



## School Council Meeting Minutes – Jun 20, 2017

### Agenda:

#### 1. Welcome and Introductions

Parent Council Members Present:

1	John Susi	<b>Principal</b>
2	Angie Barden	<b>Vice Principal</b>
3	Tracey DosAnjos	<b>Co-Chair (Parent)</b> <i>Volunteer Coordinator (Chair)</i>
4	Jason Power	<b>Co-Chair (Parent)</b>
5	Bettina Arapi	<b>Secretary (Parent)</b>
6	Christine Musitano	<b>Teaching Staff Representative</b>
7	Christine Kerr	<b>Teaching Staff Representative</b>
8	Christine Baxter	<b>Community/YMC Representative</b>
9	Nikola Blair	<b>Parish Representative</b> <i>Communications &amp; Media Contact (Chair)</i>
10	Erik Dela Cruz	<b>OAPCE Representative</b> <i>Safety Committee</i>
11	Maria (Gaby) Ball	<i>Halloween Dance-a-thon (Chair); Christmas Wish</i>
12	Bonnie Dey	<i>Uniform Exchange Committee (Chair)</i>
13	Kerstin Baker-Ash	
14	Bonnie Wiltshire	
15	Stephanie Bressette	<i>Movie Night (Chair)</i>
16	Roselien Markovic	<i>Pizza Day; Family Fun Night</i>
17	Celeste Celec	<i>Communications &amp; Media Contact for Special Events</i>
18	Tricia Adams	



#### 2. Opening Prayer - Jason Power

*Do justice, love kindness and walk humbly with your God.” – Micah 6:8*

God of Mercy  
You have taught us that,  
where two or three are gathered  
in your name, you are here with us.  
You call us to grow in our  
knowledge of you,  
into relationship with those around us,  
and with the world you have created.  
Deepen our faith as we walk together,  
in understanding and hope.

Lead us to a future that realizes your  
kingdom of peace.  
May your love continue to light  
the path we walk.  
We make this prayer in the name of Jesus,  
our brother and guide.  
Amen

### **3. Principal and Vice Principal's Report**

#### **a. School Organization for 2017-18**

- We are expecting to have approximately 880 students for the 2017/18 school year.
- We are adding 2 additional portables on the north side of the school to the fleet of portables currently on the property.
- The school board is extending the pavement to accommodate the need for more portables.
- The maximum number of portables allowed on school property is 12.
- We are also adding two new teachers.
- We have 41 grade 8 students graduation, 15 French immersion transfers & 5 or 6 early French immersion transfers.
- The HCDSB early French immersion program is currently under review for 2018/2019.

#### **b. Memorial bench**

- The student that tragically passed away last summer would have graduated this year.
- We had a prayer service at the beginning of the year when students came back from summer holidays, a mass as well as a plaque displayed in the chapel.
- We would also like to do something special to remember the student this year.
- As every graduation group has a mascot, they chose a butterfly this time to convey that 'tragedy has brought them closer together'. The graduates would like to have an iron bench with a butterfly added outside of the library in memory of their fellow student.

#### **c. Financial Update**

- Teachers in grade 3 and Ms. Hunter have applied for a Teacher Learning and Leadership Program grant.
- Only two schools were chosen and our school was one of them.
- The grant lasts for almost two years and some of the money will go to the library.
- There is a huge reporting component involved but this is a very exciting opportunity as only few schools get selected for this.

**QUEEN OF HEAVEN CATHOLIC SCHOOL  
PROJECTED INCOME FOR 2016-17**

	<b>Projected</b>	<b>Actual</b>
Carry-over from June 2016	\$21329.00	\$21329.00
Pizza Days	\$17000.00	\$20561.64
Milk Program	\$ 6500.00	\$ 6234.27
Lunch Pail Program	\$ 2500.00	\$ 3980.00
Fall BBQ	\$ 400.00	\$ 345.62
Halloween Dance-a-thon	\$16000.00	\$16621.52
Family Fun Night	\$ 5000.00	\$ 5005.16
Pita Pit	\$ 1500.00	\$ 1716.00
Movie Night	\$ 800.00	\$ 1127.89
<b>Subtotal</b>	<b>\$71029.00</b>	<b>\$76921.10</b>

