

ANNIVERSARY



St. Francis of Assisi
CATHOLIC ELEMENTARY

Catholic School Council Meeting

October 5, 2020

Via Microsoft Teams

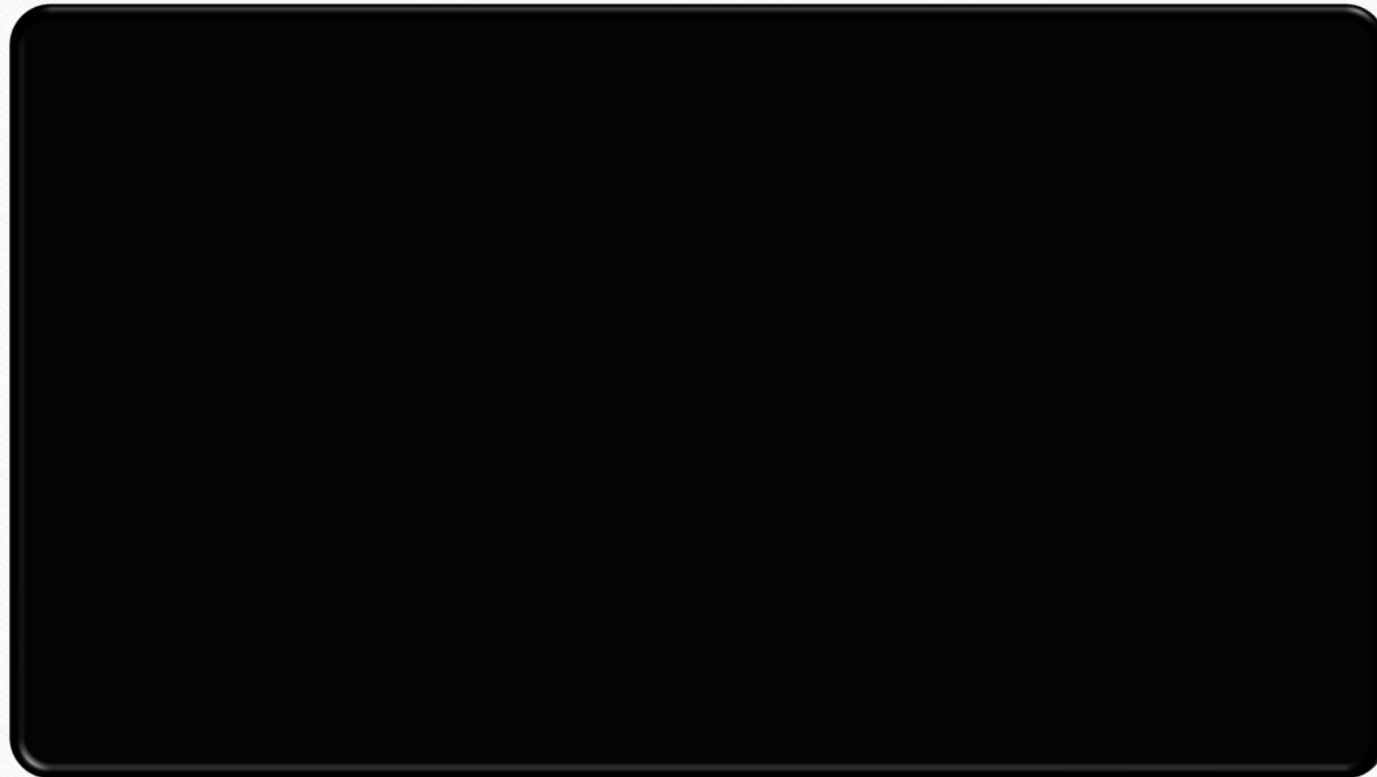
Prayer

The meeting began at 6:45pm, led in prayer by C. Reitzel

God our Father, you call and equip each of us with the gifts of your Holy Spirit to help build up the body of Christ. Bless these members of the St. Francis of Assisi School Catholic School Council so that they might answer your call to serve, animated with the Holy Spirit's wisdom, courage and love. May their activities on behalf of our Catholic school help foster a living faith among all staff and students. A faith that drinks deeply at the well of your inspired and living word, that is strengthened in the grace of the Sacraments and witnessed in self-giving love. We make this prayer to you through Christ our Lord. Amen.

