OUR LADY PEACE
Catholic School Council
MINUTES

MONDAY OCT. 2, 2017 **6:30PM** **OLP SCHOOL LIBRARY, OAKVILLE**

TYPE OF MEETING:	Parent Council Meeting #1
CHAIR (2016-2017):	Francesca Rollo
CO-CHAIR (2016-2017):	Sandra Maglieri
SECRETARY (2016-2017):	Stephanie Krutzmann
COUNCIL ATTENDEES:	Regan Dore-Anderson, Lynn Kozak, Diana DiFuscia, Jane Chandler, Sandra Maglieri, Amber Bastien, Maria Zborowski, Jacqueline Delevante, Francesca Rollo, Eunice Cabral Pak, Dorothy Zaffino, Stephanie Krutzmann, Lisa Strauss, Lisa Colaiacovo, Carlo Corbo, Karin Arnold, Patricia Boucher, Tunde Falota, Susy Brown, Camille Bardwell, Kristin Bianchi, Maryam McKenzie
REGRETS:	Jo-Ann Morgante
PARENTS IN ATTENDANCE:	Stephanie Mitchell
STUDENTS IN ATTENDANCE:	None

AGENDA TOPICS

Approval of Minutes and Agenda:

MEETING OPENING	**Approval of Agenda:** First by: Francesca Rollo Seconded by: Jacqueline Delevante **Approval of Minutes:** First by: N/A Seconded by: N/A

Previous Action Item Review:

ACTION ITEM	PERSON RESPONSIBLE	DEADLINE	RESOLVED?
N/A	N/A	N/A	N/A

Opening Remarks/Discussions/Points of Interest:

Commissioning Ceremony

Mrs. Dore-Anderson invited all council members in attendance to come together in prayer to open our meeting with a beautiful commissioning ceremony. Our wonderful prayers of commitment and blessings were witnessed by all in attendance as Council embarked on a new academic year.

Council Nominations for 2017-2018 School Year

1. F. Rollo as Chair, nominated by J. Delevante, second by A. Bastien- Accepted
2. S. Maglieri as Co-Chair, nominated by F. Rollo, second by no one– Accepted – J. Morgante nominated by L. Colaiacovo but could not accept nomination in absentia
3. J. Delevante as Treasurer, nominated by A. Bastien, second by S. Maglieri – L. Colaiacovo, self-nominated, seconded by S. Brown. Open vote elected J. Delevante - Accepted
4. S. Krutzmann as Secretary, nominated by D. Zaffino, second by A. Bastien - Accepted

Thank you to these Council Members for taking on these responsibilities within Council.

Mrs. Dore-Anderson requested all members to sign their Declaration and Pledge forms to be returned to the Board for recording.

A request was made to discuss how nominations will be approached for next year so it feels more inclusive to new members.

Individual bios will not be posted on the website this year. Possibility of one group bio for all to be created and posted along with photo of current council members.

Meetings will start at 6:30p.m. and be located in the library at Our Lady of Peace School.

Mass emails will go out to all families prior to events that require volunteers to ensure all are included in a chance to volunteer.

Lots of positive discussion about the Fall Corn Roast and Curriculum meet and greet. F. Rollo did contact Mighty Cob to give feedback regarding lineups being too long and the hotdog buns being too small. If this vendor is chosen for next year, more staff is required to lessen the wait time for OLP families. A committee will be created to consider suggestions and plan the 2018 Open House Event in the new year.

Chapters Fundraising Night will occur in the new year.

Principal's Report:

1. Transition Committee
    - Request for members to sit on transition committee as St. John is scheduled to close in September 2018 and we will receive students
    - Committee to consist of representatives from Catholic School Council, teachers, and staff members to join same from other schools
    - Teachers: D. DiFrusica Staff Members: J. Chandler and J. Vasiliaskas (pending approval as she is a staff member at both OLP and St. John)
    - Catholic School Council/Parents: only response to call shared in email and on website is J. Delevante
    - Request for more members: L. Strauss, K. Bianchi, M. McKenzie, and C. Corbo volunteered
    - R. Dore-Anderson to confirm whether we can have more members and then confirm group
    - Event: St. John has had daffodil bulbs representing each student blessed and they will be planted at St. Michael's and Our Lady of Peace on Oct 5. People welcome to attend.
2. New website
    - Events will be constantly updated on the calendar and people can sign up online for updates
    - Weekly updates will be emailed and posted on website
    - No monthly newsletters
3. School Community Survey
    - Students in Halton Catholic DSB in Grades 4-12 will participate in OurSchool Survey this year
    - In previous years a parent and teacher survey have been part of this process
    - R. Dore-Anderson spoke to Dr. Collimore in the research department and learned that we will not be participating in these parts of the survey this year but that the board is planning to conduct one of its own
    - As more information becomes available R. Dore-Anderson with share it with Council so it can decide on whether or not it needs to plan to conduct its own survey

Peace Team Update:

PRESENTATION TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
N/A	Peace Team will speak in future Council Meetings as they are still forming their member list.	N/A

School Improvement Plan:

TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
N/A	N/A	N/A

Financial Update:

PRESENTATION TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
	J. Delevante nominated for Role of Treasurer	N/A
	Budget will be shared next month along with list of needs from school for money needed from council for the 2017-2018 school year	

Parent Engagement Update:

TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
Engagement Review	Ministry of Education grant was approved for OLP to host another Parent Engagement evening for parents in the community.	N/A
Raising Positive Children with guest speaker Kate Jones	Date to be confirmed (Nov 8 or 15 preferred). Discussion of inviting St. John and St. Michael's families to the event.	S. Maglieri to head parent engagement committee. Members: E. Cabral Pak, A. Bastien
Uniform Exchange	November 23rd, located in the library.	M. Zborowski to head Uniform Exchange committee. Members: P. Boucher, K. Bianchi

Committees Update:

COMMITTEE	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
Dance-A-Thon October 31, 2017	D.J. confirmed. Local community partners to donate prizes. Parents welcome to visit during their child's dance-a-thon time. Costumes can be worn by students.	A. Bastien to head dance-a-thon committee. Members: C. Bardwell, L. Strauss, D. Zaffino Email to be sent out to OLP community for volunteers required day of dance-a-thon.
Pizza Day Committee	Amber to send out email for volunteers required in school for distribution.	D. Zaffino to head Pizza committee. Members: C. Bardwell, A. Bastien
Creation of New Committees required for 2017/2018 School year	To be discussed at November meeting.	All Parent Council members

New Business/Proposals:

PRESENTATION TOPIC	DISCUSSION POINTS	COUNCIL SUPPORT NEEDED
	Due to time constraints topics will be discussed at November meeting.	All Parent Council members

Action Items:

ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
1. Get final numbers from The Mighty Cob in regards to Corn Roast	Francesca Rollo	NOVEMBER 6, 2017
2. Find samples of new bio for website	Regan Dore-Anderson	NOVEMBER 6, 2017
3. Discussion of Committees needed for this school year	All	NOVEMBER 6, 2017
4. Treasurer's Report to all council members prior to next meeting	Jacqueline Delevante	NOVEMBER 6, 2017
5. Parent Volunteers for Dance-A-Thon	Amber Bastien	OCTOBER 31, 2017
6. Choose date for Parent Engagement/Invite other schools	Regan Dore-Anderson	IN PROGRESS
7. Process for adding items to agenda displayed on OLP website	Regan Dore-Anderson	NOVEMBER 6, 2017
8. Discussion re: Flag Football	Lisa Colaiacovo	NOVEMBER 6, 2017
9. Dove Tree	Camille Bardwell	NOVEMBER 6, 2017
10. Pasta Lunch Options	Maria Zborowski	NOVEMBER 6, 2017
11. Number of Parents permitted on Transition Committee	Regan Dore-Anderson	IN PROGRESS

Conclusion

CONCLUSION	**Adjournment:** First by: J. Delevante Seconded by: L. Strauss **Future Council Meeting Dates:** • November 6th, 2017 • January 15th, 2018 • February 5th, 2018 (location pending) • April 9th, 2018 • May 7th, 2018 • June 4th, 2018 (Tentative for Open House Planning) *All meeting start at 6:30pm in the Library. All are welcome!*