



ST. ANNE CATHOLIC SCHOOL COUNCIL

MEETING MINUTES

MONDAY, OCTOBER 5TH 2020 @ 6:45PM

QUARANTINE EDITION – THE MELANSON – “THIS IS THE WAY”

MEMBERS	ROLE	PRESENT/REGRETS
Amanda Ferkul	Parent Rep	Present
Andrea Florian	Co-Chair	Present
Annette Palalas	Parish Rep	Present
Claudiu Preda	Parent Rep	Present
Jennifer Commisso	Parent Rep	Present
John McKinney	Secretary	Present
Lily Kwiatkowski	Parent Rep	Present
Lisa Fedor-Gould	Parent Rep	Present
Mabel Watt	OAPCE Rep	Present
Noble Poulouse	Parent Rep	Present
Ovidiu Cornea	Parent Rep	Present
Paul Haddaden	Parent Rep	Present
Ralston Vazz	Co-Chair	Present
Rudy Dahdal	Parent Rep	Present
Vito Roppo	Parent Rep	Present
TBD	Non-Teaching Representative	Regrets
Rory Sneyd	Teaching Representative	Present
Yolanda Esposito	Vice Principal	Present
Brian Melanson	Principal	Present

Opening Prayer – Mr. Melanson

Welcome and Introduction of Council Members & Guests – Mr. Melanson

Review of Agenda – Mr. Melanson

Link to meeting [agenda](#)

Commissioning Prayer Service – Mr. Melanson

Declaration and Pledge

Handed out and signed by all members who were present (date and submit via email to Mr. Melanson).

Appointment of Co-Chairs, Secretary, Community Rep, and Parish Rep – Mr. Melanson

Co-Chairs set the agenda for every meeting with the assistance of Brian and Yolanda, attend three Council of Chairs meetings during the year, and complete the year-end report. Positions were determined to be:

- Co-Chair: Andrea Florian-Marini
- Co-Chair: Ralston Vazz
- Secretary: John McKinney
- OAPCE Rep: Mabel Watt

- Parish Rep: Annette Palalas
- Community Rep: Ovi Cornea

Review Code of By-Laws – Mr Melanson

Copy of the By-Laws are found [here](#)

- Motion to approve – Ovi
- Motion seconded by – Andrea

Administrator’s Report – Mr. Melanson & Mrs. Esposito

Reminder to keep conversations timely and meaningful with the goal of a 90 min meeting

Overview

- Huge administrative task to keep students safe with the constant changes in rules and regulations
- Recesses being reviewed – teaching children new games that don’t require equipment or things they can do within their own zone (contact tracing/co-hort rules) – 14 zones
- Trying to have as much phys-ed outdoors (cleaning the physical gymnasium is a huge strain on the cleaning staff) – hoping to shift some duties from day time cleaning staff to evening
- If St Anne needs to use the City field beside the school there is a fee associated with it.
- Student population – ~120 online and ~660 in school – numbers are projecting to be the same post the Thanksgiving (virtual/in-school) changeover
- Mental Health is a big focus for the staff as well as encouraging everyone to incorporate all students in activities
- Leverage Teachers’ chosen platform for communication (D2L shells, Remind app, etc)

ACHIEVING:

CURRICULUM & UPDATES

- Goals toward Safe School, COVID guidelines, Mental Health, and Numeracy have been our focus to begin the year
- School Improvement Planning started in June for this year, however all PA days used in September as per Ministry were towards Health & Safety and Math Curriculum, SIP planning will come soon, but we as a school are continuing with the goals listed above
- EQAO is cancelled for the year
- Cross Panel – Meeting virtually the High School and Pathways itinerant underway to ensure transitions to high school are still in place, information has been communicated to the intermediate classes, and there will be some virtual meetings to assist with pathways planning
- No PA Day this month, Holiday on Monday, October 12th
- MathUp supports in place already, focus on the new Math curriculum, virtual presentations for teachers have already begun, including one prior to the start of the year during the first week of September
- Reading interventions: RTI has started with our PTM teachers assisting
- Empower program will be up and running soon

