

# PLEASE VOLUNTEER AT SACRED HEART OF JESUS



It is through the volunteer involvement of parents and caregivers that we are able to offer a variety of additional activities to enrich your child's experience at Sacred Heart of Jesus School. We hope you can make the time to participate! You will be contacted by one of the event's coordinators before each activity to confirm details and availability. Should you have any questions, please contact the main office. We appreciate your support!

**Please complete this form and return it to your child's teacher by September 30th.**

Parent/Caregiver's Name: \_\_\_\_\_

Phone Number: (     ) \_\_\_\_\_ Email: \_\_\_\_\_

(NOTE: Your name, phone number and email address will be included on a "Volunteer List" that will be distributed to teachers and school council members/parents who are leading these activities.)

Name of Event	Details	Availability: YES or NO State days/times you would like to volunteer
Halloween Danceathon (Oct 31)	Part of the organizing committee to plan the event, decorate, count donations, clean up, etc.	
Uniform Exchange (Dec. and June)	Part of a committee to help collect, set up and sell gently used school uniforms	
Pizza Days (Mondays 11:30-12:45)	Assist with the distribution of pizza (Mondays) as well as the processing of order forms. Please indicate how many Mondays per month you will be available.	
Salad Bar (Tuesdays from 10:30 – 1:45)	Assist with the preparation of food for the Salad Bar (Tuesdays) as well as the processing of order forms. Please indicate how many Tuesdays per month you will be available.	
Healthy Snack Program (Tuesdays from 9:00 – 10:30)	Assist with the preparation and distribution of healthy snack bins that are sent to every classroom (Tuesdays). Please indicate how many Tuesdays per month you will be available.	
LunchBox Program (Wednesdays 11:50-12:30)	Assist with the distribution of the LunchBox lunches. Please indicate how many Wednesdays per month you will be available.	
Milk Program (Daily 11:45-12:30)	Assist with the distribution of milk as well as processing of order forms. Indicate day(s) of the week that you are available.	
Pasta Night (Feb)	a) Part of the organizing committee to plan event i.e., ticket sales, seating plans, communications with caterer, preparing Theme Baskets, donations, raffle baskets	a)
	b) volunteer during the evening of the Pasta Dinner – organization, serving, set up, selling raffle tickets, clean up, etc.	b)
Pancake Tuesday (Feb 25)	Volunteer on Pancake Tuesday – set up and clean up on the day, cooking pancakes, serving	
Family Fun Night BBQ (June 3)	a) Part of the organizing committee to plan the event i.e. food, snacks, drinks, prizes, organizing outdoor activities	a)
	b) volunteer during the evening of the BBQ – organization, set up, running an activity, selling raffle tickets, clean up, etc.	b)
Staff Appreciation Luncheon (June 23)	Part of a committee to plan an appreciation luncheon for staff – ordering food, setting up the library on the day, serving food and clean up, etc.	

Name of Event	Details	Availability: YES or NO State days/times you would like to volunteer
Open to just about anything ... just ask!	Flexible – able to help when needed	
Prize Donation	<p>I would like to <b><u>make a prize donation</u></b> for our Pasta Night or Family Fun Night BBQ. Any money raised by the sale of tickets for this prize will go to school council funded initiatives.</p> <p>Type of Prize: _____</p> <p>Your name/contact info: _____</p>	

**\*\*\* TO VOLUNTEER AT SCHOOL, YOU MUST PLEASE:**

- have a current police check with Vulnerable Sector Screening. Once we have this on file at school, you must complete an “Official Declaration Form” each year thereafter. Please access the form by clicking here <https://elem.hcdsb.org/sacredheart/2018/09/volunteer-criminal-offence-declaration-form/> please return this completed Declaration Form to the attention of the principal.

**\*\*\* NEW VOLUNTEERS:**

- If you are a new volunteer, Halton Regional Police Service's online process for persons needing a police record check for volunteering is at <http://www.polic solutions.ca/checks/services/halton/index.php>