



Queen of Heaven Catholic School
 School Council Meeting Minutes
Tuesday, June 9th, 2015
6:00 p.m. – 7:30 p.m.

Agenda:

1. Welcoming and Sign in/attendance for members:

Parent Council Members:

1	John Susi	Principal
2	Viviana Varano	Vice Principal
3	Jean-Guy Caissie	Co-Chair (parent) <i>School Council By-Laws, School Safety Committee, School Uniform Implementation</i>
4	Jason Power	Co-Chair (parent) <i>School Council By-Laws, School Uniform Implementation</i>
5	Bettina Arapi	Secretary (parent) <i>School Yearbook</i>
6	Jasmine Pereira	Non-Teaching Staff Rep
7	Teresa Agius	<i>Family Fun Night June</i>
8	Kerstin Bakery-Ash	
9	Stephanie Bressette	<i>School Council By-Laws, School Yearbook, Spirit Wear Committee</i>
10	Kimberley Canestraro	<i>Halloween Dance-a-thon, Christmas Wish</i>
11	Christian Cepeda	<i>School Council By-Laws</i>
12	Bonnie Dey	<i>Spirit Wear Committee, Family Fun Night</i>
13	Tamara DiLorenzo	<i>Halloween Dance-a-thon (Chair), Family Fun Night (Chair), Movie Night, Christmas Wish</i>
14	Marvin Duarte	Parish Representative <i>School Council By-Laws</i>
15	Remon Hanna	<i>Corporate Sponsorship</i>
16	Sandra Rei	<i>Spirituality Committee, Halloween Dance-a-thon, School Uniform Implementation</i>
17	Nancy Vella	<i>School Yearbook</i>
18	Lisa White	<i>Halloween Dance-a-thon</i>

2. Opening Prayer (Parish Representative **Marvin Duarte** to lead or select someone (2 min),

- Read by Marvin Duarte

3. Principal and Vice Principal's Report (J. Susi and V. Varano) (40 min)

a. FDK Playground Safety Guidelines

- **Further information was provided in regards to the question from the last meeting concerning the safety of the wagons and tricycles in the FDK school yard.**
- We are following the HCDSB's FDK safety guidelines.
- All items are purchased centrally in order for all schools to have the same equipment.
- All staff members have been made aware of the safety guidelines and reviewed these with the students.
- Tricycles: riders need to be seated; no standing on back; one person only
- Wagons: must be stopped for students to get on or off; can only be pulled not pushed; must walk not run, students seated only, one student at a time, etc.
- We do our utmost to make sure that all children are safe
- Visual inspections of equipment are performed daily
- Anything broken is repaired or removed immediately
- **Further information was provided in regards to questions from the last meeting about a rubberized kindergarten playground**
- The rubber material is specifically designed to support high play structures (i.e. slides, swings, etc.), as we do not have any play structure we would not require this type of surface as per HCDSB safety guidelines.
- We need to consider that children need to learn to play on all surfaces
- They need to learn to negotiate space and their environment
- Teachers supervise as a prudent parents would
- Reminders & lessons are provided to keep the play area a safe place
- **There was some discussion about the pros and cons and potential safety concerns about the use of wagons and tricycles in the FDK yard, including whether or not helmets need to be worn by students.**
- Mr. Susi assured those present that we are following all HCDSB safety guidelines in these regards, we will continue with appropriate supervision and we will continue to use these items during outdoor play.
- There was also discussion about whether or not we are following proper weight restriction guidelines for wagons. Mr. Susi produced a manufacturer's document to verify that the maximum weight restriction is 75lbs so we are in compliance.
- The bike helmet law is only in effect if in public but is not mandatory on private property, which schools are
- We are not able to share helmets due to possible lice problems, proper fitting of individual helmets, supervision of the proper fitting of helmets, etc.
- To implement this with that many kids would not be practical

b. South Yard Fence – gate required

- The possibility of a gate in the fenced area adjacent to the walk way has been asked about previously in order for parents and children to get to the school yard quickly and safely without going near the road
- The town of Milton owns this fence
- A parent and Mr. Susi are following up with the town of Milton and will advise the outcome

c. Care and Treatment Program

- This is a Self-contained classroom that will be housed at QH next year in room 110. It is a partnership between both HCDSB and HDSB. There will be a maximum of 6 students in this class. It is for students who may have suffered emotional trauma or high anxiety. They will be supported through this program on a short term basis and will be reintegrated back to their home school. There is no integration with our classrooms or students.
- Therapist oversees the program with a teacher, and two Child and Youth Workers. 50% therapy, 50% academics
- 9am to 2pm modified school day. Students are bused from their home school.
- Once intensive therapy is completed, children may be integrated back into their home school.
- JK to grade 3