BELIEVING:

CATHOLICITY

- Our parish partners will not be visiting the school as of yet, therefore there is no Opening School Mass this year; we have been doing mini liturgies over the announcements every morning run by me (Gospel readings, reflection, purpose for the day); planning a “virtual liturgy” for the school soon
- Classroom prayers are being submitted by our students starting today
- Church information about cancelled Sacraments and this year’s Sacraments are posted on our website as well as the Church website
- Christian Meditation over the announcements school wide will begin after Thanksgiving every afternoon at 1:00pm once we are all inside after lunch (classrooms have been practicing; reminder that Christian Meditation focuses on silence and focusing; great way to have students settled after the morning to prepare for the afternoon)

- Focus on Faith themes will be part of our connection to our Catholic Graduate Expectations (we have been focusing on Solidarity this month)

BELONGING:

HOME/SCHOOL COMMUNICATION

- NO Hot Lunches as of yet
- Photos – still waiting for approval to have pictures taken
- Orange Shirt Day was this past Monday (thank you for the immense participation!)
- Virtual Code of Conducts to be held this month for each division/classroom
- WEBSITE updated on a regular basis; not much happening on our Calendar but it is updated with the information we have
- SchoolMessenger will continue with School Updates at least once a week
- All teachers have their methods of communicating, and this should always be first step when issues/concerns arise
- Twitter account is active

COMMUNITY BUILDING

- Fundraiser ideas?
- Spirit Wear!

FOUNDATIONAL ELEMENTS:

SAFETY

- Routines have been established following new COVID guidelines (cohorts, zones, recesses split, no equipment, washroom logs, seating plans, bus seating plans, essential visitor logs, non-essential visitors not allowed in school)
- Virtual Council of Chairs meeting on October 28th at 6:30pm to 9:00pm
- Budget review/SGF Plan at next meeting...
- Emergency Procedures: Fire Drills/Lock Down/Bomb Threat – have had three Fall fire drills (COVID style), first lockdown drill will be this month; Bomb Threat drills (2 per year)
- Communication: Website; Twitter; Email communication once a week (School Updates); Calendar online
- Entry in the morning/recesses/lunch procedures; Doors open and Supervision begins at 8:25am in our hallways, staff at the four entrances (Kindergarten, Door 3, Door 10 and Door 11)
- Drop-offs in the morning/Pick-ups after school seem to be running smoothly (no waits, utilizing Kiss and Ride lanes, adhering to crosswalks and staff, using the Doug Wright Park parking lot)
- Thanksgiving on Monday, Oct. 12th NO SCHOOL
- Curriculum Night coming after Thanksgiving

New Business

Spirit Wear

- not a fundraiser
- potential to offer masks with the St Anne Spirit logo
- website will have specific measurements on the site
- Oct 13 – Oct 27

Fundraising

- Halloween Dance-A-Thon – appeal to parent population for a donation
- Suggestion to have \$2 donation to wear a costume
- Potential to have raffle for something like electronic gift cards (flip give/fundscrip)
- Potential to leverage existing relationships where St Anne's get a percentage of sales when the school is mentioned (ie: Cobs, Pita Pit, PizzaPizza, Indigo, etc)

Hot Lunches

Discussion around potential of take-away meals

Committee Reports

Community Rep – Ovi Cornea

- No update

Ontario Association of Parents in Catholic Education – Mabel Watt

- No update

Non-Teaching Staff Updates – TBD

- No update

Parish Updates – Annette Palalas

- Virtual masses are being held

Teaching Staff Updates – Rory Sneyd

- No update

Next meeting: November 2nd 2020 @ 6:30pm

Review of Correspondence

Mail

- no update

E-Mail

- no update

Wrap up and adjournment

Meeting adjourned @ 8:29pm