

ST. MATTHEW SCHOOL COUNCIL

MINUTES: Monday, June 8, 2020

7:00 PM

VIRTUAL TEAMS MEETING

MEETING CALLED BY	Melissa Carroll
MINUTES RECORDED BY	Titsa Starogiannis
ATTENDEES	Vince Chininea, Martin Simon, Sheila Trudell, Nancy Dinolfo, Melissa Carroll, Peter Bertrand, Inka Ellenbrand, Titsa Starogiannis, Stephanie Galvan, Amanda Calla, Norela Avila, Giuliana Sam, John Fuca, Maria Emilia Sousa Guerrero, Liz Polak, Nicole DeFreitas, Sara Baillie, Jonathan Wylde, Michelle Stankiewicz, Theresa Renton <u>Regrets:</u> Noreen George, Tricia Dantes

AGENDA TOPICS

APPROVAL OF PREVIOUS MEETING MINUTES <ul style="list-style-type: none">Melissa Carroll moved to approve the Feb 3, 2020 minutes<ul style="list-style-type: none">Stephanie Galvan approved and Sara Bailie seconded	
PRINCIPAL'S REPORT Review of Distance Learning: <ul style="list-style-type: none">staff responded and did the best they can given the timeframe and adjustments as new information was released during this timereport cards going home on June 24th Parent Pick-up of Student Material: <ul style="list-style-type: none">will occur on Wednesday June 24 (and possibly June 25th if needed)bags will be prepared by family last namefamilies will be sent specific emails based on their last name, including the date, where to pick (map and directions), a link with times based on their locations. For example, "Kiss and Ride – Station One"<ul style="list-style-type: none">once a family selects a time, it is no longer available (although there will be more than one time slot for each location, but not exceeding the amount to maintain safety/social distancing protocols)	VINCE CHINEA

Graduation:

- Friday June 19
 - prerecorded graduation ceremony (videos from Director, trustee, priest and valedictorian)
 - drive-up Graduation: 30 min schedules with stations set up for a certain number of families for students to pick up diplomas, awards, grad sweater, and special gift
 - cars will be in kiss and ride and one family will come out at a time to take pics (will have banner and balloons set up)
- question from a parent about timing of the graduation as there are parents that are deemed essential workers that are working set schedules with long hours; how will the school accommodate?; also would apply for pick-up of personal items
 - Mr. Chininea will coordinate directly with those parents

September Update:

- we do not have clear direction about what start-up will look like; will be one of the following:
 1. all students come back
 2. continue with Remote Learning
 3. combination of one and two
- with the three options, we have to be flexible enough to move from one scenario to the other
- class placements have been completed
- we will pass along any information as we get it, however the board will likely communicate the plan for start-up

New Principal Introduction:

- Mr. Chininea introduced Nancy Dinolfo
- he spoke very highly of her - they were colleagues and he looks up to her as a great role model
- she is an experienced principal; has been principal at St. Anne for 7 years (since the school opened in 2013)
- Mrs. Dinolfo praised our school community and said she's looking forward to working at St. Matthew
 - "We will work through whatever September brings together."
- Vince thanked all of us, saying that it's been a privilege to be at St. Matthew; "it's so easy to work with all of you"
- Melissa Carroll thanked Vince and welcomed Nancy

