



Advisory Council Meeting Minutes – May 23, 2019

In Attendance

1	Michael Starr	Principal
2	Judy Foster	Vice Principal
3	Jason Shanon	Vice Principal
4	Christian Cepeda	Co-Chair (Parent)
4	Erik Dela Cruz	Co-Chair (Parent) / OAPCE Representative
6	Maria Klaric	Teaching Staff Representative
	Rosemary Simic	CYC
7	Raechelle Fernandes	Council Member (Parent)
8	Kerstin Baker-Ash	Council Member (Parent)
9	Gaby Ball	Council Member (Parent)
10	Nicole Florecki-Jarwan	Council Member (Parent)
11	Stephanie Bressette	Council Member (Parent)
12	Christine Prentice	Council Member (Parent)



Minutes

1. Welcome & Opening Prayer

Catholic School Council Prayer – Christian Cepeda

- God, the source of every good gift
You have called together as servants to do your will
Grant us the light of Your Spirit
To guide us in our responsibilities as a School Council

May we work together in harmony for the common good
May we listen to one another in a spirit of genuine respect
May we encourage and reverence one another's unique talents
May we use the gifts of the Holy Spirit in creative Christian leadership
May we approach our decision-making through discernment and prayer
May we respond effectively to the needs of the children in our care

God of Love,
You give us the gifts of the Holy Spirit for the common good
May Your blessings radiate from us to others in a new spirit of service
We ask this through Jesus Christ the Light of the World.

Amen

2. Approval of Minutes from Previous Meeting

March 28st, 2019

- Christine motioned to accept, seconded by Raechelle – **ALL in favour**

3. Administrator's Report (March 29, 2019 – May 23, 2019) – J. Foster Achieving, Believing, Belonging

Achieving

- 1) Rise n' Shine Reading program
- 2) Math UP
- 3) Mathematics Monitoring and Learning Project gr. 1-6
- 4) Building Thinking Classrooms gr. 7-8
- 5) Administration meeting
- 6) Vice Principal Mentorship
- 7) Special Education Resource Teacher Family of Schools Meetings
- 8) Student Success Meetings
- 9) Board Team Meeting
- 10) Harmony Movement Classroom Presentations
- 11) Family of Schools Special Education Meeting
- 12) Family of Schools Administrators Meeting
- 13) License to Learn Celebration
- 14) Grade 1/7 Reading Program
- 15) Leveled Literacy Intervention for primary student
- 16) Healthy Eating Presentations for grade 1
- 17) New Teacher Induction Program meetings
- 18) Chick Hatching Program for grade 2
- 19) New Administrators Committee Meeting
- 20) Grade 8 Transition Meetings
- 21) Kindergarten Orientations Evening
- 22) Education Quality Assessment Office grade 3 testing
- 23) Science and Geography in service for grade 6 teachers

Believing

- 1) Parish Retreat for grade 2 in preparation for First Holy Communion
- 2) First Holy Communion at Holy Rosary Parish for Gr. 2
- 3) Lenten Hygiene Drive
- 4) World Autism Month

- 5) Stations of the Cross
- 6) Harmony Movement In class presentations
- 7) Diversity Committee Meeting
- 8) Unlearn Presentation for Family of Schools
- 9) Student Award of Excellence Ceremony
- 10) Adult Faith Formation Sessions (various teachers attended different sessions)
- 11) Walk with Jesus Board and School event
- 12) Community Liaison Officer address vaping and consequences of the law
- 13) Catholic Learning Community Division Meetings
- 14) Lunch n' Learn for teachers presented by Public Health Nurse on vaping
- 15) Jump Rope for Heart
- 16) St. John Bible Visit
- 17) ABA Bonanza

Belonging

- 1) Music in the Halls
- 2) Lego Creations
- 3) Intramurals for grade 3 and 6
- 4) Lego club
- 5) Art club
- 6) PALS
- 7) Boys and Girls senior basketball
- 8) L2L Tutoring (intermediate students tutor gr. 2 students at lunch)
- 9) Boys and Girls Soccer
- 10) Touch football tournament
- 11) Jump Rope for Heart
- 12) Gr 7 JV Arts Visit

