



School Council Meeting Minutes - May 16, 2017

Agenda:

1. Welcome and Introductions

Parent Council Members Present:



1	John Susi	Principal
2	Angie Barden	Vice Principal
3	Tracey DosAnjos	Co-Chair (Parent) <i>Volunteer Coordinator (Chair)</i>
4	Jason Power	Chair (Parent)
5	Nikola Blair	Parish Representative <i>Communications & Media Contact (Chair)</i>
6	Stephani Bressette	<i>Movie Night (Chair)</i>
7	Erik Dela Cruz	OAPCE Representative <i>Safety Committee</i>
8	Kim Male	<i>Christmas Wish (Chair)</i>
9	Roselien Markovic	<i>Pizza Day; Family Fun Night (Co-Chair)</i>
10	Traci Wansack	<i>Volunteer Coordinator</i>
11	Iryna Tsaryk	
12	Tricia Adams	
13	Kerstin Baker-Ash	
14	Lisa White	<i>Pizza Day; Family Fun Night (Co-Chair)</i>

2. Opening Prayer

- Angie Barden started the meeting with a Christian Meditation

3. Principal and Vice Principal's Report

a. Financial Update

- John Susi presented the Queen of Heaven Catholic School Projected Income for 2016-17 spreadsheet and reviewed the fundraising projections as of May 15, 2017. This spreadsheet is posted on the school website for any individual to review.

b. School Generated Funds Update

- John Susi confirmed \$21,000 was rolled into the September 2016 income and presented the financial overview of expenditures thus far in the year.

c. School Organization for 2017-18

- Enrollment for the 2017/18 school is expected to increase by approximately 60 students (currently there are 840 students at Queen of Heaven).
- 3 additional portables will be added on the north side of the school to the fleet of portables currently on the property. The school board is extending the pavement to accommodate the need for more portables.
- 2 additional portables are forecasted for the 2018/19 school year.
- The maximum number of portables allowed on school property is 12.
- **Question to John Susi and Angie Barden:** “with respect to student population, when is a new school considered necessary?” John advised that the Board has an Accommodations Review committee who would meet to determine if any changes need to be made to boundaries, or to build a new school. This gets approved by the Trustees and then the Ministry. The long term enrolment numbers are examined and considered over a 25 year period. The school is built to accommodate an average of 650 students.

d. Weekly Update and new school website – feedback

- Angie Barden advised that the feedback on the Weekly Update and new School Website has been quite positive from the school community. Angie confirmed that such features as being able to sync the weekly events calendar on to your personal device calendar is available and that the weekly update has been well received.

e. Family Lego Night – feedback

- 140 people attended the Family Lego Night. The event was well received and the feedback was positive. It was recommended by some members of parent council that in the future, this event should have “start” and “stop” times for each station, and that the maximum grades for participation should be considered to be capped at Grade 5 or 6.

f. Volunteer Celebration – June 8, 9:45 am as part of our school Mass

- All parent volunteers are invited to attend Queen of Heaven’s next Mass scheduled on June 8 at 9:45 a.m. and Celebration of Volunteers. An email invitation is forthcoming.
- **Question to John Susi and Angie Barden:** “Is it possible to reserve a couple of rows at the Church for the parent volunteers so that they may all sit together?” John thought this was a good idea.

g. Upcoming Events

- May 19 - Hero Day – Non-Uniform Day

- May 23 - 26 - Grade 3 EQAO Testing
- May 29 – June 1 – Grade 6 EQAO Testing
- May 29 – Grade 8 Youth Rally at Jean Vanier
- May 29 – 31 - Grade 7 Camp Muskoka Trip
- June 2 - Professional Development Day
- June 7 – North Halton Track and Field for grade 5-8 at Jean Vanier
- June 8 – Final School Mass and Volunteer Celebration at Holy Rosary Church
- June 13 - Family Fun Night
- June 14 – 16 – Grade 8 Ottawa Trip

4. School Council Chair's Report

- Tracey Dos Anjos provided an update regarding the Basket Raffle taking place on Family Fun Night. She requested theme ideas for the baskets and requested that Council members email her directly regarding theme suggestions. Tracey also advised regarding this year's set-up for the event and timing for picking the raffle ticket winners, etc.

