



Queen of Heaven
Catholic Elementary School
311 Savoline Boulevard
Milton, ON
L9T 7M4
(289) 851-9329

September 2020

Re: Personal Electronic Device (PED) use at school (iPad, Tablet, Laptop, Cell Phone, iPod)
BYOD (Bring Your Own Device)

Dear Parents and Guardians,

At Queen of Heaven School, we believe in utilizing HCDSB 21st Century teaching and learning strategies in the classroom in all subject areas. These strategies include the following areas:

- **Becoming a Digital Citizen:** Students understand human, cultural and societal issues related to technology and practice legal and ethical behaviour.
- **Technology Operations and Concepts:** Students demonstrate a sound understanding of technology concepts, system and operations.
- **Creativity and Innovation:** Students demonstrate creative thinking, constructive knowledge, and develop innovative products and processes.
- **Research and Information Fluency:** Students apply tools to gather, evaluate and use information.
- **Communication and Collaboration:** Students communicate and work collaboratively using a variety of tools, including digital media to support individual learning and contribute to the learning of others.
- **Critical Thinking, Problem Solving and Decision Making:** Students use critical thinking skills to plan and conduct research, manage projects, solve problems, and make informed decisions using appropriate digital tools and resources.

As a means to enhance student learning, we have purchased Surface-Pro Tablets for students to use regularly throughout the day for internet research, creating and producing presentations of their learning, word processing, and accessing various learning Apps.

As well we purchased e-textbook licenses for grades 7-8 math, history and geography. Students will each have a personalized code to access these e-texts while at school and home. This eliminates the paper textbook. This philosophy is also utilized and supported at Jean Vanier Secondary School.

There will be a group of electronic devices available in the classroom for students to access and share during class time to meet their learning needs. However, if you would like your child to have regular and ongoing 1:1 access and opportunities to further utilize technology to support their learning in the classroom, then you may wish for your child to bring in a PED from home.

If you are interested in providing a PED for your child to use during the school day please review the following guidelines and if you are in agreement please sign this letter and return it to your child’s teacher.

1. Parents and students will assume full responsibility for the equipment. The Halton Catholic District School Board and the school will not undertake any responsibility for the equipment and will not be liable for any loss, misuse, etc., of the equipment.
2. The HCDSB and the school will not load software onto PED’s and will not address any technological difficulties as related to these devices.
3. The student will not be able to use the PED to connect to the HCDSB network at school. Student may connect to the school’s public Wi-Fi site with the teacher’s permission.
4. Queen of Heaven School staff is not responsible for storing and/or securing the equipment in the classroom and/or school. When not in use, your child may lock the PED in their locker and will take it home each night. Students may bring in a lock (e.g. simple numeric or word combination lock) for their locker to keep their device safe and secure while not in use.
5. To help keep devices secure during the day, classroom doors will be locked when the classes are vacant.
6. The student will not use the PED to audio/video record anyone without the teacher’s permission.
7. The student is not to post to the internet any information gathered through use of the PED while at school without the teacher’s permission i.e. images, recordings or other information.
8. The student is to bring the PED to school with the battery charged each day and must also label the device with his/her name clearly on it.
9. Any misuse of the PED, as per above, may result in the withdrawal of the privilege to use it at school.

With these guidelines in place, the PED may be helpful in supporting your child’s learning at school.

Sincerely,

Mr. M. Starr
Principal

Mrs. J. Foster / Mr. J. Shannon
Vice Principals

Mrs. Terra-Allen, Mr. Edwards, Mrs. Gallo Mrs. Laus, Ms. Leonardi,
Ms. Fernandes

PLEASE TEAR OFF THIS SECTION BELOW AND RETURN IT TO YOUR CHILD’S TEACHER

We agree to the conditions as presented in this letter to allow my child to bring a PED to school.

Parent Signature: _____

Student Signature: _____

Date: _____