Land Acknowledgement

M. Witter shared the land acknowledgment that is shared with students each morning as a component of our school's Opening Exercises



Introduction of Council Members

Vicki Santaguida	Kristin Micalizzi
Zach Sholdra	Frida Geeves
Whitney Locke	Marie McGinness-Paterson
Paulina Rygus	Amanda Harris
Kayla Corkovic	
Cathy Reitzel – Teaching Representative	Cheryl Nieuwendyk – Non-Teaching Representative
TBD – Parish Representative	TBD – Community Representative
Mark Witter - Principal	

Agenda

Welcome, Land Acknowledgment, Prayer, Introductions, Approval of Agenda	Principal Council Members
Declaration and Pledge by members of Council for 2021/2022	Council Members
Principal's Report	Principal
School Generated Funds <ul style="list-style-type: none">❖ School Generated Funds Report❖ Fundraising	Principal
Selection of Chair/Co-Chairs, Secretary, <u>OAPCE</u> Representative	Council Members
Parents Reaching Out (PRO) Grant	Council Members
Council of Chairs Meetings / Future Meeting dates <ul style="list-style-type: none">❖ Council of Chairs Meetings❖ Future Meeting Dates	Council Members
OPEN	All
Prayer and Adjournment	All

Agenda was approved, no additions to the agenda were submitted.

Declaration and Pledge

- To be eligible, a person must be a parent of a pupil who is enrolled in the school at which the position is being sought and must meet the requirements of Ontario Regulation 330/10 of the Education Act.
- All members of the Catholic school council must be Catholic.
 - Notwithstanding the above, in addition to the membership requirements of Ontario Regulation 330/10, provision may be made by a Catholic school council for the election of up to two (2) non-Catholic parents/guardians of Catholic children attending said school.
- The chair and/or co-chairs of the Catholic school council must be Catholic
- **All members present completed the declaration and pledge and submitted electronically to M. Witter**

Board and School Policies, Procedures, Information

- *Policy I-23 (Catholic School Councils and Catholic Parent Involvement Committee)* Updated February, 2017
- *Admin Procedure VI-84 (Catholic School Councils and Catholic Parent Involvement Committee)* Updated February, 2017
- Board website:
<https://www.hcdsb.org/Parents/CSCouncil/Pages/default.aspx>
- School website:
<https://elem.hcdsb.org/stfrancis/about-our-school-council/>

Principal's Report

Principles of Parent Involvement and Engagement

- Parents and Guardians have the right and responsibility to participate in the education of their children and can contribute to their child's development in a number of ways.
- We value the advice given by our Catholic School Councils with respect to learning opportunities for children and for improved operations within our schools.
- The HCDSB encourages parents to correspond and communicate with all members of the school board, such as Principals, Superintendents, and Trustees

Role of Catholic School Council and ***Relationship*** with Principal

- The Catholic School Council shall be the official advisory group to the Principal
- A Catholic School Council may make recommendations to the principal of the school or to the board that established the council on any matter. (Ont. Reg. 612/00)
- The Principal shall respond to all advice advanced by the local Catholic School Council, under Ont. Reg. 612/00, and be reflected in the meeting minutes.

Catholic School Councils: *Communication Protocols*

Following the first meeting of the Catholic School Council of each year, the following information will be communicated to each school's parent community:

1. The purpose of each school council as stipulated in Regulation 612/00 Sec. 2(1)
2. Identification and Role of each member
3. Manner in which parents can communicate with their Catholic School Councils

Note: All of the above information is located on the school website and shared with the school community. The email address for the council is fransc@hcdsb.org

Catholic School Councils: *Communication Protocols*

Every Catholic School Council shall annually submit a written report on its activities to the Principal of the school and to the board that established the council and provide a copy of the report to all parents of the pupils enrolled in the school. Ontario Reg. 612/00, s. 24(1)

Note: This is completed at the end of the school year by the Chair / Co-Chairs of the council.

Catholic School Councils: *Communication Protocols*

CONSULTATION:

- Catholic School Councils shall consult with their parent community. The issue before the council will determine when it is appropriate to do so.
- Catholic School Councils may establish a framework that will guide its decisions and strategies about consultation.

