

**Sacred Heart of Jesus Catholic School  
School Council Meeting  
Tuesday November 13<sup>th</sup>, 2018**

***In Attendance:***

John Susi	Darren Cochrane	Christine Spotswood
Aileen Baretto	Suzanne Becevello	Jennifer Doyle
Victoria Gagne	Melanie Gaddi	Heather Gaudet
Krista Hinsperger	Rick Costa	Kyra Mancini
Lisa Mason	Jelena McFadyen	Julie McLaren
Jess Mitchell	Rachel Petch	Lori Sousa
Elizabeth Sytsma	Nancy Taddeo	JoAnn Toomath
Krystal Downs	Oliver Torralba	Laura Van Dyk
Vanessa Van Moorsel	Louise Harding	

***Regrets:***

Monika Buna	Andrea Boudreau	Marcio Campos
Matrc Fuentes	Saloumeh Kahnamouee	Renee Kulinski-McCann
Anna Cichon		

#	Topic of Discussion
1	Welcome and round table introductions of all members (J. Susi)
2	Welcome Prayer (M. Gaddi)
3	Approval of Minutes from October 2 <sup>nd</sup> Meeting (A. Baretto and K. Mancini)
4	Declaration of Conflict of Interest (K. Towns)
5	<b>Principal and Vice Principal's Report (J. Susi and D. Cochrane)</b> <ol style="list-style-type: none"> <li>Review of Inclusion of 2 non-Catholic Council members as per bylaws</li> <li>Speed Bumps on Country Club Drive – 2 being installed by the City of Burlington, based on traffic studies (total travellers, frequency of travel), one a Greenway Terrace and Country Club, the other on Country Club just before Berwick</li> <li>Salad Bar Program – Back in effect. We found a new location for storing the equipment. A big thanks to Krista and Krystal! 120 students currently participating in program.</li> <li>School Generated Funds Overview               <ul style="list-style-type: none"> <li>Will be posted 3 times each school year on school website as per HCDSB Policy</li> <li>Displays School Generated Funds</li> <li>Numbers are generated by Mrs. French via board approved financial reporting system</li> <li>Amounts under “Field Trips” are not profits, they are amounts owing (payables)</li> </ul> </li> <li>School Uniform Updates               <ul style="list-style-type: none"> <li>Requirement for all students to wear ISW branded uniforms ONLY</li> <li>Grade 8's petitioned to wear graduation sweaters (as per tradition in years past)</li> <li>Council voted to allow tradition to continue, UPDATE – Only graduating students permitted to wear sweaters, not siblings, no other school Pride wear permitted</li> </ul> </li> <li>Upcoming Events:</li> </ol>

	<ul style="list-style-type: none"> <li>- Grade 3 trip , Crawford Lake</li> <li>- Grade 2 trip, Safety Village</li> <li>- November 16-23, Book Fair (No grandparent time)</li> <li>- November 20 – Report Cards, Pep Rally @ 2:50pm (*new* Grade 8 ambassadors have put together a slide show to introduce all school teams)</li> <li>- November 22 and 23 – Parent Teacher Interviews</li> <li>- November 23 – PA Day</li> <li>- November 28 – JK/SK Field Trip to Wild Haven Greenhouse</li> </ul> <p>JK/SK Christmas Concert – awaiting confirmation of dates (there will not be an all-grade Christmas concert this year). Staff are planning an Advent Carousel for the whole school.</p>
<b>6</b>	<p><b>School Council Chair's Report:</b> (K. Towns and E. Sytsma)</p> <p>Council of Chairs Update: Meeting was attended in October. Presentation on how we can keep the focus on Catholic values and faith, how can we stand out?</p> <p>OAPCE Meeting (J. Toomath) Next meeting November 24<sup>th</sup> Open to all council members who wish to attend. Joanne reviewed meeting topics from the OAPCE Presentation, how can we stand out and engage the students and community in the school.</p>
<b>7</b>	<p><b>School Council Feedback</b> (J. Susi)</p> <ul style="list-style-type: none"> <li>a. Weekly Updates and School Website – Parents feel this is helpful and great information;</li> <li>b. Electronic Sign-Up for Parent-Teacher Interview <ul style="list-style-type: none"> <li>- Overall, positive response from parents</li> <li>- Minimal challenges</li> <li>- Possible to shift start times for next sessions (i.e., earlier or later than 9am?)</li> <li>- School Messenger: Reminder for all parents: Download the new app (absence reporting), school updates are also posted on the app.</li> </ul> </li> <li>c. Any items missing? <ul style="list-style-type: none"> <li>- Addition of Regular School season athletic calendar</li> <li>- Addition of Parish Events (and reminders) to weekly update email when forwarded to P/VP by our School Council Parish rep.</li> </ul> </li> </ul>
<b>8</b>	<p><b>Parish Rep Update</b> (M. Gaddi)</p> <p>Event Reminders:</p> <ul style="list-style-type: none"> <li>- Children's Liturgy at St. Paul's Parish (JK – Grade 2) at 9am and 11am Masses (Gospel Reading, Story, Story Board with felt pieces)</li> <li>- Catholic Women's League (CWL) Christmas Bazaar (Location: St. Paul's)</li> </ul> <p>Date: 24 November from 9am-3pm</p>