1. Uniform Exchange– M. Starr

- Mr. Starr shared a flyer that would go out to the school community in June outlining dates and how the exchange would work
- June 24 and 25 would be a drop off. June 26 exchange, June 27 any items will be sold for \$2.
- Christine asked if we could offer students of Helping Hands uniform pieces. Mr. Starr explained that any families that ask for support were given 100%
- Next year, could we pick three dates for uniform exchange during the school year. The group agreed this would be a good idea
- A parent requested that gr. 8 be out of uniform for three weeks so we can gather more items for the exchange. This undermines the education of the students and we

need to keep routines consistent, so students do not become disengaged before the end of the year. We will consider having students out of uniform the last week.

2. ISW (In-School Wear) Uniform Update – M. Starr

- Hoodie is in store now
- ISW sale in June – save the taxes
- Uniform policy – all council are obligated to discuss uniform once a year. Council must decide as representatives, we want to go to school community to see if we want to have a vote. Or, this is a larger question we would like an opportunity for the community to vote.
- Mike asked council to share their thoughts about the uniform
- Gabby said students in uniform are all the same.
- Kerstin is proponent of uniforms, in high school students would look at tags, it was not a good experience. ISW quality is poor. White shirts are see through, pants are floods.
- Eric asked if Kerstin contacted ISW. She did, Superintendent gave Kerstin permission to get blue and white from McCarthy's. She says fit is better.
- Stephanie said the cost alone for uniform pieces is high. Kids outgrow and wear out knees. Kids should be able to wear what they want, it should not be an issue.
- Mrs. Klaric shared she does not like the uniform for her students because they outgrow, and knees wear out. As a teacher, she likes the uniform at school because the students are all the same.
- Eric asked if a "dress code" is an option, blue and white?
- Mike said there is a dress code for schools that are not uniform schools, but it is not specific to colours.
- Mike said we do not single out students who have different bottoms or other uniform pieces that are not from ISW.
- Christine likes the uniform, she asked if there was a way to get 100% cotton options?
- Kerstin said she has to go into the store and request 100% cotton and they will have it there
- Parent attending the meeting said that he had a concern with the company because his son outgrew his pants in a month and they did not let him exchange them. He said they were uncooperative
- Kerstin asked if there is an opportunity to review ISW as uniform provider? How long is the tender for? If the uniform provider is up for tender how do we voice our opinion?
- A parent asked if the school could have civies day's twice a month. Mr. Starr explained that civies days are run by the school ambassadors. They determine the dates early in the year. Civies days are usually tied to a charity.

- Eric stated we discussed school uniform and the council has decided to not hold a vote to see if the community wanted uniforms.

3. Playground Update – M. Starr

- Starr has positive and negative feedback on closure. More and more the field is uneven, potholes, concern for safety. Big plan would take time and commitment. He was able to have board look at playing field. It is a short-term solution. There will be a viable field for a few years. The field will be monitored closely. It will buy us a few seasons until we raise funds and create a plan.
- Gaby had parents come to her about the field closure.
- Christian knows students in Guelph in landscape engineering program. They are willing to assess the field and create different options for council to consider. It would be a long-term plan where they will volunteer time to design ideas for the field. He shared some pictures of their designs.
- Christian can ask students to come up with a rough sketch of ideas
- Starr said it would be interesting to see what students think the best options would be. We could add to budget for the next few years

4. Career Fair – Grade 7 – J. Shannon

- Shannon sent letter to the community through School Messenger looking for volunteer parents to speak to students about different careers, looking at diversity of careers.
- He asked council to speak to parents to see if we can get more volunteers.
- Fair takes place June 18th , 19th and 20th, with three speakers a day.
- Raechelle asked if it could be a colleague. Yes, any of your networks you feel would benefit students

