



OUR LADY PEACE Catholic School Council

MINUTES



JANUARY 15, 2019

6:30 PM

OLP SCHOOL LIBRARY, OAKVILLE

TYPE OF MEETING:	Catholic School Council Meeting # 3
CHAIR:	Lisa Strauss
CO-CHAIR:	Camille Bardwell
SECRETARY:	Amber Bastien
COUNCIL ATTENDEES:	Regan Dore-Anderson, Lisa Strauss, Camille Bardwell, Amber Bastien, Sandra Maglieri, Patricia Boucher, Maria Zborowski
REGRETS:	Lynn Kozak, Jane Chandler, Francesca Rollo
PARENTS IN ATTENDANCE:	Stephanie Krutzmann
STUDENTS IN ATTENDANCE:	none

AGENDA TOPICS

Approval of Minutes and Agenda:

MEETING OPENING	Approval of Minutes: First by: Lisa Strauss Seconded by: Patricia Boucher
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Previous Action Item Review:

ACTION ITEM	PERSON RESPONSIBLE	DEADLINE	RESOLVED?
PARENT VOLUNTEER EMAIL, SEND TO COUNCIL	A. BASTIEN	DECEMBER 15, 2018	YES
DOVE TREE, LETTER, DOVES PICK, COLLECT, DELIVER	B. BARDWELL	DECEMBER 14, 2018	YES
CHAPTER'S NIGHT, SET-UP ONLINE PORTION	A. BASTIEN,	NOVEMBER 13, 2018	YES
UNIFORM EXCHANGE, FLYER TO BE PROVIDED	M. ZBOROWSKI	NOVEMBER 10, 2018	YES
POINSETTIA, FLYER AND ORDER FORM	L. STRAUSS	NOVEMBER 10, 2018	YES
BUDGET TO BE POSTED BY END NOVEMBER	R. DORE-ANDERSON	NOVEMBER 30, 2018	YES

Opening Remarks/Discussions/Points of Interest:

A Catholic School Council meeting has been set for Tuesday February 4, 2019 at 6:30pm in the school library.

Christmas Musical – Thank-you to Stephanie Krutzmann for the organization and distribution of tickets. A takeaway from this year's distribution is the request process requires amendment. Many tickets were asked for from families that were not necessarily needed. This resulted in extra chairs being rented that were not required. A revision of the request form and how to hand out to families will be completed. Each form will also be numbered. A more in-depth discussion of the Christmas Musical will be held at a future meeting.

Poinsettia Sale Fundraiser – Set-up, delivery, and execution of fundraiser went well. Only six (6) families did not pick up during allotted time. Total of \$851 was made.

Chapters Online Fundraiser – Only 4 Contributions have been made since the set-up. A reminder will be sent prior to each holiday as well as information will be put in the weekly update.

Dove Tree – Donation from families this year made for a successful collection for our community. In order to ensure that the torch can be properly passed to a parent when the time comes, Patricia Boucher will shadow Camille Bardwell to learn what is needed and required to run this event.

- 29 pairs of pajamas to Kerr Street Mission
- \$375 in gift certificates and 6 very large bags of toys to the Halton Children's Aid Society
- \$1 645 in gift certificates to the St. Vincent de Paul Society
- \$390 in gift certificates, 8 very large bags of gifts and necessities for babies, children, and mothers, and 10 cases of diapers and wipes to Halton Women's Place

Uniform Exchange – Quite slow this year. The exchange of vouchers was strong, but the purchase of items made \$132. A comparison from past years will be completed.

Shrove (Pancake) Tuesday – Will approach Susie Brown to ask whether or not she will chair the event once again this year. Council Members volunteering for the day will be Camille Bardwell, Patricia Boucher, Lisa Strauss and Amber Bastien. As the Mardi Gras theme was well received last year we will continue the same theme to be held in the gym. A student committee (Grade 7 & 8) will handle the organization of Mardi Gras portion of the day. A rule will be put into place regarding second helpings.

Parent Engagement – Approval for Pro-Grant was received. Event to be held after the March Break depending on availability of speaker. Request for local author, Siobhan Kukolic, to come speak about perseverance and positive mental health for our kids. Based on last years engagement it has been decided that not a lot of refreshments will be required. This will be determined next meeting and also purchase for raffle item (book) on night of event.

By-Laws – Both Regulations in the Education Act and Board By-Laws were used as reference for the update of Catholic School Council by-laws. Upon review from Chair there was very little change to by-laws, but clarification was completed. Committee consisting of Regan Dore-Anderson, Lisa Strauss, Amber Bastien established to review and bring back to council.

