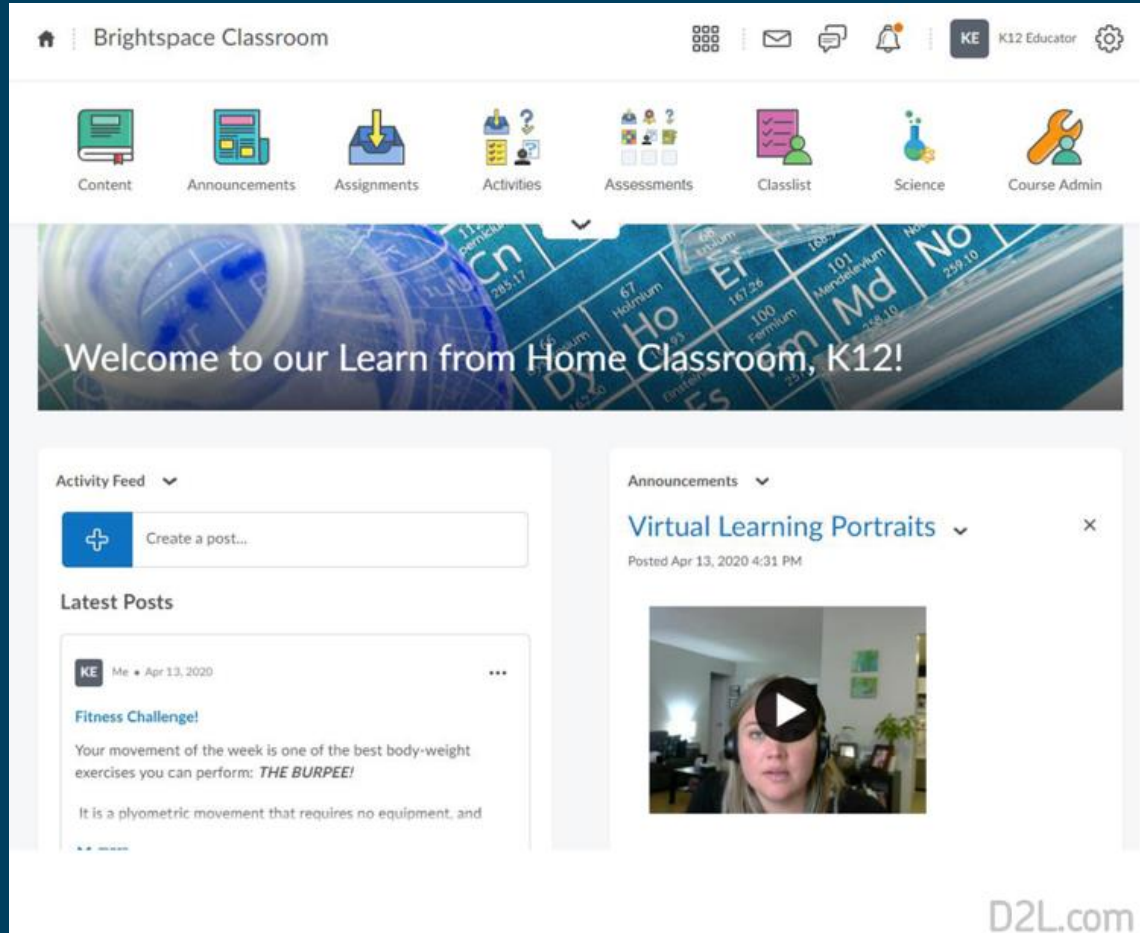
What's Next?

Once a student is in their course, they have a few options:

Option 1: Check for new posts from the instructor in **Activity Feed** and/or **Announcements**.

Option 2: Click on the **Content** tab at the top of the page to view the units in your course.

Options 3: You can click on the **Assignments** tab to submit any requested material.