d. School Organization for 2015-16

- We currently have approx. 665 students
- Expecting approx. 740 for the next school year
- Enrolment is 'bottom heavy', as our young students get older we will increase the overall student enrolment
- We will have 3 portable next year in addition to filling our two currently open classrooms
- Our music room will become a regular classroom
- The school property is Ministry approved for a potential of 12 future portables
- Next year, portables will be placed in the corner of the south pavement area
- The three grade 5 classes will be out in portables for the next school year

e. School Generated Funds Budget Overview

- We have raised an amazing amount of money this year
- We had estimated 39,000 but are now at approx. 50,000 of projected income

**QUEEN OF HEAVEN CATHOLIC SCHOOL
PROJECTED INCOME FOR 2014-15**

Donation from Lumen Christi School	\$ 7000.00	
Donation from Holy Rosary School	\$ 1000.00	
Pizza Days	\$15968.00	(approximate)
Milk Program	\$ 5082.00	(approximate)
Lunch Pail Program	\$ 2687.00	(approximate)
Fall BBQ	\$ 392.00	(actual)
Halloween Dance-a-thon	\$15118.00	(actual)
Family Fun Night	\$ 1000.00	(Estimate for 2014-15)
Pita Pit	\$ 1935.00	(actual)
Movie Night	\$ 205.00	(actual)
SUBTOTAL	\$50,387.00	(Estimated income for 2014-15)

***Fundraising Projections ~ 2014-2015
Updated June 5, 2015***

Category Name	Description	2014-15 Projection	2014-15 Actual
Catholicity			
Bus Transportation Mass at Holy Rosary Church	\$800.00 x 3 Masses = \$2400.00 FDK to Gr. 8 (Holy Rosary Parish also contributes \$2541)	2400.00	\$847x3= \$2541.00
First Communion	Banners for First Communion \$300.00 Recognition gifts \$350.00	650.00 350.00	212 307 173
Confirmation	Recognition gifts \$350.00		
*Religious Articles & Displays	For the front foyer to celebrate the Liturgical seasons and establish a focal point for the school. (cross, altar, banners, advent wreath, Christmas Tree, Liturgical cloth, flowers, decorative items, Queen of Heaven Statue, Chapel items , etc)	3500.00	7010
*Official Opening and Dedication	To support our official school opening, blessing and dedication by our Bishop on April 21, 2015	1000.00	1000
Student Recognition			
Awards & Honorariums	To support and encourage student achievement; thank you gifts (i.e. for Priests, guest speakers, bus drivers, crossing guards)	300.00	250
Public Speaking	Awards and recognition for school public speaking competition	300.00	112
Graduation	DJ, refreshments, dance, decorations and student awards and new annual plaques	1500.00 + 500	2000
Play Day	Refreshments for students	200.00	N/A
Principals Discretionary	Small classroom incidental purchases (i.e. crafts, decorative items, tournament fees, science or other curriculum activities in the classroom, FDK play activities, etc.) Supporting families in need (offsetting costs of school trips, food items, etc.)	2000.00	3000
*Team Sports Uniforms	32 Volleyball/ Basketball jerseys and shorts and 75 Cross Country/Track & Field/Soccer jerseys for our girls and boys teams.	6000.00	6889
Outdoor Student Activities			
*Basketball nets.	Installation of 4 2 Basketball nets and standards for the playground	2800.00	3597

Recess Play Equipment	Classrooms will be provided with Nerf soccer balls and footballs, skipping ropes, basketballs for students to use during recess.	800.00	891
Technology & Audio/Video	To support various school 21 st Century technology initiatives – 40 5 iPads in the Music classrooms; iPad cases	2500.00	-251 (cases) iPads received via Ministry Grant
	3 4 Smart Projectors for classrooms to enhance and support our 21 st Century teaching and Learning	9300.00	10006
Health and Wellness			
Student Hand Hygiene	Wellness & Hygiene Program ~ Hand soap and paper towel dispensers for classrooms.	1500.00	263
Building Community			
Volunteer Appreciation Week	Volunteer Appreciation recognition for the help and support of our school's volunteers (May/2015)	500.00	N/A
Child & Youth Counsellor	To support PROPS (Peers Running Organized Play Stations for grades 1-3 at recess) Grade 6 leadership program	400.00	N/A
*Games Club	Games Club activities for students during the lunch hour	400.00	398.00
Grade 7-8 Student Ambassadors	To support our students in their leadership initiatives throughout the school.	500.00	101
Miscellaneous			
Bank Charges	Charges for cheques, transactions, miscellaneous items, NSF, bank fees, School Cash online program, etc.	1000.00	1000
TOTAL	ESTIMATED EXPENSES	\$38400	\$40001

Unspent income will carry over into September 2015.