Catholic School Councils: *The Role of the Principal*

- Seek input from the Council in areas for which it has been assigned advising responsibilities.
 - *School Dress/School Uniform* - **Yearly basis**
 - *Student Achievement* – *There is no achievement data to formally report this year*
 - *Code of Conduct* – *School website: <https://elem.hcdsb.org/stfrancis/code-of-conduct/>*
- Assist the council in communicating with the school community
- Encourage the participation of parents from various groups within the school community

Catholic School Councils:

The Role of the School Council Member

- *Consult* with the school community on setting priorities, strategies and performance measures.
- *Consult* with other school councils and education partners on wider issues.
- *Share* information with the school community, other school councils and the School Board.

Communication and Consultation – Final Thoughts

(From *School Councils – Strengthening Our Partnerships*)

Actively seek the views of the school community: Continually seeking input from the school community is the only way councils can accurately formulate goals and expectations for the school that will meet community needs.

Actively represent the views of the school community and become as influential as possible: School Councils have a responsibility to make the views of the school community known to the principal, school board, and other education partners, where applicable.

Communication and Consultation – Final Thoughts

(From *School Councils – Strengthening Our Partnerships*)

Inform the school community: School councils must keep the community well informed of the council's roles, functions, projects and decisions (along with the reasons behind them)

Involve the school community: The school council will need to make a special effort to bring all partners into the education circle to ensure decisions reflect the interests of all children in the school.

Achieving	Believing	Belonging
<ul style="list-style-type: none"> • 341 students conventional learning • 18 students virtual learning or home schooling • No EQAO data to share this year • School Improvement Plan: <ul style="list-style-type: none"> • Literacy • Numeracy • Faith Formation 	<ul style="list-style-type: none"> • Virtual liturgy led by grade 8 students on September 30 • Outdoor liturgy led by Fr. Dave on October 5 • School pastoral plan focuses on Truth and Reconciliation through the Catholic Graduate Expectations and Indigenous Grandfather Teachings 	<ul style="list-style-type: none"> • We focus on providing a safe, welcoming and inclusive learning environment where all students and every member of our school community can experience a positive sense of belonging and well-being. <ul style="list-style-type: none"> • Culturally responsive and relevant pedagogy and school practices • Pastoral Plan • Bullying Prevention Plan • iDARE

Health and Safety Questions?

- School / classroom protocols
- Trips, clubs, teams, lunch days
- Outbreak management
- Other

School Generated Funds Report and Fundraising

- School Generated Funds Report
 - School generated funds (SGFs) are funds that are received, raised or collected in the name of our school or a school activity. Many of these funds are raised through the direct involvement of the Catholic School Council and our parent community.
 - Balance must be posted 3 times per year on school website
- School Generated Funds Plan
 - Must be completed by the school Principal, approved by school Superintendent, and posted on school website by November of each school year.
- Fundraising
 - No fundraising has occurred for two academic years
 - **Discussion item by council. Members voted and decided to hold a Halloween Dance for students, but to not use the dance as a fundraiser. Members will submit fundraising ideas to M. Witter via electronic form.**

ST. FRANCIS OF ASSISI Catholic Elementary School
School Generated Funds
As at REPORTING DATE OCTOBER 14TH, 2020

	Opening Balance	Revenues	Expenses	Ending Balance
Administration	\$ 12,667.71	\$ 773.66	\$ -	\$ 13,441.37
Clubs	\$ -	\$ -	\$ -	\$ -
Departments	\$ -	\$ -	\$ -	\$ -
External Charities	\$ -	\$ -	\$ -	\$ -
Field Trips/Excursions	\$ -	\$ -	\$ -	\$ -
Halton Food For Thought	\$ 2,293.76	\$ -	\$ -	\$ 2,293.76
Other	\$ -	\$ -	\$ -	\$ -
School Fundraising	\$ 9,900.00	\$ -	\$ -	\$ 9,900.00
Special Events	\$ -	\$ -	\$ -	\$ -
	\$ 24,861.47	\$ 773.66	\$ -	\$ 25,635.13

St. Francis of Assisi Catholic Ele
CIBC
CIBC - Non-Board Funds

Trial Balance (Umbrella Date Range)

