



FundScrip Instructions

Families help raise funds for the school by simply spending money on things that they would normally buy using **FundScrip**. In addition to purchasing cards to donate to the Angel Wish Tree, this fundraising program allows you to raise funds by purchasing gift cards for your everyday shopping (i.e. groceries, gas, gifts and household items). When you purchase a \$100 grocery gift card, you receive the \$100 card, and in addition, a percentage is donated to our fundraising campaign. You do not pay anything extra for the amount that is donated to the school. **This program will be available to families throughout the school year.**

1. Click on the following link to begin. This link can also be shared with family and friends.


<https://www.fundscrip.com/support-a-group/M4UMV8>

If you already use FundScrip, just log in with your existing credentials and skip to Step 6 below.

Thank you for deciding to support your group, it only takes 30 seconds to get started.

Already a supporter? [Login Now](#).

2. If it's your first time, enter your information, agree to the Terms and Conditions and Click on "Support A Group".



St. Joan of Arc Catholic
Elementary School
Catholic School
[Change group](#)

First Name	Last Name
<input type="text"/>	<input type="text"/>
Email Address	Password
<input type="text"/>	<input type="text"/>
Postal Code	Phone Number
<input type="text"/>	<input type="text"/>

Yes, I agree to the [Terms and Conditions](#)

[Support a Group](#)



- Once you click on “Support A Group”, you will receive a confirmation message indicating that an email was sent to you asking you to confirm your email address.

Your account has been successfully created, and an email has been sent to [REDACTED]@gmail.com. Please confirm your email address by clicking the link in the email.

If you haven't received the email, please [contact us](#).

- Log into the email you used to sign up and click on the link provided.

Thank you for registering with FundScrip.

You're almost done! Please **confirm your email address by clicking the link below:**

<https://www.fundscrip.com/complete-registration/eb6dfe2e-ae78-452f-8ed7-f78f3c3dced3>

See you online!

- You will be redirected to their site and asked to Complete Registration.

Complete Registration

Phone Number

In case we need to contact you about an order.

Language Preference

Site & Email Language

English French

Electronic Messages (Email) Preferences

I would like to receive electronic offers and promotions from FundScrip. Some examples include:

- Once you complete registration, you will be ready to Shop for cards! You can either search for your preferred retailer in the search bar or scroll through the list available.





7. Your cards will show up in your Shopping Cart and you can see how much gets donated to the school. The donated amount does not get charged to you and you still get the full amount of your gift card.

Shopping Cart

CHECKOUT

Support a Campaign **EDIT**

Campaign St. Joan of Arc Catholic Elementary School - Fundraiser
Beneficiary St. Joan of Arc
Next Order Date Friday, November 13, 2020 at 9:30 AM ET
Next Delivery Date Wednesday, November 18, 2020

Order Details **EDIT**

Retailer	Value	Quantity	Amount	Donation
Dollarama	\$10.00	1	\$10.00	\$0.30
Sobeys	\$25.00	1	\$25.00	\$0.75
Tim Hortons	\$15.00	1	\$15.00	\$0.30
Walmart	\$25.00	1	\$25.00	\$0.75
Subtotal		4	\$75.00	\$2.10

Shipping **EDIT**

Method *Please select a distribution method*
Contact *Please specify a contact person*

Payment **EDIT**

Method *Please select a payment method*

CHECKOUT

8. You must choose a shipping method. At the bottom of your shopping cart, click “EDIT” under Shipping. Choose “Direct Shipping” and “Add New Address”. Under Shipping Methods, choose how you would like the cards shipped to you and then Click “Apply”

Shipping Method

Direct Shipping

Shipping Address
Add or select a shipping address.

Select Address

ADD NEW ADDRESS

Shipping Methods

Lettermail™ \$--
2 to 7 business days - time in transit

Xpresspost™ without signature \$--
1 to 3 business days - time in transit

Xpresspost™ with signature \$--
1 to 3 business days - time in transit

APPLY



9. Once you enter your address, the shipping charges will be calculated. Lettermail with Canada Post is the most cost effective and you should receive it about 1.5 weeks after ordering. This includes the processing time.

Shipping Methods

- Lettermail™ \$1.04
2 to 7 business days - time in transit
- Xpresspost™ without signature \$9.73
2 to 4 business days - time in transit
- Xpresspost™ with signature \$11.43
2 to 4 business days - time in transit

APPLY

10. Go back into your Shopping Cart and choose your method of payment by clicking on “Edit”.

Note: After clicking Edit, you may have to scroll up to view the next step. It may just be a Browser issue, but it gives the impression that nothing is happening.

~ Payment EDIT

Method Please select a payment method

CHECKOUT

There are 3 different ways to pay. The Credit Card option reduces the donation by 1.99% so it is best to pay via EFT or on line through your banking institution, like you would a bill payment. Once you choose your method of payment, click “Apply” and go back to your Shopping Cart and click “Check Out”.

Payment Method

- Electronic Funds Transfer (EFT) - No Fee
Your EFT account is currently inactive. Sign up for EFT payments for free.
- Credit Card - Donations Reduced by 1.99%
- Online Bill Payment - No Fee
Payments made with Online Bill Payment can take up to three (3) business days. Your order will only be processed once payment has been received. View the [Online Bill Payment instructions](#).

APPLY

11. You will be asked to Review you Order and then click “Place Order”.

Review Your Order

You're almost there, but you still need to click "Place Order" to finalize your order.

You must have at least \$200 in your order to qualify for the COVID-19 - Lettermail™ Free Shipping.
[Continue shopping](#)

Processing Date Friday, November 13, 2020 (Estimated Date)	Payment Method EDIT Online Banking Bill Payment
Distribution Method EDIT Direct Shipping - Lettermail™ - \$1.04	Donation EDIT St. Joan of Arc Catholic Elementary School - Fundraiser \$2.10
Shipping Address Home	

PLACE ORDER



12. **IMPORTANT!!! Please Read.** If you have chosen the OnLine bill payment method, your order is NOT processed until you pay through your bank. Please sign on directly to your OnLine banking app to complete payment immediately after placing your order to avoid processing and shipping delays.

Please note that if you pay via EFT or online banking late on a Friday, your payment may not get processed until the following Monday.

Click “Confirm”.

Payment Confirmation

Please note that this order will not be processed until your payment has been received and please allow up to 3 business day for your payment information to be received. Once your payment has been received, you will receive a confirmation of payment email from FundScrip in which we will inform you of when your order will be processed.

CANCEL CONFIRM

13. You will receive an Order Confirmation number and asked to Login to your Financial Institution’s online banking website. Go to Bill Payments and add Payee “Fundscrip”. Your Fundscrip account number is the number you use to pay against.

Order #2322585

Ordered on Thursday, November 12, 2020

A payment in the amount of \$76.04 must still be received so that this order can be processed on Friday, November 13, 2020. To make your payment using Online Bill Payment, follow these instructions:

- Login to your financial institution's online banking website.
- Visit the "Bill Payments" or "Pay Bills" section (the exact name depends on your financial institution).