



Sacred Heart of Jesus Catholic School  
School Council Meeting Agenda  
**Wednesday, October 14, 2020**  
Virtual on MS Teams ~ 6:30 – 8:30 p.m.

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### **MINUTES OF THE MEETING**

1. Welcome and Introductions:

**Attendees:**

Principal: John Susi

Vice Principal: Darren Cochrane

Teaching Staff Representative: Lisa Messom

Parent Representatives Present:

Aileen Baretto	Jennifer Doyle	Maryam Farahani	Valerie Foster
Melanie Gaddi	Victoria Gagne	Heather Gaudet	Laura Van Dyk
Kyra Mancini	Jelena McFadyen	Julie McLaren	Jess Mitchell
Rose Molfetta	Rachel Petch	Ivonne Pineda	Raffaela Profiti
Stephanie Sage	Nancy Taddeo	JoAnn Toomath	Adele Bagnoli
Vanessa Van Moorsel			

Parent Representatives Absent: Krista Hinsperger

2. Opening Prayer by D. Cochrane

3. What does a Catholic School Council do?

- Consensus Building
  - We will use the consensus decision making model
  - Council will need to vote as needed.
  - Only official members of the Parent Council can vote.

4. Role description and the selection of the following:

- a. Co-Chairs: Adele Bagnoli and JoAnn Toomath
- b. Secretary: Melanie Gaddi

5. Other Representatives:

- a. Parish Representative: Maryam Farahani and Stephanie Sage  
Maryam and Stephanie will need to email Father Ed. JoAnn and Melanie to provide support.

- b. Community Representative: Victoria Gagne
- c. OAPCE (Ontario Association of Parents for Catholic Education)  
Representative: Adele Bagnoli

6. Committees and Chairpersons:

- a. Volunteer Coordinator: NA for 2020-21
  - b. Pizza Day: NA for 2020-21
  - c. Milk Program: NA for 2020-21
  - d. Salad Bar: NA for 2020-21
  - e. LunchBox Orders: NA for 2020-21
  - f. Healthy Snack Program: NA for 2020-21 (Coordinated by D. Cochrane)
  - g. Pancake Tuesday: NA for 2020-21
  - h. Pasta Night: NA for 2020-21
  - i. Media Contact for Special Events: TBD
  - j. Family Fun Night BBQ June: TBD for June (Rose is interested to lead)
  - k. Uniform Exchange Committee: TBD for June – Vanessa Van Moorsel
  - l. Staff Appreciation Luncheon: TBD for June (Jen and Julie volunteered to lead this again this year)
  - m. Halloween Dance-a-thon: Jelena McFadyen and Heather Gaudet
  - n. Yearbook: Krista Hinsperger (JoAnn, Melanie, Julie would like to help out as well)
- Some of the programs, mainly the food-related ones, are cancelled for now as per direction from the PHD and the HCDSB. We will review in the new year if any of them can be safely executed in the spring.
  - Healthy Snack Program will continue this year with some modifications. It will be 100% funded by Halton Food for Thought. Once a month, HFFT will send individual pre-packaged healthy snacks to the school. Students from each class will come down to pick up the container of snacks so no parent volunteers will be needed this year.
  - Halloween Dance-a-thon is happening this year to be led by Jelena and Heather.

7. Halloween Fundraising and Dance-a-thon Updates:

DANCE-A-THON

- Dance-a-thon will be held outdoors, weather-permitting.
- There will be a DJ for music and some lights.
- 3 classes at a time outside; 30-minute long dance sessions
- Costumes allowed, but no costume masks (Some face painting will also be allowed). Students must still wear PPE masks when indoors
- Décor: Aiming to have Halloween inflatables (weather-permitting), decor on school walls

- Parent Volunteers: Melanie, Victoria, Rose, Maryam, Jen, Valerie, JoAnn, Rachel and Aileen
- Halloween Art Sculpture Class Competition: Similar to previous years, we will provide each class with art materials to create a Halloween sculpture that will be displayed during the Dance-a-thon. There will be a prize for the winning classroom.

#### FUND-RAISING

- Similar to last year, classrooms will solicit pledges and compete for prizes.
- Prizes may include: movie and popcorn day (individually sealed popcorn packages).
- Jelena and Heather to come up with more prize ideas (i.e. cinema tickets for student & family)
- Cannot do Principal & VP for a day prizes this year due to COVID restrictions.

#### 8. Principal and Vice Principal's Report

- a. Communications on Council: Email distribution list
  - i. Communications will be sent out by John/Darren and/or JoAnn/Adele
- b. Virtual School Liturgies
  - i. Opening Liturgy was held last Sept 30, via Microsoft Teams. Staff did the readings and used PowerPoint to share content.
  - ii. Thanksgiving Liturgy held last October 9 was led by Ms. Bowles' Grade 8 class.
  - iii. Next one will be the Remembrance Day Liturgy to be led by the Grade 7 and 8 French Immersion classes.
  - iv. JoAnn suggested that we can do virtual masses with Father Ed. John added Father Ed can send a virtual message that can be added to the school liturgy as another option. Maryam/Stephanie to check with Father Ed. Maybe the virtual liturgy can be for all the parish schools and not just SHOJ.
  - v. Darren to investigate the best way to record the liturgies so it can be shared to parents.
- c. Rosary Wednesdays
  - i. Rosary Wednesdays has commenced today and will run for 5 weeks.
  - ii. A decade of the rosary was prayed during morning announcements.
- d. Morning Announcements have also moved to virtual once a week, including O Canada.
- e. HCCEF Evening with Bishop Crosby on Nov. 4, 2020:
  - i. Main fundraiser for HCCEF will move to virtual this year.
  - ii. HCCEF funds families in need. Principal can apply on behalf of the family. Support usually provided in the form of grocery gift cards.
  - iii. Bishop Crosby is celebrating his 10<sup>th</sup> year as Bishop of the diocese this year.