The screenshot displays the Brightspace Classroom interface. At the top, the page title is "Brightspace Classroom". The navigation bar includes icons for Content, Announcements, Assignments, Activities, Assessments, Classlist, Science, and Course Admin. Below the navigation bar is a banner image featuring a periodic table of elements and laboratory glassware, with the text "Welcome to our Learn from Home Classroom, K12!". The main content area is divided into two sections: "Activity Feed" and "Announcements". The "Activity Feed" section includes a "Create a post..." button and a "Latest Posts" section with a post titled "Fitness Challenge!" dated April 13, 2020. The "Announcements" section features a post titled "Virtual Learning Portraits" dated April 13, 2020, which includes a video player showing a person wearing headphones.

D2L.com


Enabling Notifications

Notifications

Control how you receive notifications about activity in your courses. You can receive a periodic summary of activity, or receive instant notifications as things happen.

The Pulse App: Stay Up-to-date on the Go!
Pulse helps you stay connected and on track with your Brightspace courses!

Download on the App Store | GET IT ON Google Play



Contact Methods

Email Address
[Enable email notifications](#)

Mobile Number
[Register your mobile](#)

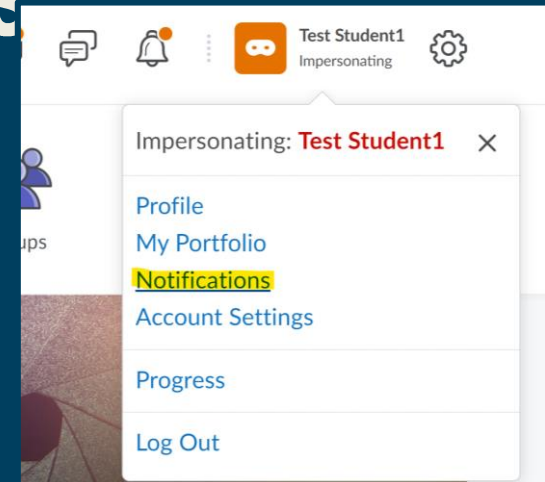
Summary of Activity

Email me a summary of activity for each of my courses.

How often?
Never

Instant Notifications

	SMS	Email
Activity Feed - new comments from others on a post	<input type="checkbox"/>	<input type="checkbox"/>
Activity Feed - new posts created by others	<input type="checkbox"/>	<input type="checkbox"/>



Test Student1 Impersonating

- Impersonating: **Test Student1** X
- Profile
- My Portfolio
- Notifications**
- Account Settings
- Progress
- Log Out

[Enabling Notifications video](#)

Using Portfolio

Home 2nd Grade

Course Home Content BrainPOP IXL Cool Sites Logout

Heather Ryan as Student

Viewing as Student

- Profile
- My Portfolio**
- Notifications
- Account Settings
- Log Out

Welcome to Grade Two, Heather!

Activity Feed

Create a post...

Latest Posts

Announcements

Welcome to Room 12!

Posted Sep 6, 2017 11:19 AM



Step 1: Click on your name in the top right corner

Step 2: Choose “My Portfolio”

How do I find my “Portfolio”?

Using Portfolio

Adding Evidence to Your Portfolio:

Three ways to add evidence from home:

- **My Device mode**
- **At Home mode (Family mode)**
- **From course site**

Using Portfolio

Mode	App Required?	Supports Multiple Users?	Video Instructions
My Device	Yes	No	Using My Device mode
At Home (Family device)	Yes	Yes	Using At Home mode
Class Webpage	No	No	Adding evidence from the Class Webpage



To either download Brightspace Portfolio for the first time or to update it, in the [App Store](#) (for iOS) and [Google Play Store](#) (for Android), search for Brightspace Portfolio and click **Install** or **Update**.

Using Portfolio

Evidence Approval

Require teacher approval for evidence added using:

- The Portfolio web tool
- The Portfolio app in 'Class Device' and 'Family Device' modes
- The Portfolio app in 'My Device' mode

Save

Cancel

Please note:

Items submitted to a student's portfolio may not be immediately visible if they require teacher approval.