**Fundraising Projections ~ 2016-2017  
As of June 20, 2017**

<b>Category Name</b>	<b>Description</b>	<b>2016-17 Projection</b>	<b>Status as of June</b>
<b>Catholicity</b>			
Bus Transportation Mass at Holy Rosary Church	\$1200.00 x 3 Masses = \$3600.00 FDK to Gr. 8 (Holy Rosary Parish also contributes \$3600)	3600.00	3106.74
First Communion	Banners and Craft for First Communion Retreat \$500.00; Recognition gifts \$450.00	950.00	1242.05
Confirmation	Recognition gifts \$350.00 Gowns for Confirmation \$11x40=\$440	790.00	
Rosary Apostolate	Rosary Apostolate Donation – to support our program for K-gr.8 classrooms	1500.00	1500.00
1. Religious Articles & Displays For the front foyer to celebrate the Liturgical seasons and establish a focal point for the school. <del>Religious Focal Display for the Library To celebrate and recognize Catholicity.</del> 2. Ontario Catholic School Graduate Expectations Banners For the front foyer to display and recognize our school's faith mission		<del>500.00</del>	1057.58
		200.00	
		<del>500.00</del>	
Mural Painting in Library	Faith based mural display	1500.00	1504.00
<b>Student Recognition</b>			
Awards & Honorariums	To support and encourage student achievement; thank you gifts (i.e. for Priests, guest speakers, bus drivers, crossing guards)	300.00	56.49 ongoing
Public Speaking	Awards and recognition for school public speaking competition	250.00	111.87

Graduation	DJ, refreshments, dance, decorations and student awards and annual plaques	1500.00	1500.00
Miscellaneous	Small classroom incidental purchases (i.e. crafts, decorative items, tournament fees, science or other activities in the classroom, etc.) Supporting families in need (offsetting costs of school trips, etc.)	3000.00	3707.20
<b>Outdoor Student Activities</b>			
Recess Play Equipment	FDK-gr. 8 classrooms will be provided with Nerf soccer balls for students to use during recess.	900.00	238.20 ongoing
Trees for the South Playground	Mature trees will be planted along the fence line of the south playground to promote shade.	2500.00	2640.00
Outdoor Tent	Tents to shelter our outdoor sports teams during events, FFN, etc.	1500.00	1615.83
<b>Technology &amp; 21<sup>st</sup> Century Teaching and Learning</b>	3 4 Smart Board Projectors for the FDK classrooms	10000.00	10969.92
	2 Smart Board Projectors for classrooms to enhance and support our 21st Century teaching and Learning.	5600.00	
	20 Computer Surface Tablets in the classrooms. To support various in class 21 <sup>st</sup> Century learning initiatives. Increase due to growth, replace damaged.	12000.00	12708.70
	6 CD/iPod stereos for classrooms (for our new classrooms due to growth, replacement of damaged)	600.00	N/A
	8 wireless adapters for Smart Projectors in the classrooms	800.00	639.10
<b>Health and Wellness</b>			
Student Hand Hygiene	Wellness & Hygiene Program ~ Hand soap and paper towel dispensers for classrooms.	1500.00	1500.00
Junior & Intermediate Wellness Club	Student led club to support positive mental health and relaxation.	200.00	124.27
<b>Building Community</b>			
Volunteer Appreciation Day	Volunteer Appreciation recognition gifts for the help and support of our school's volunteers (June/2017)	800.00	131.46 ongoing
Staff Appreciation Day	Staff Appreciation celebration – led by parent volunteers, to recognize and thank staff members for their many efforts	1200.00	1115.88 +
Child & Youth Counsellor	Equipment to support PALS (Playground Activity Leaders in School) Gr. 5-6 trained leaders run play stations for gr. 1-3's during recess	400.00	404.36
Games Club	Games Club activities for gr. 1-3 students during the lunch hour	400.00	295.44
Grade 7-8 Student Ambassadors	To support our students in their leadership initiatives throughout the school.	500.00	N/A

School Play	Costumes, Set Design, Script licence, A/V rental, etc. associated with running a school play. Some cost recovery with ticket sales.	1000.00	1000.00
Folding Tables	5 additional folding tables for FFN, BBQ and other school events	500.00	494.49
Logo Painting in Gym	"Home of the Warriors" Professional Painting on gym Mats to foster school spirit.	1500.00	960.50
<b>Academic</b>			
Classroom Materials and Activities	For every FDK-gr.8 classroom - To support and enhance classroom libraries for self-selected reading in the classroom; Learning Center Games, hands-on activities, math manipulatives, <b>Ukuleles for JR Classes</b>	7500.00	7500.00
Phys Ed Equipment	To enhance our gym equipment to support active play (new & replacement)	1200.00	1657.46
<b>Miscellaneous</b>			
Teachers Wish List	For the purchase of small incidental classroom items for each teacher/ECE i.e. bulletin board displays, recognition gifts or prizes for students, games for indoor recess, etc. \$50x54=\$2700	2700.00	2733.98
Bank Charges	Fee for the operation of School Cash Online program (2% of total/gross school generated funds for all income listed above, plus trips, etc.), school cheque fees.	3000.00	3719.00
<b>TOTAL</b>	<b>ESTIMATED EXPENSES</b>	<b>\$70,390.00</b>	<b>64234.52</b>