5. Overnight Trips – M. Starr

- Overnight trips: Gr. 7 Camp Gr. 8 Ottawa
- What are thoughts. It is a big obligation for families? School through Helping Hands supports many students.
- Many schools have only gr. 7 or 8 trip. Some do local trips.
- When we send 71 students, we must send 8 adults. Three classroom teachers and other support staff. School juggles a lot to get teachers to go. It is an exercise in scheduling to make it work.
- This is the first school where gr. 7 and 8 go at the same time.
- Do we need to do such a trip for both grades? Or do we tone it down.
- Stephanie asked what purpose of gr. 7 trip? Mike explained Gr. 7 trip is Outdoor education – team building activities, and educational.
- Trips are two nights and are around \$700
- Kerstin asked how much support we are providing? Mike answered, six students Kerstin noted that is 5% of students that need support. That is high.
- There are about 20 students who don't go on the trip. Kerstin wondered if we know the reasons why?
- Mike said we do not know why students opt out, it could be price, other commitments
- Eric said one trip might be good. He doesn't mind two.
- Rosemary said gr. 8 trip to Ottawa is educational.

- Kerstin said she didn't go on a trip with her grade 8 class and she felt she missed out on the bonding experiences because students were sharing stories. When students return and talk about trip, do those that do not go feel left out?
- Starr said some schools go on a one day excursion. If we decide on one trip, the first year the group will be disappointed but then it will be easier the next year
- Raechelle asked if we could go to Camp Berbuf. Starr said it is more affordable.
- Parent asked if gr. 7 could stay closer to home. Kerstin said camp is good at supervision.
- Mike thanked everyone for their input and said we would consider all input before a decision is made to keep two trips or go down to one trip.

6. Council of Chairs Meeting – May 22, 2019 - C. Cepeda

Ontario Association of Parents in Catholic Education

- Recently presented to the Catholic Bishops of Ontario
- Invited Minister Thompson to several events but she has been unable to attend.
- OAPCE also wrote an open letter to Minister Thompson regarding recent cuts to education.

Big Brother/Big Sister

- This organization serves mostly in schools
- Specifically, 225 children mentees are served in the Halton/Hamilton Region
- “Homework Club” is a program run by Big Brothers/Big Sisters
- Over 14 thousand children are served across Canada
- There is a very rigorous screening program that volunteers undergo as well as extensive training.
- Speaker, S. Baker, CEO of Big Brothers Big Sisters proposed an idea. Instead of fundraising for groups that may not directly impact students, how about fundraising for Big Brothers Big Sisters.

Halton Health—Vaping

- C. Lindsay presented for Halton Health, in her position as Registered Nurse.
- The legalization of cannabis has overshadowed the important issue of vaping.

- She represents a group of registered nurses that meet with schools, administration and youth to provide education.
- Essentially, vaping is not safe. History may be repeating itself as when tabaco became popular, research did not exist yet. Vaping is still so new that not much research has been accomplished.
- There is some research however. There have been 80 identified chemicals that are found in e-liquids. Some of these include the following: Benzene,
- 19 years is the allowed purchasing age, but children are still able to acquire these products easily.
- Police do not enforce this legislation, instead Public Health Inspectors can issue tickets.
- Punishment: 15 years and under: automatic court date, 16 years and over

CPIC (Halton Catholic Parent Involvement Committee) Elections

- Presented by C. Tompson, CPIC Chair
- There are 7 positions open, all except for one are outside of Milton.
- 1 position “At Large” is available for Milton residents.
- There is an information meeting on May 28th, at 7pm. · More information can be found on their website: <http://cpic.hcdsb.org>

Renewing the Promise: Focus on Community

- Fr. Francis (representative of CPIC)
- There are different perspectives of what “renewing the promise” means
 - Political perspective of continued funding and support
 - Christ centred education built on The Word and deeds
 - Spiritual perspective of renewing the promise of God’s love.
 - Together we face the task of a different sort of education. We are challenged to work together, to bring out the best in children as Christ centred individuals.
 - We are called to work together as a community through our parishes, schools and as parents. We must continue to bring the outside community into the

Christian Guided Meditation

- HCDSB Presentation—Christian Guided Meditation presented by Vince Monaco (Principal)
- This meditation works towards opening ourselves to what God has to say as opposed to Asian meditations that focus on introspection.

