# Minutes of the St. Andrew Catholic School Council

**Date:** October 4, 2017

**Time:** 6:30pm

**Location:** Library, St. Andrew Catholic School

**In Attendance:** Lorraine Boulos, Kelly Williams (VP) , Emilia DeSimone, Nancy Harrison, Marion Bastiampillai, Elisabeth Michienzi, Christine Krueger, Susan English, Kelly Williams, Marguerite Murad Fuoco, Kendra Paiement, Louisa Oliveira, Simone Jez

**Regrets:** Mary Soler

**Welcome**

Lorraine B. opened the meeting, by welcoming everyone, she and Kelly W. (VP) led us in prayer.

**Introduction**

Each Council member introduced themselves and shared their connection and reason for joining the St. Andrew School Council.

**Council By-Laws, Commissioning Ceremony/Code of Ethics, Responsibilities, Pledge, Declarations**

Lorraine B. reviewed council by-laws and the commissioning ceremony with council members. Code of Ethics, Responsibilities, Roles, and information regarding meetings were reviewed. Declaration forms were completed by all Council members. Kelly W. (VP) performed the commissioning ceremony. The 2017-2018 council members are:

|  |  |
| --- | --- |
| Parent Representatives | Susan EnglishKelly Williams (parent rep)Emilia De SimoneChristine KruegerMarion BastiampillaiElisabeth MichienziMarguerite Murad FuocoKendra PaiementLouisa Oliveira |
| Teaching Staff Representatives | Nancy Harrison |
| Non-Teaching Staff Representatives | n/a  |
| Parish Representatives | Christine Krueger |
| Community Rep | Simone Jez |
| OAPCE (Ontario Association of Parent in Catholic Education) | Christine Krueger |
| Principal | Lorraine Boulos |
| Vice Principal | Kelly Williams |

**Elections of Executive to Council**

Election of executive nominated and elected unanimously.

Chair: Susan English

Treasurer: Emilia DeSimone

Secretary: Elisabeth Michienzi

Community Representative: Simone Jez

Parish and OAPEC Representative: Christine Krueger

**Approval of Agenda:**

With a few additions, a motion was put forth by Elisabeth M.; second by Susan E.; motion carried.

**Approval of Minutes from June 19th, 2017 Meeting:**

The meeting minutes from June 19’17 were accepted as presented. A motion was put forth by Susan E., second by Kelly W. (parent rep.), motion carried.

**PRO Grant**

Sue E. confirmed that council has been awarded $1,000 to be used towards our parent engagement activity that will focus on Indigenous Culture.

**Principal/Vice-Principal’s Report/ Lorraine B. /Kelly W. (VP)-see Appendix A**

Catholicity

Lorraine B. advised that our school will hold an awards ceremony to celebrate students who achieve above expectations in our school

Curriculum

Lorraine B. explained that our school score consistently above our Board and Province results, and also shared an overview of our EQAO results:

Grade 3: 91% reading, 95% writing and 82% math

Grade 6: 96% reading, 95% writing and 77% math

(% denotes # of students that scored a 3 or 4)

Also of note, 20% of our cohort did not meet the math standard in grade 6, but did in grade 3, which is consistent with the province wide decline in mathematics. To overcome this downturn, our school will have 2 math lead teachers who are taking additional training in order to further train our other teachers. Our school will continue a junior mathematics focus.

Home

Lorraine B. provided an update on our school communication regarding our website, weekly updates, twitter

School Climate

Lorraine B. described the anonymous Our School Survey in which the students will have the opportunity to participate and the purposed of the collection of this information.

Safety

Lorraine B. reminded council that the primary focus for school staff is safety in all areas including the parking lot

School Clean Up

Lorraine B. advised that our school has been repainted and we are in the process of disposing of resources that are no longer being used. Our school library will also be retrofitted with a “maker space” area.

**Halloween Dance-a-thon**

Lorraine B. advised that pledge forms the Halloween Dance-a-thon, which will be held on Tuesday October 31st would be sent out on Thurs. Oct. 5th. The pledge form will allow for online payment, as well. Emilia D. will lead the list of responsibilities to be shared and request volunteers to be assigned to those tasks. It was also discussed, that every child will receive prize ticket regardless of whether the child has participated in fund raising. Also there will be a prize for each top fund raising class by division, and therefore there will be 4 class winners.

**Financial Report**

Lorraine B. advised that the detailed financial report will follow in at the Nov. meeting. More details about the School Fundraising plan, the “Wish list” plan for the year and the full presentation of the financial plan for council will be reviewed and discussed at the next council meeting. The “Wish List” expenditure will be reviewed with staff prior to the meeting as well council will be asked to put forth any requests as well.

**Pizza Lunch/Milk Program**

Pizza lunches will begin Fri. Oct. 13th as well the milk program to commence the week of Oct. 10th.

Marguerite M. to explore other additional lunch options for our school, that do not require enlisting volunteers.

**Parish Updates**

Christine K. advised of the monthly Youth Mass held at MMOG parish every 1st Sat. of the month at 5pm, led by our youth parish members.

**Future Meeting Dates**

Scheduled meetings for the remainder of the year (Please note that all meetings begin at 6:30 pm and are held in the School Library)

* Wednesday November 8th, 2017
* Wednesday January 17th, 2018
* Wednesday March 7th, 2018
* Wednesday April 25th, 2018
* Monday June 20th, 2018

\*\*Thursday May 31st 2018 – School BBQ\*\*

**School BBQ**

Kelly W. (parent rep.) to book the BBQ the date with Main Event and BBQ Brothers.

**New Business for Future Meetings:**

* Boogie-A-Thon results
* Additional Lunch Options
* Community Events/Parent Engagement-dates and events
* Wish list for expenditures
* BBQ review: food, prizes, games etc.
* Uniform Review Process

The closing prayer was led by Lorraine B.

**Adjournment**

Since there was no further business the meeting was adjourned at 8:45 p.m.

**Next meeting Date: Wednesday, November 8th at 6:30pm**

**Location: Library, St. Andrew Catholic School**