

**St. Luke School
Council Minutes
October 8, 2019 – 7:00 p.m.**

Attending: Mrs. E. Bakaic (Principal)
Mrs. J. Pomirko (Teaching Representative)
Gerry Bergin (Co-Chair)
Tina Forte (OAPSE Representative)
Ciara De Jong (Parish Representative)
Nicole Gervais (Secretary)
Andrea Carvalho (Parent Representative)
Boris Cindric (Parent Representative)
Michelle Nimac (Parent Representative)
Suzy Pires (Parent Representative)
Alana The (Parent Representative)
Julie Romanow (Parent Representative)
Laurie McDougald (Parent Representative)

Regrets: Mrs. P Rumble (Teaching Representative)

1) Welcome / Introductions

-Commissioning of Council

2) Review of Council Binder

-review of by-laws
-council operates from lens of whole school as per HCDSB policies
-review Article 3 “Purpose and Objectives”,
-review Article 4 “Membership”, no Non-Teaching Rep on this year’s council
-review Article 7 “Officers and Duties”

3) Establishing Council Roles

Nominations for Council Chair:

-Andrea Carvalho nominates Gerry Bergin, seconded by Ciara DeJong
-unanimous
-accepted by Gerry Bergin

Nominations for Co-Chair

-self-nominate: Andrea Carvalho
-position acclaimed

Position of Secretary

-volunteers: Nicole Gervais
-acclaimed

Position of Parish Representative

-volunteers: Ciara DeJong
-acclaimed

Position of Community Representative

-volunteers: Suzy Pires
-acclaimed

Position of OAPCE Representative

- volunteers: Tina Forte
- acclaimed

4) Approval of Agenda:

- review article 9, how to add items to agenda
- Andrea Carvalho moved to approve agenda, seconded by Laurie McDougald

5) Minutes of Meeting May 28, 2019

- minutes were not taken at the last meeting

6) Principal's Report (Additional Notes):

- mandate is to improve student achievement and well-being

a) Believing:

- first mass with Fr Con was Wed Oct 2
- ICE providing more resources to school
- Sacrament preparation for First Communion and Confirmation: Nov 13, 7pm
- Confirmation: April 25, 2020
- Bishop's decision was to move Confirmation to Cathedral
- First Communion: May 23, 2020
- Bishop's dinner: Wed Nov 6, fundraiser for Halton Catholic Education Fund

b) Financial Report

- summary of last year's expenditures
- pending expenditure of another 5 Chromebooks to provide class set
- goal is to provide class sets for Grades 6-8
- next meeting we will discuss school-generated funds allocation plan
- board policy is only one major fundraiser, last few years we have raised funds through Halloween Dance-a-thon
- students have a voice in fund allocation (e.g. new water fountain, robotics)

c) Achieving

- have teachers trained (Mrs Holowotsky and Ms Pomirko) in the Empower Reading Program, a reading program developed with Sick Kids
- EQAO results: very exceptional results, especially considering small class size
- school spends a lot of time with cohort data: how did students score on gr 3 vs 6, informs school practise and grade continuity
- current collective practise is use of number lines: how this learning is continued throughout the grades

d) Belonging

- 60 students participating in salad bar
- new CYC Mrs Paul
- continuing with Zones of Regulation emotion management program
- new program Mind Up to build resiliency to stress and regulate emotions, finding solutions to problems
- school climate survey scheduled for April, historically has been grades 4-8 but survey is changing this year, details to follow

Motion that Appendix A: Principal Report has been received and is one of progress made by Nicole Gervais, approved by Ciara DeJong

- Gerry Bergin proposes that the Principal Report be circulated prior to meeting with the agenda in an effort to allow members to review its content and come prepared to ask questions as necessary
- E. Bakaic's concern with proposal is that the timeliness of information may not make this a feasible option as updates to report are frequent/ last minute
- hopefully time to present report will be less of a factor at next meeting considering general overview of council will not be required

7) Committee Reports:

Fundraising Committee:

Chair: Tina Forte

Co-Chair: Ciara DeJong

-Volunteers: Alana The, Laurie McDougald, Julie Romanow

a) Dance-a-thon: 3rd year

- flyer distributed to children before Thanksgiving to secure pledge donations
- levels of prizes based on donations received
- committee is required:
- level 1 prize determined to be ear-buds
- goal is \$12 000
- last year only needed approx 35 level 2 items
- Suzy recommends adding a part in the letter regarding how the funds will be allocated
- Gerry will speak to printing contact
- Julie to order ear-buds

b) Christmas Concert Bake Sale (Dec 12)

- to be deferred to separate fundraising committee

c) Indigo Fundraiser:

- to be discussed at separate fundraising committee

Motion to accept committee reports as ones of progress: Nicole Gervais motioned, Andrea Carvalho seconded

8) Other Items:

-items for next agenda:

- Laurie: proposed forming committee to investigate the possibility of regional programming offered at St Luke, Gerry to contact Trustee
- Boris: proposed Parking, focus on spot for drivers with disabilities which is full
- Alana: proposed Read-a-Thon, Nicole will contact Scholastics and report back

9) Next meeting date: Tues Nov 12, 2019

-subsequent meeting dates: Tues Jan 28, Tues March 10, Tues April 28

10) Prayer

-meeting adjourned 8:55