



Advisory Council Meeting Minutes – January 31, 2019

In Attendance

2	Jason Shannon	Vice Principal
3	Judy Foster	Vice Principal
4	Christian Cepeda	Co-Chair (Parent)
5	Bettina Arapi	Secretary (Parent)
6	Rosemary Simic	Teaching Staff Representative
7	Greg Santarelli	Teaching Staff Representative
8	Nicola Blair	Diversity Committee / Communication (Parent)
9	Bonnie Wiltshire	Diversity Committee / Parish Representative (Parent)
10	Tracey Dos Anjos	Volunteer Coordinator (Parent)
11	Raechelle Fernandes	Council Member (Parent)
11	Kerstin Baker-Ash	Council Member (Parent)
12	Melissa D'Onofrio	Council Member (Parent)
13	Gaby Ball	Council Member (Parent)
14	Christine Prentice	Council Member (Parent)
15	Nicole Florecki-Jarwan	Council Member (Parent)
16	Kim Male	Council Member (Parent)
17	Amber Lopes	Council Member (Parent)



Minutes

1. Welcome & Opening Prayer

Catholic School Council Prayer – Mr. Shannon

- God, the source of every good gift
You have called together as servants to do your will
Grant us the light of Your Spirit
To guide us in our responsibilities as a School Council

May we work together in harmony for the common good
May we listen to one another in a spirit of genuine respect
May we encourage and reverence one another's unique talents
May we use the gifts of the Holy Spirit in creative Christian leadership
May we approach our decision-making through discernment and prayer
May we respond effectively to the needs of the children in our care

God of Love,
You give us the gifts of the Holy Spirit for the common good
May Your blessings radiate from us to others in a new spirit of service
We ask this through Jesus Christ the Light of the World.

Amen

2. Approval of Minutes from Previous Meetings

November 29th, 2018

- Amber motioned to accept, seconded by Bonnie – ALL in favour

3. Administrator's Report (Nov. 30th, 2018 – January 30, 2019) – J. Foster **Achieving, Believing, Belonging**

Achieving

1. Rise n' Shine Reading program (eight-week program runs before school)
2. Math UP
3. Mathematics Monitoring and Learning Project gr. 1-6
4. Building Thinking Classrooms gr. 7-8
5. Administration meeting,
6. Vice Principal Mentorship,
7. Building Thinking Classrooms training
8. Harmony Movement Training
9. Family of Schools, Special Education Meeting
10. License 2 Learn begins continues
11. Intermediate Academic Challenge
12. Kindergarten in-service for new DECE/teachers
13. Kindergarten in-service for Primary Team Members
14. Community Partners for Healthy Living meeting (replaces B.R.A.V.O)

Believing

1. Gr. 2 Sacramental Church visits
2. Confirmation
3. Graduation Picture Day, January 24, 2019
4. B.R.A.V.O. review, January 22, 2019
5. Harmony Movement
6. Diversity Committee Meeting
7. Wellness Club
8. Adult Faith Formation Sessions (various teachers attended different sessions)
9. Cross Panel Presentation Gr. 8
10. Bell Let's Talk Day

Belonging

1. Christmas Classroom Visits
2. Lego club
3. Dance club – junior and intermediate
4. Art club
5. Music in the Halls
6. Jean Vanier Band
7. Student/Teacher Volleyball game
8. Pajama Day
9. Bus Presentations JK-8
10. Boys and Girls senior basketball

11. Senior Ice Hockey Tournament
12. L2L Tutoring (intermediate students tutor gr. 2 students at lunch)
13. Intermural soccer
14. Intermural ball hockey
15. Jr. ball hockey tournament

