



### Vision

To be the leader in community safety and policing excellence.

### Mission

To provide effective and efficient community-based policing.

### Values

Trust and Respect,  
Integrity, Accountability,  
Excellence, Teamwork,  
Justice

# Halton Regional Police Service

## Re: Online Service for Police Record Checks

Dear Parents and Guardians:

There is no need to tell you how busy the start of a new school year is. If your fall plans include volunteering, you will likely need to complete a Police Record Check on top of it all.

That's where we step in to make things at least a little easier.

**Police Record Checks are available ONLINE. Residents of Halton Region, aged 21 and older can apply for Police Information Checks and Police Vulnerable Sector Checks for employment and volunteer purposes online 24 hours a day, seven days a week without having to attend one of our police locations.**

Here's how it works:

- Visit our website: [www.haltonpolice.ca](http://www.haltonpolice.ca). Click on Services -> Police Record Checks.
- Complete each field of the application form. To verify your identity, you will be asked a series of authentication questions based on your personal credit file. Answers to the questions are timed to ensure added security and privacy.
- In addition to the standard \$25.00 processing fee, a convenience charge of \$9.95 plus HST will be added to each Police Record Check.
- If there are no concerns or follow-up required, the requested Police Record Check will be mailed directly to you.

Those under the age of 21, who have lived in Canada less than one year, who have no established personal credit history, or who do not wish to pay the convenience fee can still attend any District within our Region or Halton Regional Police Service Headquarters at 1151 Bronte Road in Oakville to obtain a Police Record Check. Locations and hours of operation are available on our website under *About Us -> Locations*.

We are excited to make this service available to you and your family. For more information or questions, visit [www.haltonpolice.ca](http://www.haltonpolice.ca), Email [recordchecks@haltonpolice.ca](mailto:recordchecks@haltonpolice.ca) or call 905-825-4747 ext. 4712.

Regards,

Staff Sergeant Stephanie Jamieson  
Information and Records Services

**Stephen J. Tanner**  
Chief of Police

**Carol Crowe**  
Deputy Chief of Police

**Nishan Duraippah**  
Deputy Chief of Police

**One Vision, One Mission, One Team**

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