

**St Luke School**  
**Council Minutes**  
**October 13<sup>th</sup>, 2020**

**Attending:**

Mrs. E. Bakaic (Principal)  
Mrs. Sofia Starr (Principal as of Monday, October 19)  
Mrs. J. Pomirko (Teaching Representative)  
Ms. J. Miller (Non-Teaching Representative)  
Gerry Bergin (Chair)  
Ciara De Jong (Co-chair)  
Andrea Carvalho (Parent Representative)  
Sawsan Selwyn (Parent Representative)  
Peter Sadek (Parent Representative)  
Tina Forte (Parent Representative)  
Laurie McDougald (Parent Representative)  
Nancy Guzzo (School Board Trustee)  
Jackie Thorn (Parent Representative)

**Regrets:**

Richard Selwyn (Parent Representative)  
Boris Cindric (Parent Representative)

1. Welcome, introductions
  - a. All members were introduced and commissioned
2. School council documents review
  - a. Emi reviewed all documents with Council
3. Establish Council roles

Chair – Gerard Bergin  
Co-chair – Ciara De Jong  
Secretary – Cathy Duncan  
Community Rep/OAPCE rep – Tina Forte  
Parish Rep – Andrea Carvalho
4. Approval of agenda
  - a. Sawsan request to have fundraising items moved earlier in the agenda
  - b. Emi – Request to review proposed dates of future meetings with Annalise

Moved – Andrea; Seconded - Tina
5. Minutes
  - a. Last meeting was cancelled due to Covid

6. Principals report – Appendix A
  - a. Emi's last day is October 16<sup>th</sup>
  - b. Pending expenditure for Chromebooks – Ongoing plan to ensure access to technology for all students
  - c. Student enrollment: 157 in person; 43 on-line – No change since beginning of school
  - d. Suggestion of Principal intro meeting at 5:45pm on October 22<sup>nd</sup> for Curriculum night
  - e. Covid protocols – Laurie - Where do we direct questions and maintain up to date information. Can we use lockers this winter? Emi/Annalise - Further direction required from the board in this regard. Andrea – Vaccination plans for the year? Emi – No direction yet from Public Health. Tina – Clinics are full, but they will not be returning to the schools. Family doctor can order and administer the vaccines free of charge.
7. Committee updates
  - a. Fundraising
    - i. What are the needs of the school? Emi – Technology (Chromebooks); Did all of our population have access at the point of lockdown? Yes. All devices were returned by students that returned to in-person classroom. Staff required laptops and they were provided. Request to consider items for school yard considering how much time spend in the yard.
    - ii. What are the fundraising options for the year?
      1. Dance-a-thon: Emi and teachers are interested in holding this. Could be done in the classrooms.
      2. School bingo
      3. Pumpkin decorating
      4. Treats – Ensure health and safety in place
      5. Other options - Apps
    - iii. Jill Pomirko will be staff rep for fundraising committee. Sawsan to lead sub-committee. Will need class numbers. Laurie, Tina, Jackie, Ciara, Andrea, Julian and Cathy will be on committee.
8. Future meetings
  - a. To be reviewed
  - b. Send agenda items 5 days in advance
9. Any other business
  - a. Thank-you to Emi for her years of service at St Luke School!
10. Closing Prayer
  - a. Meeting adjourned at 8:35pm