Parent Portal

The screenshot shows the Brightspace Parent Portal interface. At the top left, the logo reads "D2L Brightspace". To the right of the logo are icons for a grid, email, chat, and a bell. Further right is a user profile card for "Patty Parent" with a red circle around it and a green arrow pointing to a text box. Below the navigation bar is a blue-bordered box containing the main content area. At the top of this box is the text "Hi Patty! Engage in your child's learning journey. Start by selecting a child." Below this are three student profile cards: "Sammy Student", "Ashley Student", and "Will Student". Each card displays a photo, the student's name, and three statistics: "Overdue Work", "Upcoming Work", and "Recent Grades". A blue arrow points from a text box on the right to the student cards.

D2L Brightspace

Parent/Guardian name and initials

Hi Patty! Engage in your child's learning journey. Start by selecting a child.

Student	Overdue Work	Upcoming Work	Recent Grades
Sammy Student	1	0	5
Ashley Student	6	0	10
Will Student	6	0	14

This is the **Brightspace for Parents Homepage**.
It displays all students enrolled in the same school board/district.
Click on a student to visit their profile for more detail.

What do parents see?

Parent Portal

DESIRE2LEARN

The screenshot shows a parent portal for a student named Ashley. At the top left, there is a dropdown menu labeled 'Ashley Student' with a left-pointing arrow, and the word 'Portfolio' next to it. Below this is a large white box with a blue border, labeled '1', containing a red alarm clock icon and the text 'Ashley may be running behind!' followed by a list of overdue assignments. Below this are three smaller boxes: 'Upcoming Work' (green border, labeled '2') showing no work due in the next 2 weeks; 'Recent Grades' (purple border, labeled '3') showing a list of grades for Algebra 1.202 and Physics 1.202; and 'Portfolio Items' (red border, labeled '4') showing a 'Science Fair' item. At the bottom is a 'Latest Posts' section (yellow border, labeled '5') with a post titled 'Assignment 3a: Sunspots Research'.

Confirms which student profile is being viewed.

Drop down menu to switch between student profiles within the same school board/district.

- 1 Overdue work
- 2 Upcoming work to be completed
- 3 Recently assigned grades
- 4 Shared **Portfolio** items
- 5 Recent **Activity Feed** Posts

* **Note:** Depending on how the educator is using Brightspace, content may not appear if nothing has been shared by the educator

What do parents see?

Parent Portal

How do parents access the Parent Portal?

Welcome

Thank you for visiting this website for online courses.

Please enter your user name and password to continue.

[Please click here for a System Check before you login.](#)

Username *

Password *

Log In

[Forgot your password?](#)

- Go to D2Lguest@hcdsb.org
- Username: The email address on file at the school.
- Password: Click “Forgot your password?”

Thank-you!

Achieving Believing Belonging



ADDING PORTFOLIO EVIDENCE VIA THE BRIGHTSPACE LEARNING ENVIRONMENT

In addition to adding evidence to their Brightspace Portfolio through the Brightspace Portfolio app, students can access their portfolio directly from the online learning environment.

To do this:

- Students log into their Brightspace Learning environment by going to hcdsb.org and clicking on the 'Students' tab. they then click the D2L Brightspace button on the right side of the page. They will be prompted for a username and password. They should use their Office 365 credentials.
- The student should tap on their name in the top right hand corner of the page and from the dropdown menu choose 'My Portfolio'.
- The student will then need to choose which course to which they would like to add evidence.
- Once in their chosen course, the student will see a blue 'Add to Portfolio' button.
- When the 'Add to Portfolio' button is tapped, the student can upload evidence from their computer, their Google Drive, or from their One Drive to their Brightspace Portfolio. The educator will be able to view the uploaded evidence from the Teacher dashboard.