- iv. Tickets cost \$25 (previously \$75) and John is happy to purchase tickets for interested parents (and teachers). SHOJ can form a virtual table and can decide to attend the virtual event together.
    - v. JoAnn, Melanie, Adele, Rose, and Maryam are interested to attend. Other parents can inform John if also interested.
  - f. Curriculum Night is on hold. Schools are waiting for the board's direction.
  - g. School Organization and Enrolment
    - i. 500 students learning in-class, 85 remote learners
    - ii. Due to the absence of remote learners, our school class list organization was reorganized on Sept. 3<sup>rd</sup> and now there are 3 empty classrooms in the building.
    - iii. Class sizes are 15-23 students, well within the ministry mandated class size limits of an average of 22 and a cap of 25.
    - iv. After the first switch of learning environment on Oct. 19<sup>th</sup> : 13 students are moving to remote and 12 students are moving to in-class. Therefore, there is no need to reorganize the classrooms. There will only be 1 to 2, increase or decrease in some classrooms.
  - h. Fundraising Budget Estimates and Overview for 2020-2021
    - i. Budget is severely impacted by loss of food programs this year.
    - ii. Budget (see attached) approved. Highlights:
      - Carry Over from Previous school year: \$12,771
      - Halloween Fundraiser Forecast: \$14,000 (last year \$16,000)
      - Estimated Expenses: \$26,607
    - iii. JoAnn and Adele both stressed the importance of having small fundraisers we can do safely to help raise some additional revenues for the school.
  - i. Upcoming events
    - i. Halloween Dance-a-thon
    - ii. November 4: Evening with Bishop Crosby
    - iii. November 11: Virtual Remembrance Day Liturgy
    - iv. November 26: Parent-Teacher Interviews
9. School Council Discussion and Feedback:
- a. HCDSB Return to School Policies as per the Public Health Dept. (on the HCDSB Website) as this relates to SHOJ implementation
    - i. Parent drop off and pick up: Jessica (seconded by Victoria) raised concerns about inconsistent morning bell time, when doors open for the kids to go inside their classrooms. There is concern over children congregating while waiting to be let inside the school doors. John and Darren will investigate as teachers report for duty to open doors at 8:55am.
    - ii. Indoor Recess: Question raised by JoAnn as to what protocols are in place in the case of indoor recess. Lisa mentioned the students stay in their seats and can do individual activities such as: individual Math

games, doodle books/paper, whiteboard, card games (quarantined after use). Older children can use their devices with teacher supervision.

- iii. Outdoor Recess: School yard divided into zones using pylons and spray paint. When the fields are wet, John/Darren are considering using the East Parking lot as additional pavement space in order to still have outdoor recess even though the fields cannot be used.
- iv. Outside Time: Lisa mentioned teachers are making use of the good weather by bringing their classes outside during regular subject periods.
- v. Ventilation: Classroom ventilation meets all ministry and public health standards: filters are getting changed, A/C runs as needed, etc. Teachers also have the option to open windows.
- vi. Lunch Routines: All classes are split between 2 groups, alternating between outdoor recess and eating indoors during the one hour lunch break. Separate doors are used by students coming in and going out during the recess switch. Lunch supervisors go classroom to classroom. Victoria mentioned some comments from parents over behavioral issues during lunch recess. John said any behaviour issues are dealt with by the classroom teacher and/or admin.

b. Use of D2L and Remind: Parent Feedback

- i. Generally, going well for most of the parents. Remind, D2L and Google Classroom are being used.
- ii. As of today, Oct 14, all Primary teachers have licenses to use Raz Kids, a levelled reading program that will be used at school and available for home.
- iii. Lexia is another program used by Special Education teachers.
- iv. Admin will investigate getting the Support staff/teachers in Remind and D2L as well. Students who are home temporarily should also be able to get work from the support teachers.
- v. Grade 1 teachers issued a clarification letter outlining the different online platforms and what they will be used for.
- vi. John encouraged all parents to contact their child/children's teachers if they have concerns over use of Remind, D2L and other platforms.

10. Future Agenda Items:

- a. COVID-Friendly fundraising ideas
- b. Gift baskets: We used to do them for Pasta Night and looking to how we can execute them this year. Jessica reminds us to ensure these are affordable options as some parents may be out of work this year.
- c. Virtual mass for all schools (Follow-up)

11. Next Meetings

- a. Wednesdays at 6:30pm is good for most council members.
- b. Next meeting is November 18, 6:30pm.

12. Adjournment at 8:30pm