Queen of Heaven School Generated Funds as of June 9, 2015

Category Name and Description	Opening Balance 2014	Revenue	Expenses	Ending/Committed Funds Surplus/(Deficit)
Field Trips	\$0.00	\$17,735.75	-\$19,362.27	-\$1,626.52
Fundraising for External Charities (Terry Fox, United Way, Canadian Hunger Foundation, Muscular Dystrophy, Walk with Jesus - HCCEF)	\$0.00	\$8,446.95	-\$8,446.95	\$0.00
Clubs, Athletics, Activity Fees (Student Agendas, Cross Country, Soccer)	\$0.00	\$3,330.65	-\$4,051.95	-\$721.30
School Fundraising (Dance-A-Thon, Milk, Pizza, Barbeque, Movie Night)	\$0.00	\$76,491.14	-\$37,725.26	\$38,765.88
Special Events (Graduation, Catholic Education Week, First Communion, Confirmation, Public Speaking, hosting BasketBall)	\$0.00	\$504.80	-\$1,873.30	-\$1,368.50
Departments (Library, Special Education, Office, Health & Wellness)	\$0.00	\$17,505.10	-\$17,412.23	\$92.87
Administration (Over/Under Category, Various School Purchases i.e. program materials, play equipment, crafts, special school activities, tournament fees, technology, bussing, games, etc.)	\$0.02	\$3,048.65	-\$31,148.70	-\$28,100.03
Other (HST/PST Rebate, Eco, Lunch Pail, School Donations, Photographs)	\$0.00	\$13,407.46	\$0.00	\$13,407.46
Total				\$20,449.86

- The second slide is the same idea as the first but organized under ministry categories. Please note this slide also includes funds for trips and charities which are not considered in our first fundraising projection chart. This second chart shows all funds collected, not just the profit.

- A big thank you to all members!

4. Chairs' Report: (15 min)

Review of our School Objectives Developed for 2015-16 Year

- a. **Build an inclusive, thriving, cohesive, faith based School Community by leading, planning and organizing the following activities:**

- i. Welcome Back BBQ (September)

- This will be for the new parent council, may discuss further at the end of the meeting

- ii. Move Night (winter or spring)

- Bringing everyone together as a community → meets our objectives

- iii. Family Mass (Lent)
- iv. Family Fun Night (June)

- This should be a success as a lot of work went into it
- Bringing everyone together as a community → meets our objectives

b. Enhance and Support Parental Engagement in the School:

- i. Through leading and encouraging volunteer opportunities on various School Council sub-committees
- ii. By supporting, organizing and planning parent learning opportunities (topics may include nutrition, social media, curriculum, faith focus, bullying, mental health). This may be achieved via parent evening workshops, webinars, newsletters, providing internet links, etc.

c. Raise Funds to support and enhance student learning, recognition, faith development and well being at school by leading, planning and organizing the following activities:

- i. Pizza/Milk/Pita Days/Lunch Pails – Food Programs (September –June)
- ii. Dance-a-thon (October 31)
- iii. Themed Baskets Raffle (June)

- There were many other events throughout the year that contributed to meeting our objectives
- As our objectives set out were met, we can consider this year a great success
- Goals set forth for next year's council
- Suggestion for next year → Volunteer appreciation celebration, all agreed

5. Internet Safety at School – Mrs. Varano (5 min)

- We are teaching kids how to be a good digital citizen
- Our types of resources are developed with CCC (Catholic Curriculum Corporation)
- Teaching to recognize safe education resources (i.e. .org, edu)
- We are teaching kids how to search the net, even though most questionable sites are blocked, pages may come up that are not wanted and we take great care to teach the children what content is appropriate
- We consistently monitor
- It is important to teach children how to search, research and use content
- We educate on copyright laws
- A lot of teaching and lessons are required as we are in the age of technology
- All Tweets get vetted and not reposted from parents

6. Ministry of Education's Revised "Physical Education Curriculum: Human Development and Sexual Health"- Mr. Susi (5 min)

How is the HCDSB implementing this?

