

Minutes of the St. Andrew Catholic School Council

Date: October 5, 2016
Time: 6:30pm
Location: Library, St. Andrew Catholic School

In Attendance: Stephany Balogh, Kelly Williams (VP) , Emilia DeSimone, Nancy Harrison, Tracy Rego, Marion Bastiampillai, Elisabeth Michienzi, Julia Yoo, Christine Krueger, Susan English, Lynne Bucik, Catherine Frost, Mary Soler, Kelly Stephens

Regrets: Kelly Williams

Welcome

Stephany B. opened the meeting, welcoming everyone and Kelly W. (VP) led us in prayer.

Ice breaker activity

Each Council member introduced themselves and shared their connection and reason for joining the St. Andrew School Council.

Council By-Laws, Commissioning Ceremony/Code of Ethics, Responsibilities, Pledge, Declarations

Stephany B. reviewed council by-laws and the commissioning ceremony with council members. Code of Ethics, Responsibilities, Roles, and information regarding meetings were reviewed. Declaration forms were completed by all Council members. The 2016-2017 council members are:

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|------------------------------------|--|
| Parent Representatives | Susan English Julia Yoo Kelly Williams Emilia De Simone Christine Krueger Marion Bastiampillai Mary Soler Tracy Rego Elisabeth Michienzi |
| Teaching Staff Representatives | Nancy Harrison/ Kelly Stephens |
| Non-Teaching Staff Representatives | Lynne Bucik/Catherine Frost |
| Parish Representatives | Christine Krueger |
| Principal | Stephany Balogh |
| Vice Principal | Kelly Williams |

Elections of Executive to Council

Election of executive nominated and elected unanimously.

Chair: Susan English

Treasurer: Emilia DeSimone

Secretary: Elisabeth Michienzi

Approval of Agenda:

A motion was put forth by Elisabeth M.; second by Tracy R.; motion carried.

Approval of Minutes from June 20th, 2016 Meeting:

The meeting minutes from June 20th 2016 were reviewed and accepted as presented. A motion was put forth by Christine K., second by Tracy R., motion carried.

Financial Update

Stephany B. presented the 2015-2016 ending financial update stating that we finished up with approximately \$3,999 after all of the expenditures outlined in the previous meeting. All planned expenditures were achieved. She also advised us that the School Board Fundraising plan submission deadline will be Nov. 30'16. More details about the School Fundraising plan, the "Wish list" plan for the year and the full presentation of the financial plan for council will be reviewed and discussed at the next council meeting. The "Wish List" expenditure will be reviewed with staff prior to the meeting as well council will be asked to put forth any requests as well.

PRO Grant

Sue E. confirmed that council has been awarded \$1,000 to be used towards our Active Chefs parent engagement activity.

Principal/Vice-Principal's Report

Please refer to Appendix A for a copy of the Principal/Vice-Principal's Report presented by Kelly W. (VP).

In addition, Kelly S. explained in greater detail how the "Empower Reading Intervention" program functions and the objective to raise reading levels amongst the participants.

Stephany B. also shared an overview of our EQAO results:

Grade 3: 98% reading, 95% writing and 92% math

Grade 6: 89% reading, 90% writing and 75% math

(% denotes # of students that scored a 3 or 4)

Stephany B. advised council that the school will be required to conduct 2 bomb threat drills this year as part of the protocol.

Also discussed was the notice our school community received about the PAR-Pupil Accommodation review, including our F.O.S. We are required to send 1 council and 1 non council parent representative to the meetings on behalf of the St. Andrew population. Sue E. has volunteered as our council member representative.

Halloween Dance-a-thon

Emilia D. presented the details for the Halloween Dance-a-thon, which will be held on Monday October 31st. She advised that the pledge form has been revised to allow for online payment, as well, she will send a list of responsibilities to be shared and request volunteers to be assigned to those tasks.

New Business for Future Meetings:

- Boogie-A-Thon results
- Fundraising Plans
- Update on strategic plan
- Community Events/Parent Engagement-dates and events
- Wish list for expenditures
- BBQ review: food, prizes, games etc.

Future Meeting Dates

Scheduled meetings for the remainder of the year (Please note that all meetings begin at 6:30 and are held in the School Library)

- Wednesday November 16th, 2016 at 6:30pm
- Monday January 23rd, 2017 6:30pm
- Wednesday March 22nd, 2017 at 6:30pm
- Wednesday April 26th, 2017 at 6:30pm
- Monday June 19th, 2017 at 6:30pm

Thursday June 8th – School BBQ

The closing prayer was led by Kelly W. (VP)

Adjournment

Since there was no further business the meeting was adjourned.

