St Peter Catholic School Advisory Council Meeting Minutes

Date: Monday October 5th, 2020 Location: Virtual (TEAMS) Time: 6:30pm

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| In Attendance | Regrets |
| T. Demeris, B. McCauley, L. Falcioni, S. Pietrobon-Flynn, K. Ferreira, R. Bellusci, S. Sabolic-Venalainen, B. Coniglio, A. Costa, M. Protacio, M. McClelland, R. Gebel, M. Moscoso, D. Sidsworth, D. Ferreira, C. Escalante-Aguilar, G. Pacchione, G. DaCosta, J. Macias |  |

Meeting began at 6:40pm. Called to order by T. Demeris

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| Approval of Minutes from last meeting |  |
| \*\*Due to the virtual format, Minutes could not be shared for approval | Vote: Not taken |

Commissioning Ceremony: Led by T. Demeris

* Usually in the library commons with battery-operated candles, faith items, etc.
* Prayer read by T. Demeris
* Council Prayer led by B. McCauley
* Pledge shared by L. Falcioni \*\*In person, these would be filled out with T. Demeris signing witness on all pledges
  + Community Representative vs. Parent Representative
  + All council members would get equal voting responsibility regardless of their role
  + VOTE: All members will be parent representatives, not community representatives; M. McClelland is a non-teaching representative; C. Esclante-Aguilar is a Teaching Representative; T. Demerus and B. Mcauley are Administrators

Council Members: 8 maximum (all other members that are part of Council are on as Parent Representatives)

The next topic of discussion was regarding the roles of Council Members, so all participants had an opportunity to consider taking a position with council. All roles were assigned based on interest, request and continuation (where applicable). New members taking on roles will be mentored by Council members who will be transitioning out of their roles.

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| From the Agenda  T. Demeris | Action to be taken: |
| **Council Roles:**  Co-Chairs: Gets involved with everyone but gets help with all events from council members; time-management and communication are key requirements; having connections to Milton is an asset (e.g., for Food Trucks, donations, etc.). Also some external commitments (e.g., Council of Chairs). \*\*1st quarter of the school year is the busiest.  *Positions previously held by Mae Protacio & Louise Falcioni;* ***Mae Protacio*** *will continue with her role, but will mentor* ***Gabriella Pacchione*** *(possibly Jessica Macias as well??) as they learn to take on this new role*  Treasurer: Oversees the financial report 3 times/year; works closely with T. Demeris, B. MCauley and Emma Champoux  *Position previously held by Louise Falcioni*; ***Louise Falcioni*** *will continue with her role, but will mentor* ***Rocco Bellusci*** *as he learns the position (as this is Louise’s last year)*  Secretary: Takes all minutes and submits the minutes in a timely fashion; helps develop agendas; works closely with Council Co-Chairs and Treasurer  *Position previously held by Kristen Ferreira;* ***Kristen Ferreira*** *will continue in this role*  Volunteer Coordinator:  *Position previously held by Diane Ferreira; the position will be put on hold for now (since the role may not be needed under pandemic circumstances)* | Roles elected |
| Sub-Committees:  May not be a lot of opportunities to lead items through sub-committees, so sub-committees will be discussed at another meeting, if needed |  |

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| Business Arising: |  |
| **CPIC** (Catholic Parent Involvement Committee)  \*\*You can nominate yourself or another person to be a member  -1st meeting is October 14th at 7pm  -following the meeting you would give a short summary of what was covered  -Deadline for member nominations is October 19th at noon  -Let Mae know if you are interested and she can forward the form |  |

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| Executive Committee Reports | Action to be taken: |
| n/a at this time |  |

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| Administrator’s Report  T. Demeris | Action to be taken: |
| n/a at this time |  |

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| New Business  T. Demeris | Action to be taken: |
| World Teacher Day   * Staff members were acknowledged and greatly appreciated |  |
| School Uniforms   * Concerns about the quality of ISW and the customer service * Demonstrated some improvement as the year went on (last year) * Hold contract until December 31st 2020 * Following December 31st, there may be a new provider; this is TBD (to be determined) * Having problems with students not wearing proper uniform   Concern regarding staff dress code as well: If students are expected to wear a certain type of clothing, then perhaps staff should also be expected to dress in a certain way. | T. Demeris will approach the dress code issue with staff |
| Halloween Dance-a-thon:   * No plans in place to hold the event at this time (due to health and safety expectations regarding the pandemic) * This has typically been the biggest school fundraiser, but with financial strain during the pandemic, it is not an appropriate time to be trying to collect funds right now * Considering the possibility of a Mardi Gras dance (if the pandemic improves and guidelines are eased) * Likely provisions would be put in place to allow fundraising in the new year (if the dance/event can move forward) * Recognize Halloween in a different way this year * Students can still wear orange and black on this day | Continue to look at the situation and discuss a possible Mardi Gras dance |
| Terry Fox Walk   * Always been done; communication goes out tomorrow regarding this year’s event * It will look different (shorter and smaller groups) * Optional donation through School Cash Online |  |
| Supervision Schedule   * Cohorts for play time * Adjustments to cohort zones and entry/exit procedures * Town has allowed more extended play space |  |
| Masks   * ALL students (K - 8) MUST wear a mask indoors at all times (except when eating) * ALL staff MUST wear a mask (and potentially additional PPE) * There are a few members at school who have medical exemptions * All students should have received a cloth mask * Cloth masks should be washed daily * Possible school fundraiser: Cloth masks with St. Peter logo   \*\*They would be high quality; $10-$15 each; adjustable ear straps | Mask fundraiser?  Perhaps poll the students? |
| Students Getting Ill at School:   * If you are ill, you can:   -go see a medical professional; get a Covid test; symptoms resolved etc.  -NOT seek medical attention, but then you must quarantine for 14 days to ensure safety for all before returning   * Siblings: If siblings are not symptomatic, they can stay at school. If they become symptomatic, the procedure remains the same (as above) |  |
| Construction:   * Kindergarten yard will be closed starting October 6th so the canvas sails can be installed (and planter boxes) |  |
| Yearbooks:   * Can still be ordered (via school cash online) * Are being sent to families who are learning online |  |
| Cell Phones   * Previously not permitted in class at all * Technology at school is at a premium so it has been requested that phones be allowed for in-class use (e.g., for research) * Cell Phones are being used for school purposes in some classes and in some places it has been effective and successful * Alternatively, some problems have occurred so this may not be allowed in the future, and other options will need to be considered * It should be a tool and not used for gaming or social media in class * Decision will be school-wide; not on a class-by-class basis * BR does permit cell phones (that are being used appropriately) |  |
| Learning Environments:   * Data has now come in for last minute changing between models (effective October 18th) * In-Person vs. Online Learning models * 16 additional students have now opted for online; 11 have opted back in to in-person learning) * Therefore, no current need to reconfigure classes at this time * Approximately 33% of students are learning online * Some class placements were done that were not ideal, but there was no other option |  |
| Curriculum Night:   * Tentatively booked for October 15th * Done virtually * Combination of Synchronous and recorded |  |
| AP Entrance Exams for Grade 9 at Bishop Reding:   * Will take place in early December at 2 sittings (in classrooms) * More info to come |  |

Ended with a prayer for World Teacher Day - led by T. Demeris

Meeting adjourned at approximately 8:17 pm

Next meeting will be Monday November 2nd, 2020