	<p>Santa is in attendance from 10am-12pm  Funds raised go to help Father Phillippe's hometown in Haiti  Email Joanne Toomath if interested in volunteering  - Christmas Eve Pageant – Sign Up now! JK – Grade 4 student volunteers needed! (sign up via parish website)</p>
9	<p><b>Committee Reports and Updates:</b></p> <p>a. <b>Halloween Dance-a-Thon</b> (A. Baretto)</p> <ul style="list-style-type: none"> <li>- Exceeded fundraising target!</li> <li>- Jug-o-Lantern contest was very popular amongst the students (3 winning classes, \$50/class) <ol style="list-style-type: none"> <li>1. Mrs. Spotwood's Class (Intermediate Winner)</li> <li>2. Mrs. Lopez's Class (Junior Winner)</li> <li>3. Mrs. Fraser's Class (Primary Winner)</li> </ol> </li> <li>- Folder of all info (resources used, receipts for items purchased, etc.) being kept as a reference for next year's planning committee</li> <li>- Nancy Taddeo arranged for Burlington Post to be onsite for event, feature in the paper!</li> <li>- BIG THANK YOU to all parents who were involved in any and all aspects of the event, and with donations, it was a big success 😊</li> </ul> <p>b. <b>Salad Bar Program</b> (K. Hinsperger)</p> <ul style="list-style-type: none"> <li>- Distributed in front of JK/SK rooms, prep completed in the staff room</li> <li>- Since Krista is in charge of Salad Bar, will now need another parent to take the lead on Pancake Tuesday – Laura Van Dyk and Oliver Torralba volunteered to organize.</li> </ul> <p>c. <b>Volunteer Coordinator</b> (J. McFadyen)</p> <ul style="list-style-type: none"> <li>- Met with John Susi to establish criteria</li> <li>- Individual emails sent out for each event, request for volunteers will be noted in said email</li> <li>- Chair/Co-Chair of each event will establish how they would like the volunteers organized and will advise accordingly via email</li> <li>- i.e. Volunteers needed for Pancake Tuesday, please email...</li> <li>- Review of "How can you make the most of your volunteer experience?" – this will be included in all volunteer emails so that the goal is streamlined and everyone is on the same page.</li> </ul> <p><i>Tips and Tricks of being a volunteer:</i></p> <ol style="list-style-type: none"> <li>1. Sign In and Out in the Main Office</li> <li>2. Do not use the Student Washrooms</li> <li>3. Focus on the task at hand.</li> <li>4. Do not bring younger children to the event (Potential Liability, J. Susi to review policy for any liability concerns, insurance policies and update council at next meeting)</li> <li>5. Avoid and classroom interruptions</li> <li>6. Scent Awareness!</li> </ol>

	<p>d. <b>Pasta Night Committee</b> – New Volunteers Requested!</p> <ul style="list-style-type: none"> <li>- Elizabeth Sytsma, Jess Mitchell and Victoria Gagne to work with Krista Hinsperger with transition of planning for the upcoming event.</li> </ul> <p>e. <b>Uniform Exchange</b> (V. Van Morrsel and L. Harding)</p> <ul style="list-style-type: none"> <li>- Adding second exchange in January, date to be determined at an upcoming meeting with Vanessa and John</li> <li>- Vanessa to send out an email with event details Day #1 – Exchange Only Day #2 - \$2 Purchases</li> </ul>
10	<p><b>New Business</b></p> <p>a. <b>School Beautification Committee</b> (J. Toomath)</p> <ul style="list-style-type: none"> <li>- Looking at ways to fill some of the blank wall spaces throughout the school “By Art”</li> <li>- Slide Show presentation of ideas and goals</li> <li>- Reminder: Faith component needs to be present in everything that we do!</li> <li>- Reminder: Ideas need to come from the STUDENTS if the artwork is going to have any impact</li> <li>- Christine, Arden, and Joanne to hold a meeting to review</li> <li>- Speak Up Grant = \$1000 grant for projects that are student-led, awarded by the ministry (could help to fund materials, etc.)</li> <li>- Donations of items will be required</li> </ul> <p>b. <b>Parking Lot Safety</b> (R. Petch)</p> <ul style="list-style-type: none"> <li>- East Side parking lot is an issue</li> <li>- Mrs. Kerr patrols “Kiss and Ride” west parking lot in the AM which has helped alleviate concerns on that side</li> <li>- Encourage parents and care givers to walk children to school when possible OR park on a side street close to the school, avoiding congestion of parking lot</li> <li>- Parents are encouraged to make note of licence plate numbers of individuals who are parking illegally, not being respectful of others in the lot and report accordingly (to police, bylaw officer or John Susi, depending on infraction)</li> </ul> <p>c. <b>Gym Uniforms</b> (J. McLaren)</p> <ul style="list-style-type: none"> <li>- Proposed idea for mandatory gym uniforms for Grade 4-8</li> <li>- Reason for proposal = equality</li> <li>- Teacher Concerns = Grades 6-8 should change for gym (not necessarily into a uniform) for hygienic reasons; only 5 minutes allotted for changing; already a challenge to have 100% participation in Phys ed.</li> <li>- Mr. Susi will check with other Burlington schools and any experience they have with it</li> </ul> <p>d. <b>Share the Warmth Clothing Drive</b> (N. Taddeo)</p> <ul style="list-style-type: none"> <li>- Mrs. Bigg’s class is having a “Share the Warmth” clothing drive</li> <li>- Dates: November 26<sup>th</sup> – December 7</li> <li>- Acceptable items: Boots, Hats, Jackets, Mittens, Scarves</li> <li>- Bring gently used items to school during the above dates for donation</li> </ul>

<b>11</b>	<b>Future Agenda Items:</b> a. Walking School Bus b. Gym Uniforms
<b>12</b>	<b>Next Meeting</b> – January 15 <sup>th</sup> , 2019 @ 6:30pm
<b>13</b>	<b>Closing Prayer</b> (M. Gaddi)
<b>14</b>	<b>Adjournment at 8:39pm</b>