



**St. Luke School Council
Minutes**

November 9th – 6:30 p.m.

Attending:

Attendees: Emi Bakaic (Principal)
Pam Crepinsek (Non-Teaching Representative)
Mario Mule (Teacher Representative)
Ron Apel (Council Chair)
Nancy Guzzo (Co Council Chair)
Ciara De Jong (Parish Representative)
Tina Forte (Parish Representative)
Ally Bergin (Secretary)
Sawsan Selwyn (Parent Representative)
Darren Koerber (Parent Representative)
Christina Hunter (Parent Representative)
Diane Carvalho (Parent Representative)

Regrets:

Tracy Dilawri (Community Representative)
Regina Dykman (Parent Representative)
Mike Newell (Community Representative)

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1. Welcome to members / guests and introductions
 2. Opening Council Prayer
 3. Approval of Agenda - Motioned by Nancy Guzzo and seconded by Diane Carvalho
 4. Follow up on Dates from previous meeting:
 - a) Pledge and Declaration filled in and signed by all present
 - b) Letter to board: (St. Andrew and St. Marguerite have had meetings re: #'s?
realignment?– these have programs – French and gifted; perfect time to write a letter; Ron to draft and Nancy to review on Monday November 14th
 - c) Feedback from staff on tech requests:
 - a. Emi showed pics of how the technology is used in the classrooms (research, powerpoints, word and math study, writing, notebooks) – gr 1-8

- b. Would like to see how the math is being used from the primary to senior levels.
- c. Kindergarten classes would like a couple of ipads for centre use – 5 for \$3,000
- d. Gr 1-3: 1 document camera per class (\$370) each – would like 3
- e. Gr 4-8: additional laptops to support office 365 instruction and use (\$600 each) –would like 15
- f. The council will look at supplementing the investment in technology – total approx. investment \$13110)

d) Principal's Report – (Appendix)

- a. Christmas concert December 21st – dress rehearsal for students only; performance in the morning and evening on December 22nd
- b. Progress reports – November 22nd
- c. Parent Teacher interviews – Nov 24 & 25th (P.A. Day)
- d. Safe and accepting
 - i. Safe and Accepting Schools Committee: 4 students (2 male and 2 female gr 7&8 students); Mrs. Chong, Ms. Leahy, Mrs. Tomas, Mrs. Rundstedler (CYC) and Officer Drew Scott (Community Rep)
 - ii. *Tell Them From Me* Survey results 2015: reviewed results pertaining to safe schools data: 84% of students in gr. 4-8 felt positive sense of belonging; students who reported being subjected to felt physical, social, verbal or bullying over the internet: gr. 4 - 48%; gr. 5 & 6 – 20%, gr. 7&8 – 11%; 67% of students in gr. 4-6 and 75% of students in gr. 7&8 feel safe at school as well as going to and from school
 - iii. rank according to the province – indicated that there was no great variance from the province; no significant difference between the boys and girls' responses
 - iv. Bullying Awareness & Prevention Plan will be posted on school website (currently under construction)
 - v. Plan to focus on developing understanding of difference between peer conflict & bullying through student focus group, presentations; continue to build self-regulation, conflict resolution, leadership and digital citizenship skills through classroom instruction and CYC programs; Religion and Family Life curriculum
 - vi. Bully Awareness & Prevention Week: November 21-25: student reps and Mrs. Chong to attend kick off on presentation on Nov. 22nd;
 - vii. Nov. 4th: Gr. 1-4 Scott Graham presentation on bullying awareness, acceptance, leadership skills – positive feedback from students and staff

- viii. PALS program: Mrs. Rundstedler (CYC) and grade 5 students developing positive play, self-regulation and leaderships skill through organized games at recess in the primary yard
- ix. Request of Nancy and the committee that we need to be made aware of issues in the classroom; we are here to help; best practices for parents to take and use at home; should be addressed at the parent teacher meetings.
- x. Financial Update:
 - 1. Annual School Generated Funds Plan – based on 2015/2016 expenditures
 - a. \$3,030 from 36 families to date
 - b. Can we have a school cash online reminder to make it easy to donate similar to lunch email reminder to parents? – Emi to check
 - c. Ok to carry \$\$ into next school yr (allowed to carry \$35/student)
 - d. If we are ok – Emi will get board approval and then post to the school website – Motion to accept – Ciara; Sawsan seconded

e) Chair's Report

- a. Council Posts confirmations – good
- b. Council Constitution and By- Law review – any questions to address at next council meeting or follow up with Ron directly
- c. Regional Council of chairs – get Ron to fill in
 - i. Focus on getting literacy up – now good so focusing on Numeracy
 - ii. Would like to have a parent engagement night – focus on Numeracy; bring someone out from the board; need to ensure that we apply for the Pro-Grant (parents reaching out grant) – Emi will get a reminder in the spring for next year; Emi is reaching out to Jackie about availability and then we will put on agenda for next meeting to pick a date
- d. Fundraising Committee:
 - i. Chair – Nancy Guzzo (nominated by Ciara; seconded by everyone)
 - ii. Christmas baskets
 - 1. Letters have gone out
 - 2. Gr 7-8 students inventory the collections
 - 3. November 22nd – baskets were put together in time for the parent teacher interviews)

4. Next fundraising meeting December 7th at 6:30pm - Location
The Temple Bar on Winston Churchill
- iii. Agenda items for fundraising committee:
 1. Ice cream truck
 2. Year End fair
- e. Parish Report (Tina and Ciara) – attended parish retreat
 - i. Website “Formed” – Catholic Netflix

User name : Demo@formed.org
Password: Saints

 1. Contains movies
 2. 1 month demo; then the parish can purchase for \$2,500 per year (need to speak with Father Con
 3. Teacher and student guides
 - ii. Bishop Crosby's dinner – Tina and Ciara attended
 - iii. Obtained some additional resources
 - iv. OAPCE (the Ontario Association of Parents in Catholic Education) – should be one rep on every council
 - v. Learned how what other schools are doing – bring one class to mass at a time to learn parts of the mass (Father Con does this in our gym)
- f. Other items
 - i. Subway lunches – Sawsan was wondering if we want to bring in a sub program; not great from other schools' experiences; Ron will collect suggestions for new lunch programs (including lunch lady) and bring to next meeting
 - ii. Public bus routes – meeting with the public transit committee – update at the next meeting

Next meeting:

Fundraising: Wednesday December 7th at 6:30pm

School Council: Wednesday January 25th 6:30pm