4. ISW (In-School Wear) Uniform Update – J. Foster

- Looked at a sample of the hoodie discussed in the last meeting.
- Sample shown is open for discussion as it can still be changed and is not final with the exception of the writing on the sleeves as anything bigger will not fit for all sizes.
- If we vote to add the hoodie to the uniform, it will be available in the store by approx. late April.
- The estimated cost will be around \$50 depending on the design we choose.
- Took a preliminary vote to keep hoodie as sample shown: only 4 voted to keep as is.
- Voted on various aspects of the design:
 - Front design - **ALL IN FAVOUR** to keep as is
 - Hood logo – **MAJORITY IN FAVOUR** to remove the logo from the hood as the cross in our logo would be upside down when the hood is up
 - Sleeve design - **MAJORITY IN FAVOUR** to keep as is
 - Back design - **MAJORITY IN FAVOUR** to keep as is
- Bonnie motioned to adopt the hoodie into the uniform line up with design elements as voted on above; Tracey seconded that motion - **MAJORITY IN FAVOUR**
- Also introduced other clothing items that will not be considered part of the uniform but rather spirit wear.
- Spirit wear could be worn during Phys Ed. or possible going forward every last Friday of the month.
- Spirit wear will include:
 - Short Sleeve T-Shirt
 - Long Sleeve T-Shirt
 - Beanie Knit Toque
 - Pom-Pom Knit Toque
 - Shorts
 - Various designs of Socks
- Socks, although not part of the official uniform, would be permitted to be worn on uniform days.
- Only the hoodie would be adopted as part of the official uniform line up.

5. Council of Chairs Meeting – February 27, 2019 - J. Foster

- Upcoming Council of Chairs meeting will be held at St. Joan of Arc CES, Oakville and will be attended by Erik.
- All council chairs have been invited to attend.

6. Committee Reports

Treasurer Report – S. Laforteza

- Updated reconciliation of budget passed out.
- School Generated Funds as of January 31, 2019

	Opening Balance	Revenues	Expenses	Closing Balance
Administration	\$8,550.79	\$21,158.36	\$2,700.50	\$27,008.65
Clubs	\$433.57	\$4,754.05	\$4,226.71	\$960.91
External Charities	\$208.00	\$1,197.20	\$1,317.20	\$88.00
Field Trips/Excursions	\$0.00	\$28,391.25	\$17,537.79	\$10,853.46
Fundraising	\$22,784.47	\$26,470.50	\$12,582.14	\$36,672.83
Special Events	\$0.00	\$98.98	\$2,044.88	-\$1,945.90
	\$31,976.83	\$82,065.34	\$40,409.22	\$73,637.95

- We actually had funds rolled over from last year's fundraising that were not spend.
- As we had originally set the Technology budget as rather low, we are now in a position to allocate \$20,000 to that category and another \$2000 for the Helping Hands fund and/or recess equipment.
- **Parent question** – could the funds be used for the sensory room to add extra equipment? Greg outlined some of the equipment that we currently have and confirmed that there is not a lot of space. This will be added to the next agenda and Greg agreed to bring some pictures of what we currently offer.
- Voted on how to allocate the funds:
 - \$20,000 for AV/Computers – motioned by Tracey, seconded by Bettina - **MAJORITY IN FAVOUR**
 - This could include a charging station for iPads which also serves as storage and allows for proper lock-up.
 - \$1500 will be allocated to the Miscellaneous category for outdoor play equipment and the balance for sensory equipment.
- We agreed to make AV/Computers the priority with allocating the balance to the outdoor and recess play equipment and sensory room updates.

Catholicity/Parish Rep Report – B. Wiltshire

- Father Peter is currently away on sabbatical and is being replaced by Father Kevin.
- The Holy Rosary "Knights of Columbus" invite you to a pancake dinner on "Shrove Tuesday" in the Parish Hall of Holy Rosary Parish.
- Catholic Women's League invites Families to celebrate "The World Day of Prayer". The Holy Rosary Parish Choir will be providing music in celebration. The country being celebrated this year is "Slovenia".
- Details about these and other special events will be included with our weekly news under Home-School-Parish Connection Updates.
- Other initiatives going on at Holy Rosary:
 - There are 3 trips coming up:

- Our Lady of Guadalupe a Lenten Season Pilgrimage, Mar 25 – Apr 1, 2019, Toronto to Mexico City
- Imperial Europe with Oberammergau, 12 days, 5 countries, May 26 – Jun 05, 2020.
- Pilgrimage to Israel and Rome, May 03 – 17, 2019
- Events going on can also be found on the Holy Rosary Parish Website (<http://www.holyrosaryparish.ca/>) under upcoming events, as well as being added to our weekly news under Home-School-Parish Connection Updates.
- The Challenge Girls Club for girls ages 6-17 meets every two weeks on Friday nights from 7-9 pm at Holy Rosary School. Challenge is a place for girls to grow united in Christ, in virtue, friendship and Catholic Faith, through Catholic formation, activities, games, retreats and apostolic projects.
- Conquest Boys is a Catholic Youth Ministry program for boys in 5th – 12th grade to grow in knowledge of their Catholic faith, friendship with Christ, and make a difference and positive impact on their families, friends and in the world around them. This is a faith-based, sports-packed program and runs through the school academic year with meetings and fun events held every Friday night at St. Peter Elementary School.
- Holy Rosary Church has an active prison ministry. Volunteers from the parish regularly visit both Maplehurst and Vanier correctional facilities which are both located in Milton. If anyone is interested in learning more about this important ministry and perhaps join their dedicated group of volunteers, please call Mike Darling at 905-876-2997.
- Some of our staff are developing year long strategies to connect the home and parish. More information will be part of our news calendars and church will be more present at school, e.g. a parish table will be part of the upcoming Family Fun Night.

OAPCE (Ont. Association of Parents in Catholic Education) Report – E. Dela Cruz

- Eric not present

Volunteer Coordinator Report – T. Dos Anjos/S. Bressette

- There is nothing going on right now but the process is working well.
- We should brainstorm how to get more people on the volunteer list.
- Maybe a sign up form could be included with the package received at the beginning of each school year.
- Adding it to the agenda would be too much of a cost.
- **Parent Question:** Do we not have a check list at the beginning of the year? If there is, it is not being forwarded to Tracy.
- We need consent to contact people.
- Perhaps we could have a volunteer meet up/ coffee culture or a volunteer social media check in / tweet?
- We need to create a culture of volunteering.
- Rather than putting it on school's FB accounts, it would be better to add it on our website or twitter feed.
- We could ask teachers to also include the promotion at the beginning of the year on their twitter accounts and also add a page on google docs with information on how to get a police check. This needs to be discussed at the end of the year.
- Perhaps existing Queen of Heaven parent FB pages could be utilized.

Diversity Committee Report – B. Wiltshire / N. Blair

- Had an amazing meeting at which the policy of mandate was reviewed
- We received feedback from the Harmony Project and were blown away by the reports that came back.
- Students who were part of the project reported back to their peers and found that there was a lot of interest.
- Sessions were held in smaller groups with 5 different ideas at which we will look to see what is achievable and then communicate it to everyone.
- The Harmony Project will be back in February but it was unclear whether it is to check on or progress or to provide more feedback. We are hoping for more resources for our campaign.
- How do we include students with challenges and recognize the needs of everyone?
- We had a wide range of initiatives we spoke about last year.
- We have a new team of teachers on the committee and we feel very positive about it.
- A link for Google Docs with resources will be shared.
- One of the key things is to include Black History Month as part of an ongoing thing at Queen of Heaven.
- Our available Pizza credit could that be used for the committee to bring more people out.
- We would like a tangible focal point for students like a plaque at the classroom door with words we would like to instill into their minds.
- Public health nurse, Rosie Inyski, volunteered her time to participate in our Diversity committee. We engaged in great dialogue and look forward to partnering with the home and school to further promote awareness.
- Ronda Boyle may join our next meeting.
- We would like to go ahead and make the UNLEARN educator program a family of school event for greater turn out.
- The grant money is intended for parents so this will have to be an evening event.
- We have received \$1000 & have \$500 left banked from last year.
- We are able to run the event and it would not cost us anything.
- UNLEARN provides EVERYONE an entry point wherever they are in discovering their own bias, their own prejudice, and creating a school community focused on equity and human rights.

Harmony Movement Update – J. Shannon

- Mr. Shannon had to leave early

Christmas Wish Report – J. Foster

- The Helping Hands fund was able to support 12 families.
- We had 11 families on our list originally.
- We received many gift cards and identified some that were not assigned specifically and thus were able to give \$100.00 gift card to the extra family.
- We were able to collect \$2345.00 in gift cards for the families in need.
- We held back another \$130.00 in gift cards as they were delivered late and would like to use them through the Helping Hands fund for Easter with some required top-up.

7. Adjournment & Next Meeting

- Bonnie motioned to adjourn the meeting, seconded by Kim – **ALL IN FAVOUR**
- Meeting adjourned at 7:48pm
- Next meeting will take place Thursday, March 28, 2019 @ 6:30pm
- Next Diversity Committee Meeting will take place Thursday, March 21, 2019 @ 6:30pm