



Queen of Heaven Catholic School
 School Council Meeting Minutes
Tuesday, October 28th, 2014
 School Gym ~ 6:30 – 8:30 p.m.

Agenda:

1. Welcoming and Sign in/attendance for members:

Parent Council Meeting Attendance:

1	Jean-Guy Caissie	Co-Chair (parent) School Council By-Laws, School Safety Committee
2	Jason Power	Co-Chair (parent) School Council By-Laws
3	Bettina Arapi	Secretary (parent)
4	John Susi	Principal
5	Melissa Dennie	Teaching Staff Rep
6	Jennifer Notarangelo	Non-Teaching Staff Rep
7	Teresa Agius	<i>Family Fun Night June</i>
8	Laura Breau	<i>School Council By-Laws</i>
9	Stephanie Bressette	<i>School Council By-Laws</i>
10	Lorie Cabral	
11	Catherine Campbell	<i>Pizza Day Committee</i>
12	Julie Casimiro	<i>Milk Program, Halloween Dance-a-thon</i>
13	Christian Cepeda	<i>School Council By-Laws</i>
14	Bonnie Dey	
15	Tamara DiLorenzo	<i>Halloween Dance-a-thon (Chair), Family Fun Night June (Chair), Christmas Wish</i>
16	Tracey DosAnjos	<i>Halloween Dance-a-thon, School Council By-Laws, School Safety Committee</i>
17	Marvin Duarte	Parish Representative <i>School Council By-Laws</i>
18	Andrea Duhamel	<i>Family Fun Night June</i>
19	Chryslyn Fernandes	<i>Spirituality Committee</i>
20	Remon Hannah	
21	Annamarie Latka	
22	Yolanda Lopez	<i>Spirituality Committee, Family Fun Night June</i>
23	Anna Nicolantonio	
24	Diana Palalas	<i>French Immersion School Rep</i>
25	Alcina Prezents	<i>French Immersion School Rep</i>
26	Sandra Rei	<i>Spirituality Committee, Halloween Dance-a-thon</i>

27	Nicky Robinson	
28	Rosalie Slamone	<i>Christmas Wish, School Safety Committee</i>
29	Nancy Vella	
30	Sandi Viana-Tavares	

2. Opening Prayer (Parish Representative **Marvin Duarte**)

3. Quick School Council Co-Chair address

- Attendance Sheet including committees/sub-committees has been sent out to all parent council members. Please check for accuracy and reply to Jean-Guy by e-mail in-order for a final list to be created.
- A sample thank you letter to Lumen Christi was sent out to all parent council members. Please review and send comments as soon as possible so that a similar letter can be drafted for Holy Rosary.

4. Establishing School Council objectives and goals for the 2014-2015 school year – Group Discussions Co-lead by J. Susi, JG Caissie, J. Power (40 min.)

- Mr. Susi leads group exercise establishing school council objectives/goals for 2014-2015.
- As we all have different experience, come from different places and have different great ideas, we as a brand new school council need to establish what we can reasonably plan/create.
- **Group Activity (40 minutes) - Brainstorming:**

What are the activities that we would like the School Council leading/participating in this year (2014/2015)?

- Council members looked at all the ideas and began to find common themes. At our next meeting we will continue with this activity to help to create school council objectives and a plan of action to achieve these objectives.

5. Principal's/Vice Principal's Report (15 min)

a. Story behind Queen of Heaven Warriors school emblem, name, colours

Mr. Susi shared how we came up with the team name, team logo, as well as the team colours.

- A committee met in May 2014 (Father Peter, Chair of Board, Director of education, Superintendent, Mr. Susi) to short list Saint names for the parent population to vote on. Queen of Heaven was the overwhelming majority.
- A cornerstone committee was created made up of students from Lumen Christi & Holy Rosary who now attend Queen of Heaven. Students provided abundant suggestions for a team name (every animal on the

planet ☺). The committee picked the top three suggestions and the students were able to vote. 'Warriors' was the overwhelming favorite of both schools. Cornerstone committee students also looked at jerseys & colours that were already available. The decision was made that it was preferred to choose something that was not already used by someone else. The choices were shortlisted and the colours chosen were:

- Kelly Green
- Navy Blue
- Silver
- A student contest was held to create the logo for the team wear.
- Professional Artist was engaged and guidelines were provided to incorporate the student logo contest winners' ideas.
- The logo sports an optical illusion, displaying both the 'H' & 'W' combined, as well as a crown with 12 stars symbolizing Mary's crown as per the vision of John in the book of Revelation. The shirt also has the Gates of Heaven on the back. There are numerous details, including gradient of the colour that makes our team wear unique and great!

b. School Spirit wear

- Question was raised whether it is a good idea to purchase Spirit Wear (i.e. Sweat Shirts, Sweat Pants, Hoodies, Toques, etc.).
- It was a consensus that it is a good idea.
- We will quickly begin the process to make these available before Christmas.
- A committee is required to decide on a supplier, communicate the information to parents as well as getting the orders ready and distributed.

