

11 June 2021

Hello,

We will be providing families with opportunities to pick up personal belongings and drop off items belonging to the school safely over the next few weeks. We have made some adjustments to our plan from last year to reflect the changes in public health guidelines as well as the changes in online learning. These include separate pick up and drop off days to spread out contacts. Unlike last year, we will not have separate appointments for families. We hope that the multiple days and flexible times will be convenient for families while keeping our community safe.

I would ask that you please review the schedule and information below carefully, and, when coming to school, remember to:

- Complete the COVID-19 school screening at <https://covid-19.ontario.ca/school-screening/> to ensure that you are able to come to the school site. **Please note that you will be asked to confirm that you have completed the screening when you arrive, and you will not be allowed to pick up your child's belongings without having completed it.**
- Follow all public health guidelines about masking and distancing, particularly while in line.
- Avoid congregating by going immediately to the designated school entrance and leaving school property as soon as you have picked up or dropped off your child's belongings.

Pick Up Days

| When | Thursday, June 17, and Friday, June 18 between 8:30 am and 3:30 pm |
|-------------------------|---|
| What Can be Picked Up | <ul style="list-style-type: none">- Personal belongings such as pencil cases, indoor shoes, jackets, student work- Medications (e.g. EpiPens) and medical forms (to be returned to the school the week of August 30)- Students in Grade 3 will also receive their Sacramental gifts from our Catholic School Council (Grade 8s will receive them at the drive-through Graduation Ceremony) |
| What Can be Dropped Off | <ul style="list-style-type: none">- Any items borrowed from the school that are not essential for student learning for the next week (e.g. library books, some text books)- Used uniforms – If you wish to return any used uniform items, they will need to be in a sealed, labeled plastic bag. We will not be able to do the exchange at this time, so you may prefer to hang on to them until September. |
| Where | <ul style="list-style-type: none">- Door 6 (Gym East – back of school) – for Grades 1-4- Door 8 (Gym West – back of school) – for Kindergarten and Grades 4&5 – Grade 8- (If you have children whose classes are on both sides of the gym, you can choose either line) |
| How | <ul style="list-style-type: none">- Confirm your COVID-19 school screening with staff member- Give your child(ren)'s name to the staff member- Staff member will gather the bagged items and deliver them to the table at the door |

Drop Off Days

| | |
|--------------------------------|---|
| When | Monday, June 28, and Tuesday, June 29 between 9 am and 3 pm |
| What Can be Dropped Off | <ul style="list-style-type: none">- All items borrowed from the school (e.g. library books, text books, French cahiers, white boards, art supplies)- All technology and peripherals – laptops, Chromebooks, iPads, chargers, headphones, mice UNLESS a student is participating in a summer school program (please confirm this by emailing Mrs. Dore-Anderson at dorer@hcdsb.org directly)- Special education equipment |
| Where | <ul style="list-style-type: none">- Front entrance of the school |
| How | <ul style="list-style-type: none">- Place items on tables in front of school doors- Ring buzzer so that staff know to pick them up and record your child's name for the return |

PLEASE NOTE: If you are planning to withdraw your child from school before June 29, please contact Mrs. Dore-Anderson to arrange for another time to drop off items belonging to the school.

Questions?

- If you have questions about these days or are unsure of the process, please call the school or email Mrs. Lupton at luptonn@hcdsb.org.

Thank you in advance for helping us make sure this process runs smoothly and keeps everyone safe,

Mrs. Dore-Anderson

Regan Dore-Anderson

Principal | Our Lady of Peace Catholic Elementary School
391 River Glen Blvd, Oakville ON L6H 5X5
(905) 257-2791 | dorer@hcdsb.org

