



## St. Dominic CES Catholic School Council

*Date | time* Monday, November 8, 2021 at 6:30 p.m.

*Meeting called by* Vince Chininea & Tracey Babic

*Meeting held* Microsoft Teams Meeting

### Council Members

**Attendees:** Laurie Mendoza, Michelle Fernando, Vicki Dempsey, Jeremy Wohleber, Shashi Fernando, Andrea Ongaro (Non-Teaching Staff rep), Anthony Delle Monache (Teaching Staff Rep), Tracey Babic (Vice-Principal), Vince Chininea (Principal)

**Regrets:** Kelly Sam, Heather Albertson, Betsy Thomas

**Absent:** None

### Minutes

**Agenda item:** Introduction & Opening Prayer

**Presenter:** Shashi & Tracey

**Discussion:**

- Meeting began at 6:30 PM
- Shashi read the Opening Prayer
- Tracey read the Land Acknowledgement

**Conclusions:**

N/A

**Action items**

**Person responsible**

**Deadline**

✓ None

**Agenda item:** Approval of Previous Meeting's Minutes

**Presenter:** Laurie

**Discussion:**

- No discussion or comments received
- Shashi moved to accept the minutes; Vicky seconded

**Conclusions:**

N/A

**Action items**

**Person responsible**

**Deadline**

✓ None

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**Agenda item:** Administrators Report

**Presenter:** Vince & Tracey

**Discussion:**

**\* Continued emphasis on health and safety protocols/COVID 19 protocols to keep our school as safe as possible.**

**Achieving**

- Preparing for our progress reports (go home Nov. 24<sup>th</sup>)
- Parent/teacher conferences happening Nov. 26 and 27
- Our teaching staff continue to collaborate with each other to navigate teaching and learning as we continue through the pandemic
- Looking to address interruptions to learning, as a result of the pandemic
- K to gr. 3 focus on Literacy skills, early reading to hopefully address the missed/interrupted learning

**Believing**

- Continuation of our liturgies, which took place (liturgy on Solidarity) / Gr. 7 this month (Human Dignity)
- Daily prayers continue (Ontario Catholic Graduate Expectations each month – Discerning Believer, Nov. - Effective Communicator) / Christian Meditation has begun as part of our Mindful Mondays
- Confirmation for Gr. 7s (Parent Information Night – will happen in January and the Sacrament will be celebrated in May)
- Advent is approaching – Sunday, November 28 – will look to start our next Social Justice initiative (Angel Tree, Sock and Mitten Drive)
- Food Drive collection was a major success and we will collect for Advent
- Planning a liturgy for the start of Advent with Father visiting to connect live in the school
- First Communion (Grade 2 Students)
- Those preparing for Communion this school year please take note of the following dates
  - o Thursday, November 18 – Parents Meeting (7:00 pm)
  - o Saturday, March 5 - Sacrament of First Reconciliation (7:00 pm)
  - o Celebration of First Holy Communion - TBD
- These dates have been added to our school calendar as well
- We look forward to celebrating with our grade 2 students and your family this year
- Remembrance Day Ceremony and liturgy will take place this Thursday, virtually

## **Belonging**

- Terrific Halloween celebrations (students had a blast! Thank you parents!!!)
- Appreciations based on OCGEs have begun
- Remembrance Day Celebration (Nov. 11) / Veterans Week – Nov. 5-11
- Indigenous Awareness Month (Treaties Week, Today is Indigenous Veterans' Day, morning announcements, classroom activities, such as Moses Lunham paintings)
- Bullying Prevention and Awareness Week – third week, Nov. 15 to 19 (Staff to lead initiatives with Student Ambassadors) – “celebrating our differences” week of November 15 / Pink shirt day for bullying awareness
- \*SAIDAT presentation for students in Gr. 4-8 and presentations from our CYC for students in K to 3
- \*Liaison officer, C. Foster will be in to speak with our grade 7 and 8 students
- Safe schools / Equity & Inclusion Committee (School staff, Council chairs, students) meeting to take place shortly
- Intramurals will begin in the near future
- Inter-school athletics will begin for senior students as well (boys and girls volleyball)
- Grade 7 and 8 students have been planning for secondary transitions (pathways lead from the board), grade 8s planning with STA and had a visit last week from the STA guidance department

## SGF Report

- SGF 101
- 2 budgets lines
  - o 1 - Board Budget allocated to St Dominic - every student gets a \$ amount from Ministry; strict procedures apply to the expenditure of these funds; school gets audited
  - o 2 - School Generated Funds - monies that come from any other source; strict procedures apply to the expenditure of these funds as well; monies have to go to students and community
- SGF can come from: Fundraising (major, minor, hot lunch); Grants; Donations; Commissions from vendors; GST Rebates; Charities (zero net); Field trips
- Expenses to be paid from SGF - prizes for fundraisers, pizza, vendors, speakers, fees for cash online, etc.
- Purchases made from SGF - must directly support students and their well-being, as well as parent and community engagement
- School fundraising is the line item that council has role in but Principal and VP make decision as to which line items initiatives are to be paid from
- SGF Reports are posted online in Nov, Feb and end of year
- Categories: admin; clubs; departments (only Library); external charities (zero balance); field trips/excursions; Halton Food for Thought; school fundraising; special events (tournaments, graduation, sacraments)
- Carryover to next year is \$35 per student (so about \$16-18,000)
- Purchases for the school can be made from lines other than school fundraising
- SGF process:
  - o 1 - major fundraiser, hot lunch, etc.
  - o 2 - plan for the year - how funds will be used (school fundraising line only)
  - o 3 - Principal & VP make purchases and consult with CSC
- SGF Reports will be posted online