HCCEF (Halton Catholic Children's Education Foundation)

- This is a charity that helps students and families in need.
- Currently serving 55 HCDSB elementary and secondary schools.
- Over past 6 years, over 600 students have been helped.
- Open invitation to the annual Golf Classic on Wednesday, June 12th at Piper's Heath Golf Club. Golfers, sponsors and prizes are requested/invited.
- School Councils are asked to consider donating a prize for the raffle table.

7. Committee Reports

Co-Chairs Report – E. Dela Cruz / C. Cepeda

- If there are no edits to the letter Christian sent out, we will figure out how to send it to local MPP and Ford.

Catholicity/Parish Rep Report – B. Wiltshire

- Bonnie was not able to attend

Treasurer Report – S. Laforteza

- Sarah is away today but provided a hard copy of the report as per details below.
- Mr. Starr identified the three areas that showed an increase.
- Administration shows an increase because of the HST rebate
- Department has an increase due to the book fair deposit
- School Fund Raising increase is based on the Jump Rope for Heart Fund Raiser

**Queen of Heaven Catholic
Elementary School**

School Generated Funds

As at May 23, 2019

	Opening Balance	Revenues	Expenses	Ending Balance
Administration	\$ 8,550.79	\$ 26,379.45	\$ 5,859.69	\$ 29,070.55
Clubs	\$ 433.57	\$ 5,104.22	\$ 6,154.08	\$ (616.29)

Departments	\$ 719.82	\$ 15,146.92	\$ 9,062.75	\$ 6,803.99
External Charities	\$ 208.00	\$ 1,682.60	\$ 1,317.20	\$ 573.40
Field Trips/Excursions	\$ -	\$ 74,920.25	\$ 67,098.61	\$ 7,821.64
Other				\$ -
School Fundraising	\$ 22,784.47	\$ 46,486.96	\$ 33,984.34	\$ 35,287.09
Special Events	\$ -	\$ 98.98	\$ 2,225.13	\$ (2,126.15)
	\$ 32,696.65	\$ 169,819.38	\$ 125,701.80	\$ 76,814.23

OAPCE (Ont. Association of Parents in Catholic Education) Report – E. Dela Cruz

- Eric stated the annual conference was a few weeks ago. He will provide an update once they share information on line

Volunteer Coordinator Report – T. Dos Anjos/S. Bressette

- Stephanie asked that we include a volunteer sign up table at Curriculum Night 2019

Diversity Committee Report – B. Wiltshire / N. Blair

- Bonnie and Nicola were not in attendance
- Mike highlighted Dress Loud Day, Grade 7's read vignette over the announcement of individuals who have a hearing loss.
- Judy highlighted the Welcome Signage in the front foyer

Queen of Heaven Catholic School
2018 – 2019 Diversity Committee Achievements

- hosted the “Harmony Movement” student diversity workshops:
 - 30 student leaders from grades 6, 7 & 8 met over a two-day period to learn about inclusivity, tolerance and biases
 - Students created classroom presentations, grade and age appropriate on topics ranging from the power of good words versus hurtful words to how to include others in our play and social interactions
- hosted the “Unlearn” parent engagement workshop focusing on learning about the biases we may carry and how to view the world from the perspective of others to help create a more inclusive and tolerant community
- student art club created “Find Your Wings” display whereby students, staff & visitors can pose between the angel wings as children of God who can serve as guardian angels towards others in our school community; photos have been posted on bulletin boards and tweeted out to our community

