**St. Marguerite d’Youville Catholic School Council Minutes**

**Date: October 13th, 2020**

**Time: 7:00 p.m.**

**Location: Forum @ St. Marguerite**

Attendance: Kelly Cascone-Brown, Lyn Hartman, Rosemary McGuire, Ulana Gorgi, Mariela Galan, Tony Pavelic, Stacey Coscarella, Claudia Kouno, Barbara, Julia Yoo and Dianne Ave(gallery).

Regrets: Kelly Sadowski

1. **Opening Prayer**
2. **Welcome and Introductions**
3. **Establishing New council roles**
   1. Chair of school council: Lyn Hartman
   2. Co-secretaries: Claudia Kouno/ Mariela Galan
   3. Treasury: Rosemary McGuire
4. **Next meetings: Tuesdays (2nd Tuesday of the month). If there is no agenda for the meeting it will be cancelled.**
   * November 10th
   * January 12th
   * February 9th
   * April 13th
   * May 11th
   * June 15th
5. **School council role, expectations and support document**
   1. Role: Ambassadors of the school, represent parents & school. Motivation of school council is to enhance the St. Marguerite experience and support student achievement. We work together as a community to seek the greater good for all students at our school.
   2. Opportunity to Provide Feedback to the school
   3. Clarified limits of role: do not deal with curriculum, teachers, staffing. If members are approached regarding the subjects above please re-direct the request to specific teacher or appropriate school staff.
   4. Kelly has shared on the zoom meeting invite documentation such as code ethics, constitution and by-laws of St. Marguerite D’Youville and11 commandments for an enthusiastic team.
6. **Principals Report**
   1. Achieving
      * Principal’s weekly updates sent by email
      * Covid updates and changes available on school website
      * 2 recess and 2 lunches being organized
      * 100% of students wearing masks - No one has requested exceptions. Daily cleaning (twice during the day) and at night – Sanitization of doors, railways, common areas.
      * Project Math Up: teacher resources for new math curriculum, addition to online math curriculum
      * Sports and trips are on hold
      * Working on setting up intramurals for Intermediate grades and some outdoor activities for younger kids
      * Minds up-program: positive mind setup for junior and intermediate classes
      * Clubs: currently trying to find a way to run the clubs
      * EQAO evaluation: tests were not executed last year and won’t be executed this year.
   2. Believing
      * Confirmation: online option for parents to sign up. There will be an externally run retreat
      * First communion on Oct 24 – parents to contact the Parish direct for arrangements and orientation
   3. Belonging
      * Lack of Staffing is challenge:
        + Teacher with health issues were not able to teach this year
        + Supply teachers also have some restrictions
        + Losing temporary teachers applying to full time position
        + Many days without enough teachers to run
        + Grade 7/8 French teacher not able to fill the position due lack of French teachers in general. The same supply teacher has been in place from the beginning of the year
        + Hiring completed for Virtual Learning
      * Pizza, Milk and other programs not running currently due to food restrictions
      * 3 fire drills completed. Pending bomb threat and lock down drills
      * School Photos postponed – no new date
      * No date for council of chairs
7. **Discussion**
   1. Issues for Extended French Grade 7/8 parents
      * Kelly to communicate to HR that parents want to have a session/forum with HR to answer questions and listen their suggestion
      * School council members to indicate names for this forum
   2. Mental Health Support
      * Kelly to re-share support material for mental health support
   3. Graduate sweatshirts: add student names to the school sweatshirts
      * Due to privacy concerns school had to stop including names on the school graduate sweatshirts
      * For this year, the sweatshirts have already been ordered
8. **Committee Report** 
   * Finance: Budget report. Last year 30 Chromebooks and 20 iPads were purchased. There was a big hit to the budget given money for pizza and milk program was refunded.
   * Fundraising:
     + - We may require more Chromebooks as some of them were diverted to support remote learning for families who could not afford it
       - Maybe is not the best time to request donation due to financial difficulties some families are facing due to Covid-19
       - Add an agenda item for next council meeting to discuss fundraising and ideas
   * Other:
     + - Kelly to send reminder out for teachers to see if there are kids in need, council can then see how to help
       - Kelly to add Mental Health corner in the weekly update
       - CPIC meeting info can be shared with parents