



St. Scholastica Catholic  
Elementary School  
170 Whitlock Ave. Milton,  
ON L9E 1K6  
(905) 864-0344  
[schools.hcdsb.org/stscholastica](https://schools.hcdsb.org/stscholastica)

September 18<sup>th</sup>, 2020

Dear Parents/Guardians:

In an effort to assist our students in Grade 1-8 becoming more independent and responsible for planning and organizing their assignments and out of school responsibilities, we are endorsing the use of a student agenda. Our teachers support the use of this tool and many parents can attest to its benefits. The success of such an organizational tool requires the commitment of students, teachers and parents.

**Teachers will ensure that:**

- All assignments are written down somewhere in the classroom so that students can transfer requirements into their agenda
- Time is scheduled each day to record assignments in the agenda
- Agendas will be viewed by the teacher on a regular basis

**The students are responsible to:**

- Record all classroom assignments and reminders in their agendas
- Keep the agenda neat and complete
- Complete all out of school assignments

**The parents are asked to assist with the agenda program by:**

- Talking to their child about the agenda and its use
- Checking and signing agendas on a regular basis

It is our hope that by working together, the students will develop time management and organizational skills and learn to accept responsibility for their own education. In addition, the agendas are an excellent vehicle for communication between the school and home. As student agendas are not provided for within the regular school budget, we are requesting all students in Grades 1-8 purchase a student agenda for September 2020. The agenda, provided by Faith Student Planners, is a Catholic edition which promotes our Catholic values and Gospel teachings. Students who will be at St. Scholastica School are asked to pay \$8 to cover the cost of the agenda. This is payable using School Cash Online.

With thank you in advance for your support.

Yours in Partnership,

Mrs. E. Sweeney-Hurd  
Principal

Ms. L. MacLennan  
Vice-Principal