25th Anniversary – Celebration to be held May 9th. A committee of staff members has been put together for suggestions and planning. Council members Camille Bardwell, Sandra Maglieri, Amber Bastien, Lisa Strauss have agreed to join committee. There will be an event once a month leading up to the celebration. First event will be at end of January to open Time Capsule. February each class will provide an item for new Time Capsule. Council will look into option of spirit wear and whether it will become part of uniform (through a motion & purchased from ISW) or whether it will only allowed during non-uniform days (possibly acquired from a different source). School will be purchasing small gift for each student to acknowledge the celebration. Looking into options in ability to obtain a picture of the Staff and Students.

Book Fair – Will be held the week of February 11. To be confirmed whether or not it will be held for Catholic Education Week. If so, Catholic School Council will have a table set-up during event (regardless of whether the book fair goes ahead that week)

First Communion and Confirmation – Crosses have been purchased for the Grade 2 and Grade 7 Students as a gift from the Council. These will be handed out to the students during Catholic Education Week.

Buddy Bench – Three (3) have been ordered and should be received come this Spring.

Fundraising – Discussed possibility of five (5) fundraising opportunities:

- Recipe Book – Decision has been held off in order to further discuss
- Movie Night – Agreement for event to be held, require confirmation on insurance requirements
- Community Garage Sale – Confirmation on dates near the end of the school year to be reviewed
- Purdy's Chocolate – Decision that would be best suited to be run during Christmas season
- Mabel's Labels – Agreement that would be good event. To be set-up and information provided to council

Principal's Report:

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Achieving

1. New program coming to OLP in 2019-2020 – Extended French for Grade 5 – confirming one class
2. Feb. 1, Feb. 15 – PA Day; Feb. 18 – Family Day – no school
3. Feb. 20 – Term 1 Report Cards Home

Believing

1. Jan. 19 – Reconciliation for Grade 2s at St. Michael at 10 am

Belonging

1. Jan. 15 – Respect (Code of Conduct) Assemblies
2. Jan. 22 & 23 – New to Kindergarten Registration – also online
3. New Teams/Clubs:
 - a. Girls' and Boys' Basketball (Gr 7 & 8)
 - b. Knights of Columbus Basketball Free Throw Contest (Gr 4-8)
 - c. Primary (Gr 1-3) and Junior (Gr 4-6) Lego
 - d. Arts Club – Gr 6&7 and Gr 4&5
 - e. Sports Club – Gr 6
4. Feb. 11 – Book Fair
5. Feb. 12 – Holy Trinity Family of Schools – Health and Wellness Fair – possible conflict

Foundational Elements

1. Building Improvements – Rainbow Room, gym floor scheduled for replacement
2. Website and email communication continues – more information about upcoming events to be found on the school webpage <https://elem.hcdsb.org/ourladyofpeace>
3. New Twitter Hashtag - [#OLPlearns](#)
4. SGF Report #2 to be posted on webpage by end of February

School Improvement Plan:

TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
N/A	N/A	N/A

Financial Update:

PRESENTATION TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
2018-2019 Budget re: Council Generated Funds	Budget update was presented to council. Council initiatives and school expenditures were discussed	No Council support required at this time

Parent Engagement Update:

TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
Engagement Review	Ministry of Education grant has been approved. Organization and planning for guest speaker, Siobhan Kukolic has been agreed upon.	Council to continue planning arrangements once confirmation of date from speaker has been received

Committees Update:

COMMITTEE	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
N/A	N/A	N/A

New Business/Proposals:

PRESENTATION TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
N/A	N/A	N/A

Action Items:

ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
Chapter's Online Fundraiser, reminder to be included in weekly newsletter and prior to holidays	R. Dore-Anderson	ONGOING
Shrove Tuesday, approach Susie Brown to chair	C. Bardwell	February 1, 2019
Parent Engagement, booking of Speaker and date	R. Dore-Anderson	February 4, 2019
By-Laws, committee to meet and review	R. Dore-Anderson, L. Strauss, A. Bastien	February 1, 2019
Uniform Exchange, comparison of previous years	R. Dore-Anderson	February 4, 2019
Fundraising, confirmation of dates, insurance requirements, set-up Mabel's Label	R. Dore-Anderson A. Bastien	February 4, 2019
Selection Criteria for School Principals	L. Strauss	January 25, 2019
First Communion and Confirmation Bags for Gift of Cross	S. Krutzmann	February 4, 2019

Conclusion

CONCLUSION	Adjournment:
	First by: Camille Bardwell Seconded by: Patricia Boucher