- There has been a lot of attention about this in the media
 - The board has sent a letter to parents about this in February (a copy was distributed at the meeting, please see below)
 - This should have answers to most questions on how this will be taught
 - This Revised Health and Phys Ed Curriculum is available online on ministry website
 - The guideline is revised and broken into 3 sections
 - 3rd part, Healthy Living, is broken down again
 - We have already been teaching the family life program as vetted through the Catholic Bishops which already covers a vast majority of the Sexual Education expectations as listed in the revised Health and Phys Ed document.
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- While we have a responsibility to teach the curriculum set out by the Ministry of Education, we have always done so in a manner that conveys respect and models our Catholic values to our students.
 - In the past there was not a problem or concern with our Family Life program so therefore should be fine moving forward. Teachers will receive documents and inservice in the fall to support their teaching of this.

February 23, 2015

Dear Parents and Guardians,

RE: Revisions to the Health & Physical Education Curriculum

We are writing to you in regard to today's release by the Ministry of Education of revisions to the Health and Physical Education (HPE) curriculum, including the 'Human Development and Sexual Health' section, which falls within the 'Healthy Living' strand.

As Catholics, we understand that parents and guardians are the primary educators of their children. Your role in the teaching of family life issues is pivotal and vital. As a Catholic school district, we work with our parents and our parishes to provide for our students an education that is founded in the Gospel of Jesus, and reflects a Catholic world view.

While we have a responsibility to teach the curriculum set out by the Ministry of Education in education policy, we have always done so in a manner that conveys, respects and models our Catholic values to our students. For more than 30 years, our schools, and all Catholic schools in Ontario, have successfully provided a family life curriculum within a Catholic framework under the guidance of the Catholic Bishops of Ontario through the *Fully Alive* program.

The vast majority of the revised curriculum is already covered within the *Fully Alive* program. Although some of the content has been reassigned, with the expectation that it be delivered in earlier grades, we are confident that we will be able to deliver the revised curriculum within the context of our Family Life program, in a way that is consistent with Church teachings, and our faith tradition. For more information about the Fully Alive program, please visit: <http://acbo.on.ca/englishweb/fullyalive.htm>

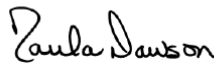
Now that the revised curriculum has been released, the Catholic education community of Ontario will work together to produce resources that support our Catholic teachers and ensure that the curriculum delivered in our classrooms is consistent with our Catholic teachings, and appropriate within the context of a Catholic classroom.

We want to assure you that as a Catholic school district, we will continue to offer a holistic curriculum that is shaped by a Catholic world view, and is faithful to the tradition and teachings of the Church.

Sincerely,



Jane Michael
Chair of the Board



Paula Dawson
Director of Education

- For more information, please visit <http://acbo.on.ca/englishweb/fullyalive.htm>

7. Committee Updates (20 min)

a. Family Fun Night: **Tamara DiLorenzo**

- Tamara DiLorenzo → Family Fun night is scheduled for next Thursday from 5pm to 8pm and we will be having the silent auction that night as well as a 50/50 draw
- There will be a photo booth manned by their own people, T-shirts made for all volunteers, free freezes, we will have a DJ, a Kindergarten Zone supervised by parents (no drop off), Yoga and Muay Thai demonstrations.
- This will be our first Family Fun night, so let's see how we will do and what we will learn
- We have mostly our regular volunteers, hopefully there will be more next time around
- This is ALL about the kids!

b. Themed Basket Raffle: **Tracy DosAnjos**

- Kim → Baskets all out on display already
- Classes have been generous and kids are very excited
- \$2 for one ticket or \$5 for 3, tickets can be purchased in classroom or at family fun night
- Draw will be during family fun night around 7:30pm

c. Yearbook Committee: **Melissa Dennie** to report on behalf of committee

- Done and printed!
- Going out last week of school after graduation as names for grad awards are included in the yearbook
- 285 yearbooks sold, ordered 300?

8. Organizing a BBQ Committee for planning of **Welcome Back BBQ for September 17th, 2015**

9. Adjournment

- Thank you to all volunteers, all help is very important, this is what makes a school and builds community. We are very fortunate and our children are in a good place, they are happy, learning and safe
- Please consider being a member next year. All positions are held for 1 year only
- A communication will be send in the fall inviting all parents
- Uniform flyer will go out shortly. McCarthy's will have mobile stores available.
- **Adjourned: 7:21pm** & off to a social gathering 😊
- Thank you all School Council members, Mrs. Varano & Mr. Susi!