Report #10

2021-09-29 . 2021-09-29
Date ... Range

Categories	Opening Balance	Expenses	Revenues	Balance
Administration				
Administration-General - 1500	\$7,373.73			\$7,373.73
	\$7,373.73	\$0.00	\$0.00	\$7,373.73
Halton Food for Thought				
Halton Food For Thought - 9999	\$3,093.96			\$3,093.96
	\$3,093.96	\$0.00	\$0.00	\$3,093.96
School Fundraising				
Donation - 1506	\$6,658.47			\$6,658.47
	\$6,658.47	\$0.00	\$0.00	\$6,658.47
Total Expenses/Revenue:	\$17,126.16	\$0.00	\$0.00	\$17,126.16
Total Bank Account:	\$17,126.16	\$0.00	\$0.00	\$17,126.16
Investment	\$0.00	\$0.00	\$0.00	\$0.00
Cash On Hand:				\$0.00
Total Fund:				\$17,126.16

Nomination and Election of Chair / Co-Chair, Secretary, OAPCE Representative

Chair / Co-Chair:

- Must be Catholic
- Sets meeting agendas in consultation with the Principal
- Directs meetings ensuring that the discussion and debate are in accordance with the by-laws, attends and reports back on Council of Chairs Meetings
- Provides any required information to the Secretary for distribution to School Council members prior to a Catholic School Council meeting
- Is/are the recognized parent representative of the Catholic School Council. All inquiries or concerns must be forwarded to the Chair in writing

Nomination and Election of Chair / Co-Chair, Secretary, OAPCE Representative

Secretary:

- Records minutes of Catholic School Council meetings
- Ensures that all records and minutes are kept on computer disk and retained with the school for access

OAPCE (Ontario Association of Parents in Catholic Education):

- Is a point of contact for information sharing between OAPCE and School Council
- **V. Santaguida and K. Micalizzi acclaimed as Council Co-Chairs**
- **M. Paterson acclaimed as Council Secretary**
- **Z. Sholdra acclaimed as OAPCE Representative**

Parents Reaching Out (PRO) Grant

Purpose:

- PRO Grants support school boards and school authorities to work with their Parents and Parent Involvement Committees (PICs) in order to lead initiatives that address local parent needs and/or remove barriers that prevent parents from participating and engaging fully in their children's learning and educational progress. Essential to this process is ensuring that parents have access and inclusive means to support their engagement.

Parents Reaching Out (PRO) Grant

Guidelines:

- Projects initiated by parents through school councils. Projects demonstrate parent input on how schools can improve in at least one of the following areas:
 1. Address social inclusion and racism, specifically anti-Asian, anti-Black, and anti-Indigenous racism and other prejudices toward racialized and marginalized groups;
 2. Creating a safe and welcoming environment;
 3. Demonstrating respect for parents as valued partners within the education system regarding decisions about their child's education;
 4. Enhancing communication with teachers;
 5. Informing parents about the expectations of the Ontario Curriculum and supporting resources.

Parents Reaching Out (PRO) Grant

Guidelines:

- Projects initiated by parents through school councils and are eligible for up to \$500 of funding. Projects demonstrate parent input on how schools can improve in at least one of the following areas:
 1. Address social inclusion and racism, specifically anti-Asian, anti-Black, and anti-Indigenous racism and other prejudices toward racialized and marginalized groups;
 2. Creating a safe and welcoming environment;
 3. Demonstrating respect for parents as valued partners within the education system regarding decisions about their child's education;
 4. Enhancing communication with teachers;
 5. Informing parents about the expectations of the Ontario Curriculum and supporting resources.

Members to discuss potential PRO Grant application at the next schedule council meeting

Council of Chairs Meetings and Future Council Meeting dates

- Suggested Future Council Meeting Dates:
 - November 8, 2021
 - January 17, 2022
 - April 4, 2022
 - June 6, 2022
 - **Members agreed to meet at the suggested dates above.**

Closing Prayer

The meeting closed at 8:48pm, led in prayer by M. Witter

We thank you, Lord for calling us to be stewards of the vision that guides our share in the Church's mission to pass on the Good News of Jesus Christ. Pour out on us the wisdom and courage of Your Spirit, so that we might discern and confidently plan for our Catholic school's future in accordance with your Holy will. We make this prayer to You through Christ, our Lord. Amen.