Volunteers:

- Catharine Campbell
- Melissa Dennie
- Annamarie Latka
- Stephanie Bressette
- Bonnie Dey
- Nicky Robinson

c. School Yearbook

As this is our first year samples of Lumen Christi's past yearbooks were shown in colour and glossy pages:

- Includes roughly 32 pages @ approx. \$15 per book (JK to grade 8)
- Show of hands to vote – Majority would purchase yearbook at the end of the school year.
- There was a discussion whether there should be a profit to the school (fundraiser) or if the yearbook is simply intended to raise school spirit. The majority agrees that there should be no profit made to keep costs to a minimum for parents.

- Concerns were raised in regards to past yearbooks and the fact the JK students did not receive the same exposure as other students.
- Volunteers for Yearbook Committee:
 - Christine Kerr
 - Catharine Campbell
 - Melissa Dennie
 - Nancy Vella
 - Nicky Robinson
 - Annamarie Latka
 - Stephanie Bressette
 - Bettina Arapi

d. School Cash Online

- All HCDSB schools are participating in the 'school cash online' service. As this requires a tremendous amount of prep work Queen of Heaven will only start this service as of January/February 2015.
- School cash online is a convenient way to pay for things online rather than having students travel to/from school with cash or cheques. Parents will be able to pay for all necessities online (e.g. trips, year book, pizza, etc.). Parents will need to create an account, signing up for the service. Other schools have been reporting a participation rate of 40 to 70%.
- Encouragement is required for parents to sign up.
- The suggestion was made to have lap tops available at various events, as well as support for parents to create an account on the spot.

e. Upcoming events

- Book Drive – We are looking for donations of books (new or used) suitable for JK to grade 8. Books will be looked through and categorized. All parents need to be encouraged.
- We have a new Twitter Account – another way for us to showcase, communicate with parents about events/activities, reminders, what's happening, etc. @QHMilton is managed by Mr. Susi and Miss Varano.

November Events:

- 1 – Confirmation at 10:00 a.m. at Holy Rosary Church
- 3 – Dental Screening (FDK, Gr. 2, gr. 8);
- 5 – Dental Screening (Gr. 4, 6); Jean Vanier Grade 8 trip Day; Jean Vanier parent Info Night for gr. 8's
- 7 – Boys and Girls Volleyball Feeder School Tournament at Jean Vanier Secondary School
- 11 – Remembrance Day Liturgy and Assembly at 10:30-11:15 in gym (Gr. 4's will lead this). Wear Red!
- 17 – Bully Prevention Week; FDK Parent Observations from Nov. 17-28
- 19 – Progress Reports go home to parents; Book Fair begins in the library

- 20 – Parent-Teacher Interviews for gr. 1-8
- 21 – PA Day - Interviews
- 28 – United Way “Hat Day” – donation of a \$2 Toonie.

6. Status of Halloween Dance-a-thon Committee (10 min)

Tamara DiLorenzo (Chair)

- Update
- Financial expectation
- Volunteers

On track & going well!

- Lots of Volunteers
- Set up team on Oct 30 – to decorate
- Bottled Water for all students delivered to class
- Lots of donations for decorations
- Oct 31 - all helpers will dress up
- Glow Wrist Bands to all students who come in
- Volunteers for Clean up
- Counting of Funds
- Name Tags
- Thank You to everyone for amazing help
 - Lunch Supervisors, stayed after hour stapling info sheets & getting it to teachers on time...thank you!
- Information in regards to acceptable costumes was already sent out
- No Treats
- Milton Snap – were invited to capture the event

7. Update for the Milton Early French Immersion Advisory Committee (5 min)

Diana Palalas and Alcina Prezens

- Meeting at St. Peter elementary school – discussed how boundaries were set and how they placed French Immersion. Parents can give input as per e-mail that was sent. In a future meeting it will be discussed whether a split or a complete move from St. Peter will occur. An announcement will be made in regards to the outcome.
- There is a flyer available to select where to move the French Immersion. Although it does not directly impact Queen of Heaven, anyone who is thinking to enrol their children in French immersion is urged to provide their feedback. Keep in mind although all feedback will be taken into consideration, the ultimate decision will be made by the Superintendent.