<p>CHAIR & CO-CHAIR</p> <ul style="list-style-type: none"> • end-of-the year reports for committee members due by June 17 - summary of the year up until March <ul style="list-style-type: none"> ◦ email final reports to Melissa or Peter by June 16 ◦ give brief update of where committee left off and where you stand now • Peter, Vince, Martin, and Melissa have Council of Chairs meeting coming up • Games Night - cancelled and no money was spent 	<p>MELISSA CARROLL PETER BERTRAND</p>
<p>PARENT PARTNERS</p> <ul style="list-style-type: none"> • Pancake Tuesday breakfast went well <ul style="list-style-type: none"> ◦ spent approx. \$300 on plates and supplies; Sunset Grill donated pancakes and No Frills donated maple syrup; Healthy Baskets donated some money towards apple sauce • Sheila Trudell refunded all outstanding pizza day money • School BBQ is not running; we were not able to refund the deposit, but were able to carry it over to next year • no money has been spent on any other programs • we are assuming Pizza Day will not happen next year (Vince confirmed that it probably wouldn't happen); we need to look at other fundraising options to replace those funds • Nancy Dinolfo said that there will be restrictions on any food coming in - can't have back and forth of food and items, so hot lunches will likely not be running next year • many questions surrounding what next year will look like, which makes it very difficult to plan: <ul style="list-style-type: none"> ◦ will Kiss 'n Ride even happen next year? ◦ what does volunteering even look like? 	<p>AMANDA CALLA</p>
<p>SOCIAL JUSTICE & OUTREACH</p> <ul style="list-style-type: none"> • Lenten Kits for Kids - began collecting money about 2 weeks prior to March Break <ul style="list-style-type: none"> ◦ 210 children had paid for the boxes by March 14, and almost everything was purchased by March Break ◦ money was refunded to families ◦ Maria spent \$1800 and purchased everything that was needed to fill the boxes; she will store all the items at her house until next year ◦ Maria will be refunded since she spent the money outright 	<p>MARIA EMILIA SOUSA</p>

MARKETING & COMMUNICATION <ul style="list-style-type: none"> • we received many photos for the yearbook via email • Ms. Correia and the Grade 8 Yearbook Committee have completed most of the yearbook (thankful we are able to work on it remotely!) <ul style="list-style-type: none"> ◦ still need to complete Grade 8 pages (waiting for one grad photo to come in, along with Grade 8 quotes and baby photos) • Edge lowered the minimum purchase requirement to 50 • have started selling yearbooks through School Cash Online <ul style="list-style-type: none"> ◦ to date we have sold 94 yearbooks (\$25/yearbook) • no longer accepting photos as most of the pages have been completed • we may need to look for alternative ways to run Newcomer's Night in the fall (e.g., Virtual Newcomer's Night) 	TITSA STAROGIANNIS
EDUCATION & HEALTHY SCHOOLS <ul style="list-style-type: none"> • last purchase was in February • had planned to go back and clean up after March Break • can't really plan for next year as we don't know if this program will be allowed to continue next year • need to wait for direction from Halton Food for Thought • concern about students reaching into the basket and touching the snacks <ul style="list-style-type: none"> ◦ suggestion that teachers distribute the snacks 	GUILIANA SAM
FINANCE <ul style="list-style-type: none"> • we refunded \$20,000 for pizza - so no revenue from pizza • we still have \$14,000 that was not spent • \$2200 deposit for graduation venue - carryover is \$16000, but included is misc deposits; will actually be a little more since we won't have to pay the deposit for graduation venue or bbq next year • Sheila Trudell: GL called "External Charities" is used for Lenten Kits for Kids - there will be a little left there from \$ that came in from the Valentine's Dance, since that usually goes right to Lenten Kits (since we can't refund the Valentine's donations since it was change that came in) <ul style="list-style-type: none"> ◦ usually the External Charities is in and out - but this year there will be a little sitting there from Valentine's Day dance donations • Graduation Plaques are in the process of being ordered <ul style="list-style-type: none"> ◦ we normally collect \$50/child for grad, but this year we are not charging the parents 	INKA ELLENBRAND

<p>OTHER BUSINESS</p> <ul style="list-style-type: none"> • Theresa Renton asked if there would be any instructional support for Extended French - especially with conversational piece of instruction in French not happening <ul style="list-style-type: none"> ◦ there will be French Summer School - through Thomas Merton - that is for children in Extended French • Nancy Dinolfo: HCDSB works along with HDSB, which all goes through Public Health - we can't share any plans with parents until we get the go ahead from Public Health • Melissa Carroll has decided that she will be stepping down as Chair <ul style="list-style-type: none"> ◦ wants to put some of her focus on Loyola since she will have two children there ◦ Peter Bertrand has offered to continue as Parent Council chair • Nancy Dinolfo asked for distribution list of parent council members, since we will likely have many updates over the summer • not collecting items for used uniform - will revisit that in the fall 	<p>VINCE CHININEA</p>
<p>NEXT COUNCIL MEETING: TBD</p> <p>MEETING ADJOURNED AT 8:10pm</p>	