St. Paul Catholic School
Catholic School Council Meeting Minutes
Tuesday, September 26th, 2017
School Library ~ 6:30 – 8:00 p.m.

Council Members In Attendance:

Mrs. Laura-Lee Branco  Mrs. Michelle Greenway  Mrs. Adriana Leal
Mrs. Stephanie MacMillan  Mrs. Becky Nield  Mrs. Rosanna Tamas
Mr. Mr. Peter Temoche (regrets)  Mrs. Tenessa VanHeukelom  Mrs. Gina Vono

Teaching Staff Representative - Mrs. Marissa Pitt
Non-Teaching Staff Representative - Mrs. Maria Cianciosi
Principal - Mr. Nelson Costa

Agenda:

1. Welcome and Prayer/Commissioning Ceremony
   a. Declaration

2. Approval of Agenda. Approval of Recorder/Secretary – Laura-Lee Branco first meeting and Michelle Greenway will be secretary on going

3. Role of Council, Responsibilities of Members – reviewed power point

4. Selection of Council Positions
   a. Chair (Co-Chairs) – Tenessa VanHeukelom and Rosanna Tamas nominated to be co-chairs for 2017-2018 school year.
   b. Parish Representative – Stephanie MacMillan
   c. Community Representative/OAPCE Representative – one meeting with share info – Gina Vono
   d. Secretary/Minutes Recorder – as per above

5. Communication: How will council connect? – Council agreed to communicate via email

6. Staff Report: New Teachers – Kindergarten and Grade 7
   a. School has grown by 33, enrollment of 304
   b. Mrs. Montero also new to grade 2
   c. New Grade 7 Teacher: Current seven’s will be split into two straight grades. Interviews will be held soon.

7. Principal’s Report (attached below)
   Nelson went through entire report – some highlights:
   a. All welcome to Oct 4 Thanksgiving mass
   b. Discerning believers – blue MVP pads handed out for teachers to give out to students who exemplify Catholic graduate expectations and there is a draw on Friday, kindergarten will be up and running in the next few weeks
   c. EQOA scores now available, 100% grade 6 reading, a great testament to the teachers
   d. Renewed math strategy is to build math resiliency
   e. Cross panel transitions Ms. Silva has been involved in connecting with the High School
   f. Curriculum night was a big hit
g. QSP magazine will be our main fundraiser this year, will be a kick off October 4 and will need to promote heavily
h. Discussion around a separate fundraiser for the kindergarten yard specifically (discussed a spirit day with open donation/plant sales)
i. Updates
j. Opening Budget and Proposed Expenditures 2017 / 2018 – Shared (School Generated Funds) SGF draft
k. Establishing goals and objectives for 2017 / 2018 school year

8. New Business
   a. PRO Grant Update – Active Chefs held evening of November 30th
   b. Uniform Exchange/Swap – Room to be dedicated for uniform storage
   c. Upcoming Events: QSP assembly (Oct 4) and Halloween Dance
   d. Proposed Events for 2017-2018 Timelines

9. Future Meetings TBD (Nov 28th, Feb 5th, Apr 9th, June 11th)
   a. Next Council Meeting moved to November 28 at 6:30 in the school library

10. Council of Chairs Meetings:
    • Oct 18th: St. Anne, Burlington
    • Feb 28th: Our Lady of Fatima, Milton
    • May 23rd: St. Mary, Oakville

Catholic School Council Goals

• This will be an ongoing agenda item and will revisit often
• We identified some items that we want to continue and who the lead would be
  o Pizza Day – Jen Landry to pass to Rosanna
  o Sub/Pita Day – students to deliver
  o Halloween Dance – grade 8’s
  o Pancake Day – Nelson Costa – will need volunteers for distribution
  o Uniform Swap – Laura-Lee to generate email about ongoing swap once Nelson has set up the room
  o HFFT Snack Baskets – Michelle Needham
  o Bingo Night – Tenessa
  o Yearbook – CYC and student mentors
  o Play Day Hot Dog Lunch – Becky and Adriana
  o Buddy Bench – speak up grant
  o Robotics Kit – Mrs. Pitt
  o Family Games Night – Gina and Michelle
  o Movie Night – Tenessa and Gina
  o Art Gallery – Tenessa to tie in with 50th anniversary for next September
  o HFFT Great Big Crunch – Nelson and Michelle Needham
  o Plant sale – maybe for Mothers day or Easter
Principal’s Report – September 2017

Catholicity
1. First Mass at St. Raphael on September 20th – transportation supported, in part, by Council
2. Upcoming Thanksgiving Mass on October 4th in the school gym
3. Thanksgiving Food Drive to October 4th
5. Confirmation Retreat November 7 in the Church Hall 9:30-1:00 – Gr 7
6. Parish Involvement with each grade - Grade 3 Rosary on October 14/15
7. Classrooms Praying the Rosary with our Rosary Group – Begins in October
8. First Reconciliation/Communion Parent Meeting October 23
9. Focus on Faith Grade level themes
10. Ontario Catholic Graduate Expectations – A Discerning Believer, MVPs
11. Faith Day October 6th for all staff

Curriculum
1. Grade 3 and 6 EQAO results release (email and School Website)
2. School Improvement Planning September 25 PA Day
3. RAZ Kids Reading – begins for primary students in classrooms, with coop students, for parents at home
4. Reading Intervention – Lexia and Empower programs;
5. Cross Panel Transitions (Elementary/Secondary) work has begun;
6. License 2 Learn – Peer Mentors (Gr. 7) being trained shortly
7. Instrumental Music Program – Grades 7 and 8
8. After School Grade 7 and 8 Math Program – To begin in October

Positive Catholic School Culture/Community
1. Curriculum Night/Open House September 21st
2. Council Volunteer Supported Programs:
   a. Halton Food for Thought Basket Program begins in September. Special thank you to M. Needham
   b. Pizza Lunches begin September 28th – thank you to J. Landry and M. Needham for coordinating this program. Student helpers to distribute pizza in classes.
   c. Mr. Sub/Pita from Lunchbox begins September 26th
3. Officer L. Gardner is here for BRAVO with our Grade 6 students every Tuesday.
4. Extracurriculars have begun:
   a. Cross Country – October 20th for Grades 6-8; October 21 for Grades 4 and 5: Kelso
   b. Volleyball Teams are up and running this week – season begins shortly
   c. Lunch Hour Programs – Mad Science
   d. After School Programs – Mathstronauts every Wednesday beginning October 11
5. We Day – 9 tickets earned for social action – September 28
6. Student Voice: PALS (Grade 6) and Ambassadors (Grade 7 and 8) to begin with CYC
8. Spirit Days – TBD after We Day