8. Committee Updates (10 min)

- Spirituality Committee: **Chryslyn Fernandez, Yolanda Lopez, Sandra Rei**

Sandra

- Planning a focal point in main foyer
- Ideas will be discussed for next year's project – chapel
- Some of the money raised from dance-a-thon will be used for this
- Suggestion was made that we should have a special installation ceremony involving students

b. Pizza Day: **Catharine Campbell**

- Great news – we are no longer using a manual process
- Now fully automated
- Any volunteers welcome

c. Milk Program: **Julie Casimiro**

- Going Well

d. Family Fun Night June: **Tamara DiLorenzo (Chair)**

- No report yet

e. Christmas Wish: **Kim Canestraro**

- Establishing guidelines – email will be send to everyone that had asked to participate
- Tamara/Marvin reported that we are asked for Gift Cards (\$5 incremental denominations) as Church has not advised yet about specific families in need.
- Deadline Dec 15/14

f. School Council By-Laws: **Jason Power**

- subcommittee to meet in new year

g. School Safety Committee: Any issues to be aware of and address as a committee

- Please address all safety issues immediately, email Mr. Susi or Mrs. Varano or speak to them in person and not wait until our council meeting.

9. Letters of Recognitions to Lumen Christi/Holy Rosary – Jean-Guy Caissie (10 min)

- Jean-Guy already sent first draft
- Feedback has been received

- Letter will be sent to Lumen Christi and similar letter will be drafted for Holy Rosary

10. School Uniforms Mr. Susi - (5 min)

- Mandatory vote to be conducted with all school parents in Feb-Mar. 2015.
 - Planning Committee to be formed with Mr. Susi to co-ordinate timelines
- Correction from the last meeting - we do NOT have a choice and MUST vote this year on school uniforms as this is a school board policy for a brand new school.
 - We require a committee to work with the principal to establish a communication plan, look at all timelines & strict HCDSB guidelines we must follow.
 - A parent info night will be held in February 2015. Voting should be completed by March Break.
 - The vote needs to be 50% plus 1 of received votes in order to make uniforms mandatory.
 - Uniform Committee
 - Lorie Cabral
 - Sandra Rei
 - Sandy Viana-Tavares
 - Catherine Campbell
 - Jason Power
 - Jean-Guy Caissie

11. Corporate Donations (10 min)

- Committee to research how to best solicit Corporate Donations to support school events and school goals
 - Plan to implement and solicit potential donors
- Parents suggest that we need to develop a plan to go to different corporations/businesses trying to solicit donations, raffle prizes, etc.
 - We may need people to go door to door (what should this look like?).
 - Suggestion that Yearbook could be sponsored by local business ads.
 - A discussion went on about the benefits/success of asking larger companies (i.e. Canadian Tire – Jump Start, Loblaws Corp., Walmart, etc.) vs. smaller local businesses.
 - There were suggestions to go corporate as companies will provide funds as they have a budget for this
 - It was also suggested that we look to go local and have the potential help from our school parents that are business owners (utilize parent connection)
 - How do we advertise this so we can reach smaller businesses that are more likely to give?
 - The question was raised whether we are permitted to have ads from local business in our agendas. It is a Board policy to not advertise in student learning materials.
 - A suggestion was made to have an ad page/section on our school website – thanking business for their donation, displaying their logo, etc.

Corporate Sponsorship Committee:

- Tracey DosAnjos
- Sandy Viana-Taveres
- Catherine Campbell
- Remon Hanna
- Anna Maria Nicolantonio

12. Additions to the Agenda

- It was decided that we will collect Halloween Candy and send this to Dr. Simone in Mississauga who will ship this to children in under developed countries.
- Eco-source Green Certification was discussed
 - We have an eco-club but no certification
- The necessity for an official 'Opening & Blessing' committee was discussed and will be established in the new year for our Official Dedication and Blessing on April 21.

13. Future Agenda Items:

- a. _____
- b. _____
- c. _____

14. Next Meetings –Preferred time, day?

Consider beginning of December (Leading into Christmas Break)

Tuesday, December 2nd, 2014 @ 6:30pm

15. Adjournment **at 8:30 p.m.**