

**ST. JOHN (BURLINGTON) CATHOLIC SCHOOL COUNCIL  
ANNUAL REPORT  
FOR THE 2016/2017 SCHOOL YEAR**

**COUNCIL MEMBERSHIP**

Each year in September, parents, staff and community members have an opportunity to be nominated to represent the various stakeholder groups at St. John School. For the 2016-2017 school year, all members were acclaimed.

Parents were represented by the following Council members:

Maria Lourenco, Chair	Jason Crawford, Vice-Chair	Dan Francis, Secretary
Melanie Keogh	Christian Thibault	Chris Worobec

Staff were represented by:

Tami Browne, Principal	Susan Petruccelli, Teaching rep	Katerina Frame, Non-teaching rep
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The community and parish were represented by:

Dolene Vanderlelie, Community rep	Thomas Mancini, Parish rep
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Both Dolene, who has served on the St. John Parent Council for many years, and Tom, who served for the first time this year, have done an exemplary job of promoting the home-school-parish connection. Thank you Tom and Dolene for your many contributions.

**MEETINGS**

All Catholic School Council meetings are open to the public; parents and community members are always welcome to attend. Meetings start at 6:30 pm and are held in the school library. Meeting minutes are posted on the school website upon approval at the subsequent meeting.

In the 2016-2017 school year, Council held four meetings, on the following dates: **October 3, 2016; November 7, 2016; February 6, 2017 and May 15, 2017**. Minutes for the 2016-2017 school year meetings can be found at: <https://elem.hcdsb.org/stjohnburlington/about-our-school-council/>.

The first Council meeting for the 2017-2018 school year will be held on Monday, October 2, 2017 at 6:30 pm in the school library. All are welcome to attend.

## **COUNCIL ACTIVITIES**

One of the primary focuses of Catholic School Council is to support fundraising activities. Fundraising activities could not be possible without the support of many parent volunteers as well as our Principal, Mrs. Browne, and the staff. Thank you to all who contributed to Fundraising efforts this past year. The results of the various Fundraising activities for the 2016-2017 school year are as follows:

**ST. JOHN CATHOLIC SCHOOL COUNCIL  
FINANCIAL REPORT  
FOR THE 2016/2017 SCHOOL YEAR**

<b>FUNDRAISING:</b>					
	Revenue	Costs	NET ACTUALS	BUDGET	DESCRIPTION
<b>PASTA NIGHT</b>	10,576.50	4,798.75	<b>5,777.75</b>	<b>5,250</b>	On April 20, 2017, St. John School celebrated the 30th anniversary of Pasta Night with another fabulous evening of food, fun, community and great prizes, over two dinner sittings. As always, the event brought together the families, friends and staff of St. John's including many members of the parish and community. Funds were raised through dinner ticket sales, 50/50 draws and raffle prize ticket sales. Special thanks to Tracy Lourenco, Nanette Bastin and Melanie Keogh who once again coordinated a very successful event. Congratulations to the Murphy family who were the lucky winners of the Grand Prize of two Westjet flight tickets, courtesy of Westjet. The tickets were donated through Westjet's Gift of Flight program in recognition of the volunteer efforts of Westjet employee and St. John parent, Linda Zapatelli.
<b>DANCE-A-THON</b>	4,650.65	73.11	<b>4,577.54</b>	<b>4,650</b>	On October 31st, St. John's students participated in the annual Spooktacular Dance-a-thon. Students collected donations and were able to wear their Hallowe'en costumes to school and dance to their favourite tunes in the "spooktacularly" decorated gym. Many thanks to the families and friends who supported our students and to the staff who organized and coordinated this event. It was a memorable day for all!
<b>LUNCH PROGRAMS:</b>					
<b>PIZZA LUNCHES</b>	17,635.50	9,327.01	<b>8,308.49</b>	<b>6,750</b>	Pizza lunches are a volunteer initiative, and were coordinated by Deandra Busch this year. Pizza, as well as drinks and snacks, were pre-ordered by students at the beginning of the term/year and delivered by parent volunteers twice a month.  Special thanks to our providers: Toppers Pizza, Kernels Popcorn and DeJong Dairy.
<b>LUNCH LADY</b>	570.60		<b>570.60</b>	<b>400</b>	Lunch Lady is an external company that delivers prepared lunches to students on a weekly basis. Commissions are paid to the school based on a portion of sales.
<b>SUB LUNCHES</b>	4,579.00	4,114.26	<b>464.74</b>	-	Sub lunches are a volunteer initiative, and were organized by Melanie Keogh this year. Subs and milk were pre-ordered by students at the beginning of the term/year and delivered by parent volunteers twice a month.  Special thanks to our providers: Subway Subs and DeJong Dairy.
<b>TOTAL FUNDRAISING</b>	<b>38,012.25</b>	<b>18,313.13</b>	<b>19,699.12</b>	<b>17,050</b>	