5. Committee Reports and Updates

- Family Fun Night Update
- Lisa White provided an update regarding events that have been scheduled for Family Fun Night, which include face painting, tattoos, photo booth, lemonade stand, kindergarten fun station, silent auction, cotton candy machine, Milton Fire Department and Milton Police Department, various sponsor tents, Harvey's food for purchase and handing out free freezies. Family Fun Night is scheduled for Tuesday, June 13 from 5:00 p.m. to 8:00 p.m. All Queen of Heaven families are invited, including our future 2017/18 kindergarten families.
- Sheetal Melino – Spelling Bee Competition at Queen of Heaven
- Sheetal Melino and Bonnie Wiltshire were absent at this meeting. Tracey advised that Sheetal would like to enquire about a spelling bee competition/club at Queen of Heaven. Angie Barden advised that from a curriculum point of view, the spelling bee does not support the curriculum; however, there are a number of other activities that enhance reading, spelling and vocabulary that is done through regular classroom programming and home support. A general discussion on this topic took place between Council members, John Susi and Angie Barden. Council was advised that at the end of the year we review the successes of various clubs and then next year we always look to enhance or change some of the clubs that are offered to students. This also depends on teacher interest and availability to volunteer.

- **Kim Male – Updated regarding proposal for bringing a new after-school extracurricular activities**
- This idea has been brought forth to accommodate families where both parents are working and it is not possible to have their children attend extra-curricular activities outside of the home or school environment.
- This would be for an hour long class once a week per type (i.e. dance, martial art).
- This would be at the cost to parents and is not funded by the school.
- Additional costs, such as insurance, cost for the gym, etc. will need to be covered by the provider (i.e. martial arts or dance school).
- Kim contacted 5 different martial arts studios and 2 responded.
- Kim has also contacted dance studios as an alternative and 1 responded.
- After a discussion and lengthy review of Milton Academy of Martial Arts, Kicks for Kids (Taekwondo) and Dance Elite, Council Members voted and determined the best program, due to cost effectiveness for the school community families and the logistics between the company and Queen of Heaven, would be delivered by Kicks for Kids.
- **Kicks for Kids (Taekwondo)**
 - \$11.00 per class; uniform is not necessary for class
 - Up to 50 students (Ages 3 & up)
 - Friday afternoon class
 - Parent volunteers are not necessary, but are welcome; volunteers can be utilized for pad holding or simply monitoring the classroom, etc.
 - Can accommodate full scope of kids
 - Ratio of Instructors to students is 1 head instructor and two junior instructors
 - Open space in the gym is the only requirement; there is no other set-up required
 - Registration forms will need to clearly state dismissal instructions for each student and have assigned parents and/or guardians who have permission to pick-up each student
 - In regards to children changing clothing, instructors will need to see the facilities and formulate the best method for monitoring the situation. Current junior instructors one female and one male both aged 12 are capable of monitoring the change rooms while students are changing and ensure each student gets changed in a timely manner and that there is no horse play
 - With respect to online registration, this is being considered; Kicks for Kids can e-mail the school a registration form and all interested parents can receive a copy of that to either print off, fill out and return to either Kicks for Kids or the school where they can pick them up directly. If possible perhaps parents could fill out the form and send an attached e-mail with the completed form attached that could be used for registration

- With respect to financial support to families who are in need, unfortunately Kicks for Kids says they are unable to provide an arrangement for financial support for families in need. They feel it is very important that each family and student pays the same amount to keep fairness as well we are offering their services at a discounted rate compared with what is offered at their current facilities.
- Dance Elite will be considered for the 2018/19 school year.
- Nikola Blair – After School Dance Club
 - Nikola was approached by a parent regarding an after school dance club “Get Educated Through Music and Dance”. She suggested that as Council has already decided to go ahead with Kicks for Kids for the 2017/18 school year that she will gather more information on this particular dance club and perhaps it is something we can consider as an alternate program for 2018/2019. John Susi agreed that we will move forward with Kicks for Kids and revisit “Get Educated Through Music and Dance” for the following school year, in addition to the Dance Elite Program. Council can decide on the best program at that time.
- **PRO Grant**
- Kerstin Baker-Ash provided an update regarding the status on choosing a company with respect to the Pro Grant. The deadline for submission is May 25th. Kerstin will complete the application and provide to John and Angie for review and submission. The feedback from Council is that we should have the topic of nutrition as the focus.
- The event will take place in the Fall and will be a weekday evening interactive seminar for both parents and students and will include a two hour hands-on demonstration regarding preparing meals and snacks with a focus on healthy eating.

6. Future Agenda Items

- Lunch Time Supervision – Nikola Blair

7. Next Meeting

- Tuesday, June 20, 2017 @ 6:00pm followed by Council Member Social at Eddio's
- If you would like to attend and you require free child care, our school YMCA supervisor, Christine Baxter, is providing staff members for this. Please email Mrs. Baxter if you require this care during our meeting at Christine.Baxter@YMCAGTA.ORG

8. Adjournment: 08:26 pm