# ST. ANDREW CSC MINUTES – June 3rd, 2020 6:30 pm

### Due to COVID-19, the CSC held its meeting via teleconference.

**In Attendance:** Lorraine Boulos (Principal), Michelle Kotulak (Vice Principal), Christine Krueger (Chair), Kelly Williams (Parent Rep & BBQ lead), Marion Bastiampillai (Parish Rep), Crystal Duggan (Parent Rep), Mary Soler (Parent Rep and Secretary), Emilia De Simone (Parent Rep & Treasurer), Abiodun Adekitan (Parent Rep), Patricia Nadal Droog (CUPE Rep), Nancy Harrison (Teacher Rep), Richard Selwyn (Parent Rep), Latifah Thompson (Parent Rep), Laura Gallo (OAPSCE Rep))

**Regrets:** None

1. **Welcome & Prayer**
* The meeting began at 6:35 pm.
* Beautiful Opening Prayer led by Lorraine.
* May 1st Minutes sent via email – approved.
1. **Approval of Agenda**
* Agenda was sent via email and agreed over Teleconference. Latifa Motion to approve the Agenda, Seconded by Laura.
1. **Administrator’s Summary**
* Lorraine provided an administrator’s summary – no formal report was prepared for the June 3rd 2020 meeting.
* **Highlights include:**
	+ Retrieval of Student belongings:
		- Protocol for the retrieval of student belongings at curbside will be sent to parents/guardians soon. Pick up will be via last name at designated school areas during the last week of school.
	+ Grade 8 Graduation:
		- Live virtual mass planned for June 18th, 7 pm followed by a pre-recorded video for the virtual graduation ceremony. Grade 8 students have been asked to provide a selfie with “I will” statements to add to the video. June 19th will be graduation diploma and gift pick up. One family car come through bus lane to pick up items.
	+ Report Cards:
		- Digital report cards to be issued last week of school. Teachers are able to give a higher mark since March 13th, but not a lower mark due to school closure on March 13. The school closure cannot negatively impact a student’s grade. Students will get an “I” = Insufficient information due to Covid school closure. Many “I” are expected. Teachers are able to comment on the report card as they can book two half days to work on report cards.
	+ Other:
		- Portable 7 has been vandalized. Green bottle of paint sprayed all over the inside of the portable. Unsure whether anything was taken from the portable. Important to be aware that groups of people cannot congregate on school property as it violates physical boundaries. If this is noticed, then bylaw officers should be called.
	+ Council Budget: Emilia presented the budget. 10K (from HCDSB) allocated to Technology (chromoebooks etc.). Purchasing gym matts deferred to 2020 -2021 school year. Purchasing new curtains for school stage will occur this year and has been allocated in the budget. School council has decided to keep a budget reserve for expenditures in next school year due to the number of uncertainties at this time.
	+ Parish update:
		- Church is not open and virtual masses are occurring every day at 7 pm and each Sunday at 10 am. Debbie Fry has been a wonderful help and not getting paid. Council motion to provide gift card to Debbie Fry.
			* Motion to give Debbie a $300 gift (Flowers and gift card): Abi, Seconded: Marion
	+ New business/issues for discussion:
		- What to expect for September: Parents will be informed about school start procedures in the summer. Options include children attending in shifts, more online learning etc.
		- Change of St. Andrew school start times will be communicated to parents
		- Digital award to Knights of Columbus to thank them for the donation of 6K to help families in need.
		- Bench dedication for St. Andrew’s student mother who passed away – postponed until Fall 2020.
		- Mrs Burton award proposed: Grade 8 graduation award in her honour – caring and loving attitude towards peers.
		- Staff changes: refer to weekly update
		- Ministry feedback: Parents/guardians are encouraged to provide feedback regarding continuity of learning including any concerns from parents on their children. Parents should refer to HCDB emails.
		- Next Council meeting: this was the last council meeting for 2019 to 2020 school year. Christine relayed sincere thank you to this school council for support during this unprecedented school year.

**Closing prayer and adjournment – meeting adjourned at 7:40 pm**

**Next meeting: Fall 2020.**