



Agenda Item	Discussion, Decisions and Action Items
Welcome and Opening Prayer	<ul style="list-style-type: none">• Karen and Diana welcomed everyone and led the Council in reciting an opening prayer
Council Co-Chairs	<ul style="list-style-type: none">• Minutes were approved for the November 4th council meeting• Sandra and Melissa summarized the Christmas poinsettia sales:<ul style="list-style-type: none">○ 139 poinsettias were sold to 73 families○ Sales totaled \$852.00○ Feedback was positive in regards to the size and quality of the poinsettias○ Council discussed continuing the poinsettia fundraiser next year○ Jennifer mentioned that some parents were questioning why the school was having another fundraiser so close to the Halloween Dance-a-thon○ Council agrees that next years Halloween Dance-a-thon letter should be referred to as “one of our main fundraisers” rather than “our major fundraiser”○ Council agreed parents should be made more aware of why funds are needed and how they are being allocated.○ Motion was approved for the sale of poinsettias next year. It will be marketed as “a parent council service” rather than a fundraiser.
Principal’s Report	<ul style="list-style-type: none">• Focus on Faith: During the month of December, in preparation for the Christmas holiday, the school held two Advent liturgies and a Christmas concert. The Christmas concert had a good turn out with many family members in attendance.• St. Mary’s received a thank you letter from St. Vincent de Paul for our continued support with the Angel tree initiative. The St. Matthew’s parish community was able to help 440 families with \$33,000 in total gift card donations.• We will continue to help St. Vincent de Paul by having a Valentine’s Day Spirit Day in February and another Spirit Day some time during the Easter season.• The Grade 7 classes will be participating in a conference at Christ the King Cathedral in Hamilton on January 16th and they will also be attending a confirmation retreat on Sunday January 19th at St. Matthews Church. The grade 7 Confirmation will be held on Saturday February 1st @ 11am.• The St. Matthews Rosary Ministry will be visiting the school the first Friday of every month• On January 8th, the school held a “Code of Conduct” assembly for grades 1-8 in order to reiterate the renewed Catholic Graduation Expectations.



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	<ul style="list-style-type: none">• There was A Growth Mindset presentation by Happy Class for grades 3-8• Family S.T.E.M night is on January 30th. So far, 39 families have registered to attend.• The Eco-Team has initiated an Eco-Champs trophy that will go to the class that proves to be the most eco-friendly• The k4K Ignite Program will take place during lunch time starting on January 28th for students in Grades 6,7 & 8. The program will run for 5 consecutive weeks and costs \$85 per child. The program promotes mentorship and leadership development as well as anti-bullying strategies.• Advanced registrations for the 2020-2021 school year will be held on Tuesday January 21st and Wednesday January 22nd between 8am-5pm.• Karen provided a summary of the <u>revised 2019-2020 budget</u>:• The projected fundraising revenue was initially \$30,850 but had to be adjusted to approx. \$25,000 since the Halloween dance-a-thon did not reach the school's target.• In order to meet the revised budget, cuts were made for the purchase of new technology from \$12,000 to \$9,000. Family S.T.E.M night was reduced from \$4500 to \$2500 and the Halloween dance-a-thon expenses went from \$1900 to \$949.• With the addition of the poinsettia sales, the school's new budget was adjusted to \$25,178.04.• Karen gave an update to council members regarding the Technology Hub expenses which included new ipad's, ipad cases, a green screen, a Lego wall and Regamijig kits.
Review of School Uniform and Dress Code	<ul style="list-style-type: none">• Sandra and Melissa handed out a survey to parent council members.• The survey consisted of 6 questions asking parents to rate what they feel are the most important characteristics for a uniform provider.
Committee Breakouts	<ul style="list-style-type: none">• <u>Curriculum Committee:</u>• The Learning Tree is the main provider for S.T.E.M night. The cost of having The Learning Tree help organize the event is \$1580• To remain within budget, the Curriculum committee decided to reduce prizes for the raffle draws• At the time of the meeting, 7 S.T.E.M kits were purchased on-line. The deadline to purchase the kits will be extended but the kits will arrive late.



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	<ul style="list-style-type: none">• Additional activities added this year include a tour of the Innovation Hub.• There will be 11 math stations geared toward the whole family and each S.T.E.M station will have 7 challenges with 1-3 difficulty levels.• Volunteers are needed for S.T.E.M night. In order to engage the Grade 7 & 8 students, they will be asked if they want to volunteer.• <u>Environment Committee:</u>• Sandra and Melissa met with a landscape contractor (a St. Mary's parent) who is approved by the school board. He gave a quote based on landscaping the school's back yard.• 14x 14 umbrellas to provide shade, improvements to the buddy bench as well as additional benches were some of the items suggested• His quote came in at \$31,000.• Applying for a grant and asking the school board for approval was one option discussed to help facilitate the project.• A letter will be sent out to Rona to ask for Mulch at the end of February.• <u>Parent Engagement Committee:</u>• Pancake Tuesday preparations are underway• Yvette will chair the event• The committee will approach Wal-Mart and other grocery stores to ask for donations/discounts for the supplies needed• A letter will be sent out to ask for parent volunteers• Starlight Festival: A DJ was booked last year• Food trucks and Ice Cream trucks need to be booked ASAP• <u>Focus on Faith Committee:</u>• \$1500 was spent on the Bishop's Dinner• \$4000 will be spent on cultural presentations• \$450 budget for pancake Tuesday
Confirm Next Meeting Date	<ul style="list-style-type: none">○ Karen confirmed the next meeting will be February 3, 2020
Closing Prayer	<ul style="list-style-type: none">○ Karen and Diana led the Council members in a closing prayer



St. Mary Catholic School Council Minutes
Monday, January 13, 2020 @ 6:30pm
Meeting Location: Library

Agenda Item	Discussion, Decisions and Action Items					
		Meeting Attendance				
Name	Oct 7, 2019	Nov 4, 2019	Jan 13, 2020	Feb 3, 2020	Apr 6, 2020	May 11, 2020
Karen Dobbie (Principal)	✓	✓	✓			
Diana Comito (Vice Principal)	✓	✓	✓			
Sandra Raposo (Co-Chair)	✓	✓	✓			
Melissa Whalen (Co-Chair)	✓	✓	✓			
Laurie Dolland (Secretary)	✓	✓	A			
Jennifer Peer (Parish Rep)	✓	✓	✓			
Gysel Matos (Community Rep)	✓	✓	✓			
Natalie Salmastlian (OAPCE Rep)	✓	✓	✓			
MaryLou Sitas (Teacher Rep)	✓	✓	✓			
Tara Herod (Non-Teacher Rep)	✓	✓	✓			
Dina Abboud	✓	✓	A			
Tamara Adamo	✓	✓	A			
Haidy Attia	✓	✓	✓			
Dalyce Bergeron	✓	✓	✓			
Natalie Cambone	✓	✓	✓			
Annette Corneil	✓	✓	A			
Kathleen Fiesta	✓	✓	✓			
Yvette Hall	A	✓	✓			
Andres Masmela	✓	✓	✓			
Cathy Matsos	✓	✓	A			
Raj Nimako	✓	✓	A			