	<b>ACTUALS</b>	<b>BUDGET</b>
Total Fundraising	<b>19,699.12</b>	<b>17,050</b>
Opening Balance (Actual)	<b>2,355.49</b>	<b>2,355</b>
Total Funds Available	<b>22,054.61</b>	<b>19,405</b>

#### **ALLOCATIONS:**

Proceeds from Fundraising activities provided many opportunities for our students. Spending for the 2016-2017 school year was as follows:

	Revenue	Costs	NET ACTUALS	BUDGET	DESCRIPTION
Agendas		1,595.47	1,595.47	1,595	Daily planners provided annually to all students.
Environmental Fund	138.28	522.61	384.33	400	The Environment Fund supported Bling Bin Eco Program and GOOSE bins. Costs were partially offset by the proceeds from the Green Bin electronic waste collection.
Faith Team		865.09	865.09	1,050	Expenses include the Confirmation reception, Pancake Tuesday and Healthy Basket supplies.
Graduation Awards *			-	500	See below; Grad expenses are incurred at the end of the year and payment is in September.
Guest Speakers		3,481.86	3,481.86	4,000	Big Kid Entertainment and XMovement.
Literacy / Numeracy	1,500.00	3,348.79	1,848.79	1,000	"Family Math Night" expenses were partially offset by a Ministry of Education PRO Grant. Also includes supplies for After School Math Program and other numeracy supplies.
Music *		525.98	525.98	500	Musical Instruments and rentals (ukulele and trumpet)
Playground/Sports Equipment		991.93	991.93	1,500	Recess equipment
Sports		1,678.50	1,678.50	1,500	Hockey tournament fees
Principal's Discretionary *		2,605.39	2,605.39	2,000	The Principal's Discretionary Fund is used to assist students in need and other miscellaneous needs of the school.
Technology *		1,466.69	1,466.69	2,000	Apps, ipad mini repair, 2 document cameras, ipad Garage Band program
Total Spending to August 31	1,638.28	17,082.31	15,444.03	16,045	
Balance at August 31, 2017			6,610.58	School Board fiscal year end is August 31.	
* Expenses from 2016/2017 disbursed in September 2017:					
Graduation expenses			328.91		Primarily graduation awards
Music			103.96		Trumpet rental
Principal's Discretionary			257.41		Play Day refreshments
Technology expense			13.53		App purchase
Total Sep 2017 disbursements			703.81		
Balance Forward to 2017/2018 School Year			5,906.77	3,360	Unused fundraising proceeds are carried forward to the next school year.

Fundraising activities as well as many of the programs and opportunities at St. John School could not be possible without the help of many wonderful volunteers, as well as corporate sponsors. We would like to take this opportunity to personally thank our many wonderful volunteers who gave of their time and talents to help make St. John School a better place.

Special thanks to **Jacquie M.**, our **Volunteer Coordinator** and to all of the volunteers who made the following programs and initiatives possible:

#### **Confirmation Reception**

Thank you to the volunteers who helped set up and clean up the Reception for our Grade 7 Confirmandi and guests, following the Confirmation ceremony in November: **Jacquie M. (coordinator), Amy S., Erica S., Melanie K., and Tanya H..**

#### **Reading Support**

Under the direction of **Mrs. Kwasnik.**, volunteers provided small group reading support to select students in the primary grades, in a quiet area of the school. Thank you **Mrs. Kwasnik (coordinator), Amy S., Jacquie M., Karen W. and Santa S.** for helping our students improve their reading skills.

### **Healthy Basket Program**

Funded primarily through Halton Food for Thought, volunteers ensure that healthy snacks and emergency lunches are available to students who may not have brought them from home, or who may need a little extra nourishment to enable their learning. Thank you to coordinators **Sue T.** and **Jacquie M.**, as well as our volunteers: **Ashley W., Caralyn R., Damian F., Kayla M.** and **Ria P.**

Special thanks as well to the **Catholic Women's League** for their generous donation and support of the program.

### **Baking Committee**

Our baking committee was called upon to provide (not necessarily healthy!) treats for the Confirmation Reception in November as well as Mrs. Browne's Retirement Celebration in June. Thanks to **Jacquie M. (coordinator), Ashley W., Caralyn R., Cary C., Damian F., Deandre B., Katherine B., Kathleen C., Katie R., Linda Z., Sabrina S., Tina R.** and **Tanya H.** for your delicious treats!