- through the work of our student ambassadors and our English Language Learner teacher Mrs. Danko, words of welcome in different languages have been posted in our main entrance way greeting the many students, staff and visitors entering Queen of Heaven School
- placards are being created to adorn the entranceway of each of our classrooms depicting our school mantra of treating one another with dignity, kindness and respect in our words and in our actions; we hope to create a strong visual reminder to accompany our daily p.a. announcements that each of us is expected to exercise the golden rule in our interactions with others
- throughout the month of February, students shared short vignettes on the announcements each morning about prominent black Canadians; classes were welcome to respond to daily trivia questions via our school OneNote account to win prizes and recognition
- during the month of April, we celebrated Autism Awareness Month, raising the Autism flag for the month and sharing staff resources and media links helping to raise awareness of autism in our classrooms and school community
- we hosted our ABA Bonanza in-service day on May 15th for staff and parents to learn about ASD supports and strategies available to meet the needs of our ASD student population
- Deaf and Hard of Hearing Week – Celebrities/Role Models are celebrated on announcements and posted throughout the school who have experienced hearing impairments. Posters are arranged around the library and Dress Loud Day in support of Deaf and Hard of Hearing community.
- Dance Club – Culturally Diverse Dance routines performed at Assemblies and at a Dance Event in May.
- Diverse Career Fair – Grade 7 Career fair celebrating individuals of diverse careers and ethnicities.
- Hosted various class trips to celebrate diversity
 - Gr. 3 Crawford Lake students discovered Ontario's rich First Nations heritage by exploring a 15th century reconstructed Iroquoian Village.
 - Gr 4 and 5 students visited The Meeting House to listen to the Barra MacNeils concert celebrating Celtic Christmas melodies
 - Gr 4 students attended two workshops at Mississauga Living Arts Centre to celebrate diversity through print making.
 - Gr. 7-8 students attended two workshops at Mississauga Living Arts Centre to celebrate diversity through drama, dance and art.

Family Fun Night Update

- Judy shared an update provided by Laura
- The south parking lot will be closed. Food Trucks will line the parking lot by Scott Boulevard Park
- The following food trucks have been booked: Beaver Tails, Ice Cream Truck, Mr. Corn, Undone, Troy's and Jerk Brothers
- Community vehicles will be in the front bus lane way
- The rest of the activities will be on the back pavement
- Judy will investigate sending out an email to new JK registrations

Family Fun Night Updates to share at COUNCIL MEETING: May 23rd, 2019

Family Fun Night 2019

Date: Tuesday June 18th, 2019

Time: 5-8pm

Scavenger Hunt:

- Using last years Scavenger Hunt Template as a template for this year
- Does anyone have any connections to prize giveaways?
- We gave our 500-600 candy packs last year that were donated

Freezies:

- We are doing Free Freezies again this year

Kernels Popcorn:

- Grad Bags will be available for \$2/bag

Silent Auction will run again and close at the end of the event:

- Please share donation letter with the council and ask anyone if they have any contacts they would like to approach?
- Laura Atendido is the contact for donations: laura@lauraandcoevents.ca

Face Painting

- Will be free again this year
- Are the teachers on council or admin able to assist in helping find some Grade 7 and 8 Students to volunteer at this station from 5 to 8pm. We typically need 12 students

Lemonade Stand

- The kindergarten team has run this in the past
- Exploring if they want to lead again

Kindergarten Area:

- We'd like to put out some colours tools and pages for the little ones

Photo Booth:

- Parent RALF MANLUTAC is donating the below photo booth this year that he owns. There is no cost to the school to have this and it will be free to guests attending the event.



Community Members:

- Local Fire Truck is booked to attend
- Community Police Officer and cruiser are booked to attend

Food Trucks:

- Booked through Diversity Team (please share which ones)
- We also booked an Ice Cream Truck

Cotton Candy Station:

- Will be a fundraising station again this year

Student DJs

- We will be asking for these again

Baskets

- Need to update the committee on the new draw process; not at the end of the BBQ

Volunteers:

- We still need lots of parent volunteers
- Is anyone on council not yet signed up able to attend?

Additional Entertainment

- We may be booking a clown or magician as well

Other Information Shared / Concerns Raised

- Starr shared parent concern around the amount of plastic cutlery in schools on lunchpail days. Proposal to have real cutlery for hot lunches. This has challenges. We can look at making changes next year from the start of the year where students bring their own cutlery
- Eric asked if we can choose lunch groups who have biodegradable options. Starr has phone meeting with Lunch pails and will enquire and update council in June
- Nicole – asked if there are teams for junior kids? Starr said teams are for junior and intermediate students. We run intramural for primary classes
- Shannon said JV leadership students run intramurals twice a week
- Starr said Gym time is covenanted by Junior and Senior teams. Starr advocates for intramurals because you can service 200 students rather than 12 to 15.

8. Adjournment & Next Meeting

- Meeting adjourned at 8:05pm
- Next meeting will take place Thursday, June 6, 2019 @ 6:30pm