Next meeting Date: Wednesday, November 16th at 6:30pm

Location: Library, St. Andrew Catholic School

Appendix A - Principal's Report Wednesday, October 5, 2016

Believing - Catholicity

1. Mass – Walk to mass, first community celebration of Eucharist this school year Tuesday, September 13
2. Catholic Student Ambassadors – Grades 6 to 8, group to attend WE Day October 19, Social Justice Focus
3. Confirmation Retreat for Grade 7 on Tuesday, October 11 @ Camp Brebeuf
4. Grade 2 First Reconciliation parent meeting Wednesday, October 12, at Mary Mother of God, 7pm
5. Focus on Faith Daily Reflections on the morning announcements
6. Virtue of the month – focus each month connected to the student agenda, to be integrated into RADs and Principal Awards (September -Faith, October -Empathy)
7. RAD Assembly – Celebrating clubs/teams/events and Principal Awards, pulling weekly RAD prizes is very well received. Our first RAD Assembly is Friday, October 28 beginning @ 9:10am.
8. Faith Day for Staff/PA Day for students October 7
9. Rosary Apostolate begins this month – children learn to pray the rosary monthly with volunteers in classes

Achieving - Curriculum

1. School Improvement Plan – review to take place in late October, following item analysis with our consultant and itinerant teachers
2. EQAO results for Primary and Junior Assessments review of results
3. Curriculum Night, Thursday, September 22 – very well attended and great feedback for student-led initiative
4. Reading Intervention continues for primary students, daily with the support of Mrs. Chiarotto
5. Intervention program “Empower” endorsed by Sick Kids continues to be offered via Mrs. Stephens
6. Big Brother/Big Sister homework club after school on Wednesdays, beginning October 12
7. Licensed to Learn – new lunch program with a focus on peer mentors to support younger student with academics - will begin after Thanksgiving until January, retired teacher Mrs. Cioccio is volunteering with this
8. Progress Reports go home in November and interviews take place November 24 and 25

Belonging - Culture and Community

1. St. Andrew Breakfast Program continues and to begin next week, following Thanksgiving. Special thanks to our parent coordinators, the Knights of Columbus and Catholic Women's League from MMOG, and the wonderful parent volunteers at our school. Monthly snack program continues as well.
2. Treat Lunches – first one to begin Friday, October 14 - very well organized and terrific work by our coordinator and the core group of volunteers
3. BRAVO Program Building Respect Attitudes and Values with Others – program started Thurs., Sept. 15, with Officer Scott, and continues on Thursday mornings with grade 6 students
4. Eco News – ongoing efforts in this area, continuing with Terra Cycle, new initiatives: Tupperware Tuesdays, and Walk to School Wednesdays - the club will keep tallies of class participation
5. Cross Country Teams Grades 4-8 – meet Gr. 6-8 on September 30 and Gr. 4-5 October
6. Boys/Girls Volleyball season beginning.
7. Spirt Club – supporting our “The Great Big Crunch” day, encouraging our community to wear their favourite apple colours (yellow, green, red), as well as Boogie-a-thon event
8. “The Great Big Crunch”- sponsored by Halton Food for Thought - we will gather on October 13 at 10am
9. Artists of the Month – continue with our decorated case for the artwork, October work will be highlighted in our next newsletter, and continue throughout the school year
10. Boogie-A-Thon, Monday, October 31 – great annual fundraiser – item on meeting agenda
11. Community Safety – We have completed 3 Fire drills, and we have one lock down drill to follow this month; New! Bomb Threat protocol and drills – two drills per year are new requirement
12. As outlined in SIP continued focus on student engagement, developmental assets, partnership with the public health nurse project within the family of schools – Tuesdays at 10:00 and 7:00 for parents at HT
13. Healthy Transitions Pilot Project– Promoting health of Grade 8 students transitioning to Gr. 9. Plan to work with Gr. 8 staff, PHN, CYC and administration on education sessions between November 2016 and

April 2017; One elementary school for every FOS has been chosen to pilot this program and we will be participating.

14. Safe and Accepting Schools - Team to be established, scheduled items to date: Code of Conduct reviewed with all students. Bullying Awareness and Prevention Presentation booked – “Freeze Out Bullying”.

15. CYC support continues throughout the school and PALS is the new initiative for recess activities