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| Logo, company name  Description automatically generated Advisory Council Meeting Minutes – October 5, 2021 |

**In Attendance**

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| 1 | Viviana Varano | **Principal** |
| 2 | Jason Shannon | **Vice Principal** |
| 3 | John Babos | **Chair (Parent) / OAPCE Representative** |
| 4 | Tania Sgro-Medrik | **Council Member (Parent) / Secretary** |
| 5 | Rey Reyes | **Council Member (Parent) / Parish Rep** |
| 6 | Faye Aquiar | **Council Member (Parent)**  |
| 7 | Claudia Ianiro | **Council Member (Parent)** |
| 8 | Valerie Wysocki | **Council Member (Parent)** |
| 9 | Vanessa Szwed | **Council Member / Teacher** |
| 10 | Leanne Storey | **Council Member / CYC** |

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| 1. **Welcome**
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| * Welcome and Introductions
* All members introduced themselves and shared a fact about themselves that others might not know.
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| 1. **Review of Agenda**
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| * Mrs. Varano shared the agenda and reviewed with council members.
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| 1. **Prayer and Commissioning Ceremony**
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| * PowerPoint Presentation
* Each Parent Council Member completed the Pledge and Declaration
* Hard copies will be sent home to parents to be signed and returned
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| **4. Review of School Council By-Laws, Code of Ethics and role of Catholic School Council** |
| * Mrs. Varano reviewed Code of Conduct in detail and explained the roles/responsibilities of Council positions that we are seeking (Chair, Secretary, Parish Rep)
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| **5. Appointment of Council Roles** |
| * Chair – John B. self elected. No challengers
* Secretary – Tonia S. self elected. No challengers
* Parish Rep – Rey R. self elected. No challengers

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| **6. Administrators’ Report** |
| * Achieving, Believing, Belonging - posted on website

• School Generated Funds (Financial Report) - posted on website |
| **7. Council Subcommittees** |
| * Fundraising (Halloween Dance-a-Thon, Poinsettia Sales, Purdy’s chocolate, Terracotta Cookies)
* Advent Tree Liturgy and tree lighting ceremony – potential for in person/virtual
* Pancake Tuesday – Potential for parent volunteers
* Parent Engagement Events (Virtual options)
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| **8. School Council Meeting Schedule** |
| * Start Times – 6:30pm – We will be adjusting to 6:00pm moving forward
* Location – Microsoft TEAMS
* Proposed Dates – Nov 22, Jan 31, April 4, June 7
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| **9. Open** |
| * Mrs. Varano shared LunchBox program options. We decided that we will go with Subway on Wednesdays and Mr. Sub on Fridays.
* We are still looking for volunteers to assist moving forward but we haven’t received full information from the board how this will occur.
* Questions were raised about when Confirmation would be taking place. Dates were shared and School will be communicating this to Parent community.
* Discussion was had regarding presents for Confirmation and First Communion students. Mrs. Varano will be looking into options as there are a high number of students receiving the Sacraments this year.
* John suggested we update the Website and include the new Council member list as current information is outdated, and School Uniform Vote Information should be archived.
* John asked about the Land Acknowledgement and if that is part of regular daily practice now. School team confirmed it is now part of each day’s morning announcements.
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| **10. Conclusion** |
| * Meeting Adjourned at 8:30pm
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