## Conclusions:

N/A

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
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✓ None

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<b>Agenda item:</b> Fundraising Debrief	<b>Presenter:</b> Laurie & Michelle
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**Discussion:**

**Dance a thon**

- Hugely successful this year; raised about \$22,000
- In 2019, raised about \$16,000
- in 2016, raised about \$18,000
- Significant increase in engagement too (this year 74% of students participated)
- Betsy, Linda, and Laurie decorated the gym
- Tracey thanked CSC for all of their help in building sense of community

**Fresh from the Farm**

- Sold 81 vegetable bundles and 56 apple bundles
- The school will retain 40% of sales (\$1,031.20) and remit 60% to the Ontario Fruit and Vegetable Growers' Association
- We will be notified 10 days in advance of delivery date and then we'll need to make arrangements for distribution

**Conclusions:**

N/A

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
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✓ Notify CSC as soon as delivery date for Fresh from the Farm is known	Michelle Fernando	
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**Discussion:**

**Christmas concert**

- Ms. Corbacio is developing a theme for the Christmas concert
- It will be a pre recorded performance with participation of all classes

**Catholic Council of Chairs Meeting**

- Representatives from all schools at the Board attend the meeting
- **SFG** - reviewed SGF, requirement that SGF report be posted, etc.
- **Fall fundraisers** - one breakout session was concerning fall fundraisers; one school ran a minor fundraiser where all monies raised went to a charity; maybe we can do the same
- **Special Education Advisory Committee (SEAC)** - presentation on all different types of special needs
- **Halton Catholic Children's Foundation (HCCF)** - fundraising for kids in need
- **Bishop's Dinner** - school will be making a small donation to a charity to support kids in need in lieu of attending dinner

**Spending Input**

- Outdoor classroom shade
  - o Anthony says shade would be great; better to do it when cohorting ends; kids seems to really like it; can see it being used
  - o Vince says we should be mindful of permits and facility requirements going forward; cost would be about \$8,000; need to discuss the details
- Buddy bench
  - o Anthony says teachers are in support of friendship benches, but messaging has to be done carefully as kids may be further ostracized; suggests bench could be named after a teacher or student who has passed
- Music
  - o Consider partnering with another school who has run these programs
- Musicals
  - o Vince says they are huge productions beginning with auditions in the fall, then practices throughout the year and the show in spring; we can hire someone with the expertise to run such a program
  - o Tracey says Mss Jackie at Show to Go Productions has been hired previously to help school with musicals
- Technology
  - o Chromebooks that came to school for remote learning (90 chrome books) will remain at school but we have 27 classrooms so more devices would be helpful

- Devices for LEGO robotics, coding, etc. would be helpful for curricular and extracurricular learning activities; very worthwhile to purchase additional devices of this type
- Vince suggests we identify current inventory and then plan for next couple of years
- STEM / STEAM
  - Laurie says Kelly as an engineer is very familiar with STEM and STEAM programs and may have some to suggest
- CSC should also review parent input provided through last year's survey
- Vince and Tracey to solicit feedback from teachers as well
- Finance Committee to bring plan in January on how to spend monies raised

**Sub-Committees**

- Finance - Shashi and Jeremy
- School events - Vicky and Betsy
- Healthy school - Heather and Michelle

**Next CSC Meeting Dates**

- Jan 10, 2022
- March 7, 2022
- May 2, 2022
- June 7, 2022

**Conclusions:**

N/A

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Review parent survey from last year	CSC	
✓ Solicit teacher feedback on spending	Vince & Tracey	
✓ Develop plan to spend monies raised from fundraising	Finance Committee	

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**Agenda item:** Events and Fundraising

**Presenter:** Shashi, Jeremy,  
Laurie

**Discussion:**

**Movie Night**

- Jeremy has already reached out to Film.ca
- Purpose is to hold a community event (not fundraising) but attending the event at Film.ca would be more expensive than going to the movies
- We can negotiate with the vendor or subsidize the cost
- Shashi suggests we consider holding the movie outdoors in June or September if weather is an issue; would be much more cost effective (about \$350)
- Also with COVID, an outdoor movie sends a more consistent message

**Cookie dough, Purdy's Chocolates**

- Good option for a minor fundraiser where we direct monies to a charity
- Another fundraiser at Christmas may be too early (consider Valentine's or Easter)

**Skate Night**

- Purpose again is a community event, not a fundraiser
- Laurie to contact the Town to ask about running the event in January or February

**Virtual Events**

- Virtual events were run last year and we can do the same this year (Kahoot night, chemistry night, etc.)

**Cobbs**

- Shashi says Cobbs can offer vouchers for cross buns or other items

**Conclusions:**

N/A

**Action items**

**Person responsible**

**Deadline**

✓



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**Agenda item:** Closing Prayer

**Presenter:** Anthony

**Discussion:**

Anthony led the closing prayer.

Meeting adjourned at 8:00 PM

**Conclusions:**

N/A

**Action items**

**Person responsible**

**Deadline**

✓ None