### **Shrove (Pancake) Tuesday**

Volunteers prepared and served pancakes to all students in recognition of Shrove Tuesday. Special thanks to **coordinator Deandre B.** and her pancake making team: **Amy S., Candice V., Caralyn R., Claudia C., Erica S., Jacquie M., Katherine B., Kayla M., Linda Z., Melanie K., Melissa L., Nayive, Santa S., Shelsea S., Tanya H.** and **Zyna G.**

### **Sub Days**

Thanks to **Melanie K., coordinator, Jacquie M., Jen D., Lynn H., Melissa S.,** and **Nannette B.** for organizing and delivering sub day lunches.

### **Pizza Lunches:**

Thanks to **Deandre B., coordinator** and the many volunteers who helped deliver pizza, drinks and snacks throughout the year: **Amy S., Bozena F., Candice V., Caralyn R., Claire D., Claudia G., Erica S., Jacquie M., Jen D., Karen W., Karen W., Kayla M., Linda Z., Lynn H., Melanie K., Melissa L., Melissa S., Nayive, Santa S., Shelsea S., Tracy L.,** and **Zyna G.**

### **Pasta Night:**

The tasks are too many to mention but this group definitely deserves special recognition! An event of this size could not be possible without a dedicated and well organized team. Special thanks to **coordinators Tracy L., Nanette B.,** and **Melanie K.** and the entire Pasta Night crew: **Agost L., Amy S., Andrea T., Ashley W., Bozena F., Candice V., Cary C., Chris W., Christian T., Cindy K., Claudia C., Dan F., Denise M., Donna E., Erica V., Giuseppe D., Jacquie M., Jason C., Jeff H., Joanne W., Joe D., Joshua L.O., Karen W., Kate B., Kathy D., Katie R., Kayla M., Larry H., Linda Z., Lisa W., Lori D., Margaret M., Maria L., Melissa L., Natalie L., Natalie S., Natasha H., Rhonda S., Santa S., St. John's Parish Men's Group, Tanya H.,** and **Wendy O.**

Thank you to all who donated raffle prizes whether personal or corporate. We would like to especially acknowledge the following Major Sponsors who contributed cash or prizes valued at \$150 or more (in no particular order):

Orange Theory Fitness	Diamond Estates	Cosimo's Salon
Ikea	Mercedes Benz Q-Spa	Popeyes Supplements
The Burlington Pond	Dash Sports Inc.	Lowville Golf Club
Forsyth Electrical	Jibbs Bikes	Sleeman's
Coty	Hello Fresh	Pinnacle Foods
EcoDisposal Management	Marilu's Market	Brant Florist
Bozena Fisher, RMT	YMCA, Ron Edwards	Fortinos
Treasure Mills	Italpasta	The Wave
Culaccino Restaurant	Lisa Weber Realty Inc.	St. John's Parish Men's Group
Café Hair & Nails Spa Inc.	Bruno's Schools of Hair Design, Hamilton	Lisa Marie Winnings @ Investors Group
	In School Wear	

Last but definitely not least, special thanks to our Grand Prize sponsor West Jet who donated two free flights through the Gift of Flight program, recognizing the volunteer efforts of West Jet employee and St. John parent, Linda Z..

### **LOOKING FORWARD**

As we embark on a new school year, some Council discussion items will carry forward from last year.

As the representative voice of the school community, an integral (and required) role of Catholic School Councils is to communicate and consult with their school communities, with the particulars of "how" and "when" left to the purview of each individual Council/community. While last year's Council discussed the development of a community consultation framework, we did not get as far as actually developing the framework itself or the "hows" and "whens". This work will continue into this school year and we would love to get your feedback on this initiative. ***How would you like to be consulted and receive information about Council and school news and activities?***

A review of our fundraising programs will also be critical this year as the future of Pasta Night remains in question. Currently, no one has stepped forward to coordinate this event this year, which has been a major fundraiser and community building event for the past 30 years. As we consider whether to reinvent Pasta Night or replace it with another event(s), consideration will need to be given to the impact on fundraising as well as community building.

Feel free to drop a line to the School Council e-mail: [sjschoolcouncil@gmail.com](mailto:sjschoolcouncil@gmail.com) if you would like to provide some feedback on either of these topics - or on any other issue for that matter!

*St. John Catholic School Council, 2016/2017  
September, 2017*