

Parent-Teacher Interviews Information

Dear Parents and Guardians of Sacred Heart of Jesus Catholic Elementary School,

We will be holding Parent-Teacher Interviews on Thursday, November 25th from 4:00 – 8:30 pm and Friday, November 26th from 9:00 am – 1:45 pm. Once again, this year, you will be able to schedule your Parent-Teacher Interviews online. If you wish to schedule a meeting with any of your child's teachers, please follow the instructions printed further down the page.

You will be able to access the system to schedule your appointments beginning November 10th at 12:00 noon to November 24th at 11:00 pm.

Instructions

1. Go to the Sacred Heart of Jesus scheduling webpage at <https://shj.parentinterview.com>
2. Enter the Parent Code (printed below) and click "Sign In"
Please make a note of your Confirmation #
3. Fill in your contact information and click "Continue to Make Appointments"
4. Click on the name of a teacher with whom you wish to schedule an appointment
5. Click on "Available" for a time at which you wish to meet to have your meeting
6. Repeat Steps 4 and 5 until you have scheduled all the teachers you wish to meet
7. Click on "My Schedule" (top left of the page)
8. Print out, email or copy down your schedule

The Parent Code for this term is

heart2021

Do not share this code with anyone outside your school community

Should you wish to delete an appointment you have made, click on "Delete" beside the meeting you wish to have removed from your schedule.

If you misplace your schedule, you may use your Confirmation # to retrieve your schedule from the website at any time. If you need help using the service, please email support@parentinterview.com

We look forward to speaking with you.

Sincerely,

Mr. J. Susi Principal

Mrs. P. Durand, Vice Principal