- We would like to take some of that money and put it towards two more smart projectors.
- We would like to purchase them now at a cost of approx. \$2,000 each, so they can be installed for the new classrooms.
- **Vote of hands: All YES**
- Parent Question: "What are the projections for next year in regards to big purchase items (computers, etc.)?"
- Wear and tear/damage, as well as extra classes have to be taken into consideration.
- Although some funds are provided by the board, most items on this list are annual and have to be funded by us.
- Some items we will not need to purchase again next year (e.g. trees)
- Parent Question: "Are we able to start the milk & pizza program earlier for even more revenue?"
- We can only start these programs by the end of Sept or the beginning of Oct in order to have enough time to get the forms out to the parents, etc.
- Parent Question: "Is the any money left over for children with special needs?"
- Any needs that have come up we were able to take care of.

d. September BBQ

- We will have Harveys offer the food in June.
- Troy's usually comes in September but as they are not available so we booked Harvey's for September as well and then Troy's in June again.

e. Upcoming Events

- Jun 21 – Uniform exchange
- Jun 23 – Spirit day (Backwards Day)
- Jun 23 – Gr. 6 trip to Canadian Warplane Museum
- Jun 27 – Report cards going home
- Jun 27 – Gr. 8 Graduation Mass and Luncheon
- Jun 29 – Year-end assembly 29 (am in Gym, slide show)
- Jun 29 – Junior Lyp-Sync Show
- Jun 30 – Civvies day, red and white day for Canada's birthday
- Jun 30 – Staff vs. Gr. 7 Students Soccer Baseball Game
- Jun 30 – Early dismissal 1:35pm

**4. School Council Chair's Report**

a. **Tracey Dos Anjos:** Basket Raffle Update

- The raffle went well; people love it.
- We picked the winners without people around which made it much easier to announce.
- The basket raffle was outstanding and we had many generous donations from parents.
- We had great wrapping and very nice baskets.
- Students were very excited.
- Thanks to Tracey and team!!!
- Tombola room idea for next year.

**5. Committee Reports and Updates**

a. **Roselien Markovic and Lisa White:** Family Fun Night Updates

- FFN was a success; we collected approx. \$5,500.
- We learned a few things for next year.
- Volunteers and students were great, thank you.

- Harvey's sold 875 burgers/hot dogs/veggie burgers and we receive a % of their profit.
- The weather was great and the organization and help from volunteers was great.
- THANK You Roselien and Lisa!!!
- The question was asked whether we could have a bouncy castle next time but this cannot be added due to HCDSB insurance.
- The kids loved the treasure hunt. Thank you grade 7 students for coming up with the questions.

**b. Thyrsa Naraine:** Staff Appreciation Luncheon

- Thyrsa was not able to attend the meeting today but Ms. Barden is able to provide an update.
- Food and coffee/drinks have already been ordered.
- We would really need some parent volunteers.
- There has not been much communication about it.
- Thursday's set up has been organized.
- There will be a catered buffet.
- We would need parent volunteers for Friday from 11am to 1pm.

**c. Bonnie Dey and Celeste Celec:** Uniform Exchange

- The uniform exchange has all been set up and they have volunteers.
- All is going well.
- Will get a cash box for \$2 purchases.
- Items will go on sale on Thursday for purchase & Wednesday for exchange.
- Thank Bonnie & Celeste!!!
- We have received our Gold EcoSchools Certification which requires a number of initiatives of energy conservation and waste reduction.
- We have received this certification the 2nd year in a row and the uniform exchange program is one of our initiatives.

**d. Kerstin Baker-Ash:** Discussion about the logistics of adding a sidewalk along the north and south perimeters (e.g. parallel to Pringle) of the school in order to partially negate the need to cross the entry/exit to the parking lots.

- It is very busy every morning to get in and out of the parking lot near Pringle.
- What are the barriers & cost to add a sidewalk to avoid crossing the parking lot.
- This idea has come up last year already but it is just too expensive to do something like that.
- Perhaps we can approach this as a parent safety issue.
- As we will lose a row of parking this may not be feasible with our already limited space.
- There are already not enough parking spaces.
- Kerstin will look at the bylaw requirements for sidewalk width.
- If we could get a smaller sidewalk perhaps?

- Another school has cut off the kiss and ride lane and now they have only a kiss and ride for Kindergarten.
- Parent Question: "Can we not open the fence on the Kindergarten side for easier access?"
- This has already been explored two years ago.
- This was looked at with the superintendent, however grading, and winter maintenance was one issue and the other issue was safety as we would create a new access point for strangers
- Parent Question: "What if we only permit right turns out of the parking lot after school?"
- We have also already investigated that option but as we are too close to a stop sign on that side we will have another line up on the street and would create new problem.
- Thank you for all the ideas unfortunately we have already investigated all of them.

**e. Final Comments and Appreciations**

- Martial art will happen for next year. Kim will get a flyer out for parents later.
- Mr. Susi and Mrs. Barden expressed their thank you to all volunteers.
- School Council Social at EddieO's PourHouse after this meeting.
- Thank you Mrs. Barden & Mr. Susi!

**6. Adjournment:** 07:05 pm